

AGENDA OF THE ABILENE METROPOLITAN PLANNING ORGANIZATION (MPO) TRANSPORTATION POLICY BOARD

1:30 p.m., Tuesday, February 20, 2024
City Council Chambers, Abilene City Hall
555 Walnut St., Abilene, Texas

Councilman Shane Price, *City of Abilene (MPO Chairperson)*
Judge Dale Spurgin, *Jones County (MPO Vice-Chairperson)*
Mr. Glenn Allbritton, *TxDOT District Engineer*
Judge Phil Crowley, *Taylor County*
Mayor Weldon Hurt, *City of Abilene*

1. Call to Order.
Public comment on any item on the agenda.
2. Consideration and Take Action on the minutes of the December 19, 2023 meeting.
3. Receive a Report, Hold a Discussion, and Take Action on the Metropolitan Planning Area Boundary Expansion.
4. Receive a Report, Hold a Discussion and Take Action on an amendment to the FYs 2024-2025 Unified Planning Work Program (UPWP).
5. Receive a Report, Hold a Discussion, and Take Action on the FY 2023 Annual Performance and Expenditure Report (APER).
6. Discussion and review of transportation projects.
(TxDOT Staff, City Staff, CityLink Staff)
7. Discussion and review of reports:
 - Financial Status
 - Operation Report
 - Tasks
 - Training Sessions
 - Meetings
 - Director's Report
 - Work Tasks
 - MPO Staffing
 - Year-end Reports – FY 2023 Annual Listing of Obligated Projects (ALOP)
 - MPO Safety Plan
 - FYs 2025-2028 Transportation Improvement Program (TIP)
 - FYs 2025-2050 Metropolitan Transportation Plan (MTP)
8. Opportunity for members of the Public to make comments on MPO issues.
9. Opportunity for Board Members, Technical Advisory Committee Members, or MPO Staff to recommend topics for future discussion or action.
10. Adjournment.

EXECUTIVE SESSION

The Abilene Metropolitan Planning Organization Transportation Policy Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any item on the agenda as authorized by Texas Government Code Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about real property) 551.073 (Deliberations about gifts and donations), 551.074 (Personnel matters), and 551.076 (Deliberations about security devices). After discussion in executive session, any action or vote will be taken in public.

CERTIFICATION

I hereby certify that the above notice of the meeting was posted on the bulletin boards of _____ on the _____ day of _____, 2024 at _____ (a.m./p.m.)

NOTICE

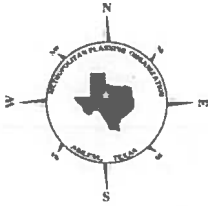
In compliance with the Americans with Disabilities Act, the Abilene MPO will provide reasonable accommodations for persons attending this meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the Abilene MPO at (325) 437-9999.

Other than members, ex-officio members, and non-voting review/advisory members of the Transportation Policy Board or Technical Advisory Committee, each person who wishes to address the Board regarding an item on the agenda shall be limited to a five (5) minute presentation unless such person requests and receives additional time from the Chairman. The Chairman may exercise discretion in allowing or not allowing additional time to any speaker. The use of a single spokesperson to represent a group of people is encouraged. Where there are large numbers of persons who wish to address the Transportation Policy Board on a single matter, the Chairman may decrease the amount of time available to each person who wishes to address the Transportation Policy Board.

1. Call to Order.

Public comment on any item on the agenda.

2. Consideration and Take Action on the minutes of the December 19, 2023 meeting.



**MINUTES OF THE ABILENE METROPOLITAN
PLANNING ORGANIZATION
TRANSPORTATION POLICY BOARD
December 19, 2023**

The Abilene MPO Transportation Policy Board met at 1:30 p.m. Tuesday, December 19, 2023, in the City Council Chambers, Abilene City Hall, 555 Walnut St., Abilene, Texas.

Voting Members Present

Mr. Glenn Allbritton, P.E., TxDOT Abilene District Engineer
Judge Phil Crowley, Taylor County (in @ 1:36pm, out from 1:59 pm to 2:07pm)
Councilmember Shane Price, City of Abilene (*Policy Board Chairman*)
Judge Dale Spurgin, Jones County (*Policy Board Vice-Chairman*)

Voting Members Absent

Mayor Weldon Hurt, City of Abilene

Staff of Member Agencies in Attendance:

Mr. Seth Bluhm, Dyess Air Force Base, Community Planner
Mr. Scott Chandler, P.E., City of Abilene, City Engineer
Mr. Billy Dezern, TxDOT, Advanced Planning Manager/GIS Coordinator
Ms. Nellie Doneva, City of Abilene, Videographer
Mr. Jeff Duebner, City of Abilene, Assistant Public Works Director
Mr. Michael Haithcock, TxDOT, P.E., Transportation Planning & Development Director
Mr. Max Johnson, City of Abilene, Director of Public Works
Ms. Kelley Messer, City of Abilene, First Assistant City Attorney
Mr. Michael Rice P.E., City of Abilene, Assistant City Manager
Ms. Randee Shields, P.E., TxDOT, Director of Transportation Operations
Ms. Bobbye Sisk, CityLink, Assistant General Manager
Mr. Bryce Turentine, P.E., TxDOT Abilene Area Engineer

MPO Staff in Attendance:

Ms. Rita Ryan, Abilene MPO, Office Assistant III
Ms. E'Lisa Smetana, Abilene MPO, Executive Director

Others in Attendance:

Mr. James Condry, Citizen
Mr. Bruce Neil, AISD, Transportation Operations Manager

1. Call to Order.

Chairman Price called the meeting to order at 1:30 p.m. He announced that public comments would be taken on any item on the agenda.

2. Consideration and Take Action on the minutes of the October 17, 2023 meeting.

Judge Spurgin made a *motion* to *approve* the minutes of the October 17, 2023 meeting as printed, with a *second* by Mr. Allbritton. *Motion Carried (3-0)*.

3. Receive a Report, Hold a Discussion, and Take Action on the FY 2024 Safety Performance Measure (PM 1).

Ms. Smetana stated the Safety (PM 1) is due 180 days after TxDOT adopts their targets. The deadline for the MPO to adopt the PM 1 targets is February 27, 2024. She noted that included in the packet is

the Resolution we hope to have approved today. Ms. Smetana stated the TAC approved the FY 2024 Safety Performance Measure (PM 1) at their November 28, 2023 meeting. She stated that after the TAC meeting, TxDOT noted that they are reviewing the serious injury data because of questions that were raised. Ms. Smetana said that we have received clarification from TxDOT and these figures, with the added 2024 targets, are the ones to use. Ms. Smetana pointed out that the figures do not add up if you add the numbers and divide them by the years because TxDOT said that due to the new transportation bill - TxDOT had to either keep it the same number or lower it; TxDOT chose to keep it the same. She stated she would be happy to answer and questions.

Mr. Allbritton made a *motion* to approve the Resolution on the FY 2024 Safety Performance Measure (PM 1), with a *second* by Judge Spurgin. *Motion Carried (3-0).*

4. Receive a Report, Hold a Discussion and Public Hearing, and Take Action on an amendment to the FYs 2020-2045 Metropolitan Transportation Plan (MTP).

Ms. Smetana said that included in your packet is a proposed update to the FYs 2020-2045 MTP due to TxDOT asking the MPO to consider eight projects under the Category 2 MPO funding. She explained that four of the eight proposed projects are already listed in the MTP and the remaining four are new projects. Ms. Smetana said that the four projects already listed in the MTP will need to be updated with new cost projections and work description. Ms. Smetana referred to the list of projects contained in the packet. She explained this is a listing of projects compiled from recent TAC and PB meetings. She noted we will be using these projects for the new FYs 2025-2050 MTP, which is due December 17, 2024. The kick-off is slated to begin in February 2024. There will be numerous opportunities for public participation on project selection. Ms. Smetana turned the floor over to Mr. Haithcock to present the TxDOT Proposed Projects to the Policy Board.

Judge Crowley joined the meeting at 1:36 p.m.

Mr. Haithcock began his presentation with the proposed Category 2 projects. Project 1) Intersection improvements at SH 36 and SL 322, noting there has been substantial growth in the area over the last five years - some from the addition of Texas State Technical College (TSTC) and the great Lake Cheese Company. He discussed the MPO's commissioned study by Kimley-Horn. TxDOT would like to acquire a consultant to work off of the Kimley-Horn Study in an effort to produce an interim and possibly a long term solution for this location. Mr. Haithcock noted the wish to have an Environmental Schematic for a long term solution. Project 2) FM 707 five lane, Mr. Haithcock said this is on the east side of US 83, the west side is already a TxDOT Project. Public feedback received was the five lane road should continue to Maple Street and possibly all the way to FM 1750. Mr. Haithcock stated they would like an environmental schematic and to purchase right of way to secure the corridor. Project 3) Intersection of BUS 83 and Pine Street. TxDOT would like to look at several options to alleviate the awkwardness of this intersection. Project 4) FM 89 three lane with turn lanes, project would be to reconstruct FM 89 as three lanes with turn lanes from FM 707 to the south MPO limit. Mr. Haithcock said this project was suggested by Taylor County Commissioner Bircham during the Policy Board Meeting in October. Project 5) SL 322 Extension, from IH 20 to SH 351. TxDOT would like to do some feasibility studies. They have discussed this project with the City on the possibility of not only extending SL 322 to SH 351 but all the way to US 83 on the north side. The feasibility study would provide us with the best horizontal alignment. Project 6) US 83 six lane from South 7th Street to IH 20. Mr. Haithcock stated the project would begin past South 7th Street and continue to the IH 20 Interchange. He said TxDOT would like to extend the six lanes into the southern portion of Jones County at a future date. Project 7) Direct Connect at IH 20 and SL 322, this project would be to construct the connection. Project 8) Intersection of US 84 N Frontage Rd. and Industrial Blvd., project to plan and implement changes to improve the intersection alignment. Mr. Haithcock moved to a Category 4U Proposed Project for a Bridge Replacement at SL 322 and Maple Street. This project would utilize TxDOT's Category 4 funding to tie the bridge into the project the City is proposing on Maple Street in both directions from this bridge. He then ended his presentation.

Ms. Smetana discussed each of the changes contained in the MTP Amendment. She provided detailed information and then discussed the summary of the MTP Amendment 5 that was before the Policy Board. She stated that the following changes were being suggested: cover page had a date change; updates to Chapter 7 Project Prioritization; Chapter 8 Financial Plan and Project Lists (Figure 46 Funded and Illustrative Projects Map; Table 33: Funded Projects Map and Table 34: Illustrative Projects; Figure 48: Illustrative Projects Map. Ms. Smetana provided details on Table 33: Funded Projects and she identified the TxDOT Projects in relation to the MTP: #1 – SL 322 – North of SH 36 to FM 1750 (MTP 2020-2045), #2 – FM 707 – US 83 to FM 1750 (MTP 2020-2045), #5 – SL 322 – IH 20 to SH 351 (MTP 2000-2025) and #6 – US 83 – S 7th to IH 20 (MTP 2000-2025 & MTP 2015-2040). Ms. Smetana moved her discussion to the new proposed projects: #3 – BU 83 and Pine Street – IH 20 to Ambler Ave., #4 – FM 89 – FM 707 to South MPO Limits, #7 – SL 322 – IH 20 EB to IH 20 WB and #8 – US 83 – FM 89 to Industrial Blvd. Ms. Smetana directed the board to Table 34: Illustrative Projects noting the bottom listing (SL 322). She explained this is where it shows that the project has been moved to Funded Projects. Ms. Smetana then moved to Table 24: Project Ranking and stated these do not have performance measures attached to them. She explained the MPO is waiting on TxDOT data: fatality rates and crash data to properly score and determine ranking. She stated the bottom project: SL 322 is in the MTP but the parameters/scope of the project will change so this requires the performance measures and ranking to be updated as soon as data is made available. Ms. Smetana displayed each of the changes and placement within the MTP. She shared that we received one public response concerning the amendment which pertained to the Direct Connect Ramps from SL 322 to I-20 (east and west bound) speaking of the need and safety this project will provide. Ms. Smetana reported that the Technical Advisory Committee (TAC) at their November 28, 2023 meeting recommended approval to the Policy Board on incorporating all eight of the projects recommended by TxDOT into the MPOs planning documents including the FYs 2020-2045 Metropolitan Transportation Plan (MTP). She ended the presentation and said she would be happy to answer any questions.

Chairman Price opened a Public Hearing on the Amendment to the FYs 2020-2045 Metropolitan Transportation Plan (MTP). No oral comments were received, the written comment was acknowledged. Chairman Price closed the Public Hearing.

Judge Crowley asked if the SL 322 Project would take Mr. Southward's suggestion (from the Policy Board and Technical Advisory Committee Workshop on August 15, 2023) concerning the possibility of making a portion of the SL 322 access road a one-way. Mr. Allbritton said TxDOT will be considering his suggestion and many other possibilities. He noted this project will have public input and multiple open meetings to arrive at the best solution for all. Judge Crowley asked if a study would be done. Mr. Allbritton said a study was recently completed by Kimley-Horn but no projects were finalized at that time. Judge Spurgin shared that this location has been looked at and previously discussed, multiple times and although we have tried to advance it each time, a consensus has never been reached. Judge Spurgin referred to the packet, Figure 46: Funded and Illustrative Projects Map for the SL-322 which begins at BUS-80 and continues to FM 1750 and asked if the Intersection Study for SH 36 Study and SL 322 scope will be expanded to cover the area south of that location. Mr. Allbritton stated if TxDOT were to obtain funding and were able to add it to the upcoming UTP, then the schematic for the entire section would be acquired and phased to build as noted by Mr. Haithcock during his earlier deliberation. Judge Spurgin asked if the work at that intersection would be in consideration of what needs to be done as far as one-way frontage road south of that location. Mr. Allbritton stated it was.

Mr. Allbritton explained the reason TxDOT is proposing these projects now is because we are currently in the process of submitting projects for the upcoming Unified Transportation Program (UTP). He shared that projects must first be submitted and approved to receive placement in the MTP, before being added to the UTP. TxDOT could then begin working on them. Ms. Smetana said the SL 322 project currently listed in the MTP has been expanded by TxDOT, from north of SH 36 to FM 1750. No further questions were forthcoming. Chairman Price said he would entertain a motion.

Judge Spurgin made a *motion* to approve the amendment to the FYs 2020-2045 Metropolitan

Transportation Plan (MTP), with a *second* by Judge Crowley. *Motion carried (4-0)*.

5. Receive a Report, Hold a Discussion and Public Hearing, and Take Action on an amendment to the MPO Ten-Year Plan.

Ms. Smetana discussed the history of the MPO Ten-Year Plan and noted the plan requires an update to reflect the changes and additions made to the MTP for the years 2024-2033. She said these are the same projects just discussed in the previous agenda item but they are grouped differently. The changes include an update to the IH-20 Project from FM 600 near Judge Ely Blvd. to SH 351; SL 322 from north of SH 36 to FM 1750 and IH-20 near Catclaw Creek to FM 600. The projects added to the plan include FM 89 (Buffalo Gap Rd.) from FM 707 to South MPO Limits and Business 83 and Pine Street from IH-20 to Amber Ave. Ms. Smetana noted the approval by the TAC at their November 28, 2023 meeting to recommended approval to the Policy Board on incorporating all eight of the projects recommended by TxDOT into the MPOs planning documents including the Ten-Year Plan as appropriate. Ms. Smetana ended the presentation and said she would be happy to answer any questions. No questions were forthcoming.

Chairman Price opened a Public Hearing for comments on the Amendment to the MPO Ten-Year Plan. No comments were received. Chairman Price closed the public hearing and stated he would entertain a motion to approve the amendment to the MPO Ten-Year Plan.

Mr. Albritton made a *motion* to approve the amendment to the MPO Ten-Year Plan with a *second* by Judge Spurgin. *Motion carried (4-0)*.

6. Receive a Report, Hold a Discussion, and Take Action on an amendment to the FYs 2024-2025 Unified Planning Work Program (UPWP).

Ms. Smetana said the Transportation Planner position has been open since June 10, 2022. The MPO wishes to utilize the City of Abilene's GIS Consultant Contract. In order to accomplish this we need to amend the UPWP. Ms. Smetana listed the items to be amended: the cover page date; Subtask 2.1 Geographic Information System (GIS) and Data Development: adding "This task will use MPO staff and could include assistance from the City of Abilene and/or a consultant to complete."; update the Technical Advisory Committee Members; and update the Appendix G UPWP Amendment Summary. Ms. Smetana noted that the TAC at their November 28, 2023 meeting recommended approval to the Policy Board on the amendment to FYs 2024-2025 Unified Planning Work Program (UPWP). She ended her presentation and said she would be happy to answer any questions.

Chairman Price asked if there were any questions. Hearing no questions, he said he would entertain a motion.

Mr. Allbritton made a *motion* to approve the amendment to the FYs 2024-2025 Unified Planning Work Program (UPWP), with a *second* by Judge Crowley. *Motion carried (4-0)*.

7. Receive a Report, Hold a Discussion, and Take Action on the 2024 meeting dates.

Ms. Smetana listed the proposed MPO Policy Board dates for 2024: February 20, April 16, June 18, August 20, October 15, and December 17. She stated that this is an opportunity to change those dates that need to be adjusted to ensure that we have a quorum. The board was good with the dates as presented.

No Action Required.

**8. Discussion and review of transportation projects.
(TxDOT Staff, City Staff, CityLink Staff)**

Judge Crowley left the meeting at 1:58 pm.

TxDOT – Mr. Turentine began with 2024-2028 Planned Projects: Project #1: Traffic signal on S 14th Street from Sayles Blvd. to BU 83D, this is a continuation of previous completed improvements; Projects #2, #3 and #4 are grouped together with the Landfill Road Overpass. Project #2: US 83 - Construct a bridge .67 miles north of FM 3034 to .28 miles south of FM 3034; Project #3: FM 3034 - Widen Road /add shoulders from US 83 to near PR 343; Project #4: has MPO funds attached to it - FM 3034 - Rehabilitate existing roadway from Brick Rd. to FM 600, Project #5: SH 36 - Bicycle and Pedestrian Improvements from BU 83D to FM 1750; Project #6: FM 18 - Overlay from SH 36 to Callahan County Line. Project #7: FM 2833 - Overlay from Jones County to SH 351; Project #8: FM 1082 - Widen road and add shoulders from CR 361 to FM 600; Project #9: IH 20 - Widen road add lanes and shoulders from Judge Ely Blvd. to SH 351; Project #10: FM 1082 - Overlay from FM 2833 to FM 3522; Project #11: SH 351 - Overlay from Abilene City Limits to Callahan County Line; Project #12: FM 1235 - Widen road and add shoulders from CR 306 to US 277; Project #13 IH 20 - Overlay from South Frontage Road near N Willis Street to near Catclaw Creek; Project #14: US 83 - Median Barrier –Concrete from 1300 feet north of Ambler Avenue to N 10th Street; Project #15: SL 322 - Median Barrier –Concrete from Lytle Creek to US 83; Project #16: FM 1750 - Intersection improvements with Turn Lanes from Industrial Blvd. to 1200' south of Colony Hill Rd.; Project #17: US 277 - Rehabilitate Existing Roadway from south end of BNSF Bridge to 3.7 miles SW of FM 1235; Project #18: US 277 - Resurface roadway from US 83 to FM 3438; Project #19: US 277 - Overlay from FM 3438 to South end of BNSF Bridge; Project #20: FM 3438 - Install Illumination from IH 20 North Frontage Road to Near 5 Points Parkway; Project #21: FM 89 - Widen Road –add Lanes and Shoulders from 1.219 miles South of Elm Creek to Elm Creek; Project #22: SH 36 - Widen Road –add Lanes from CR 123 to Callahan County; Project # 23: IH 20 - Widen Road –add Lanes and Shoulders from SH 351 to Callahan County Line; and Project #24 FM 707 - Widen Road –add Lanes and Shoulders from FM 89 (Buffalo Gap Rd) to US 83.

Mr. Turentine discussed that the South 1st Street Illumination project has been completed. Current projects: Site #1: BI 20-R - Safety Improvement Project from Leggett Drive to Ross Avenue; Site #2: FM 89 - Rehabilitation of Existing Road near Bettes Lane to Rebecca Lane in Abilene; Site #3 FM 89 - Widen Non-Freeway from Rebecca Lane to just North of US 83; Site #4: IH 20 - Overlay from West of Old Anson Road to Callahan County Line; Site #5: IH 20 - Overlay from .75 mi. East of Hayter Road to West of Old Anson Road is approximately 9% complete; Site #6: IH 20 - Overlay from Near Wells Lane to .75 miles East of Hayter Road, this project is nearing completion; Site #7: ES 7th Street - Bridge Replacement at Cedar Creek is approximately 20% complete; Site #8: SL 322 - Safety Improvement Project from N 10th Street to Lytle Creek, Site #9: US 83 - Safety Improvement Project from Bus. 83 Interchange to 1300' North of Amber Ave.; Site #10: US 83 - Safety Improvement Project from FM 707 to .25 miles North of FM 3034; Site #11: FM 1082 - New Location Non-Freeway from West of Cheyenne Creek Road to East of Dam, new bridge and road, project is 15% complete; and Site #12 BI 20-R - Safety Improvement Projects (Railroad) from Pioneer Drive to T&P Lane, on a delay start until June 2024. Site 13 # IH 20 - Preventative Maintenance from Nolan County Line to near Wells Lane, delay start until March 2024; Site #14: IH 20 - Preventative Maintenance from Nolan County Line to near Wells Lane new overlay, delay start until March 2024; Site #15: N 10th Street -Flashing Chevrons from Shelton Street to Kirkwood Street for the curve, delay start to procure material; and Site #16 Rebecca Lane – Flashing Chevrons from Peppergrass Lane to Milliron Ranch Road for the curve, delay start to procure material.

Judge Crowley re-entered the meeting at 2:07 p.m.

City of Abilene – Public Works - Mr. Chandler began his presentation by discussing Projects under Construction. He shared that Projects #1, #2, #3 and #11 are larger in nature and have been on-going. Project #1) Honey Bee Re-alignment has been delayed due to water relocation so it is 8% complete; Project #2) Maple (Carriage Hills to Loop 322) is 40% complete; Project #3) Five Points Roadway Improvements (Fulwiler Rd and Marigold St) is 80% complete; and Project #11) Festival District is 30% complete; Projects #4, #5, #6 and #10 are all nearing completion. Project #4) EN 10th Improvements, they are waiting on delivery of a rail for a pedestrian bridge (Judge Ely to 322 Loop);

Project #5) Pine St. @ N 10th St. Intersection, had been delayed for signal equipment but is now up and running and only lacks a few minor items to reach completion; Project #6) S 27th Improvements (South Danville to Barrow St); Project #10) N 14th St. @ Westwood Drive Intersection, a concrete intersection is reaching completion; Project #9) Wynrush Circle and Rio Mesa Drive Alley Resurfacing is nearing completion; Project #7) South 14th St Walkability Project (Sidewalks/Pedestrian Bridges), is a Transportation Alternatives Set-Aside (TASA) project. Project will begin in January 2024; #8) Work Zone S13 Street Maintenance will begin in January 2024.

Mr. Chandler discussed Projects in Design. Project #2) South Willis St. @ South 7th St. Intersection, a Street Maintenance Project has been bid out for construct with construction to begin the first of the year. Project #3) S 27th Signal Improvements (Treadaway to Catclaw), a hybrid project due to the multiple previously completed improvements, so we are coordinating the signals along that corridor. They are in the process of pre-purchasing materials needed. Project #1) Maple (Loop 322 to ES 11th) is holding at 90% designed, they are working out some design issues with AEP and on pole relocations. Projects #4 and #6 will be the first two projects to come out in 2024: #4) Work Zone S5 (Canterbury Trails), Project #6) Work Zone S23 (Fairways); Project #5) Antilley @ Memorial Traffic Signal will be installed later in 2024. The survey and design has begun on this project; Mr. Chandler noted Projects #7, #8, #9, #10, #11 and #12 are projects that will roll out later in 2024: Project #7) Work Zone N6B (Pasadena Heights); Project #8) Work Zone S10A (West of Rose Park); Project #9) N. 18th St. Grape to Mockingbird(Includes N. 18th & Kirkwood intersection); Project #10) S. 7th St. (Danville to Pioneer); Project #11) Corsicana Ave. (S. 7th to Benbrook). Mr. Chandler finished his presentation.

Chairman Price asked when Cypress Street Project is expected to be placed on the list. Mr. Chandler said it has not been included as determination of the project schedule is currently being considered. He shared that they do have a set of construction drawings under review. Mr. Chandler stated although they do not currently have a set date, they are working to get one.

CityLink – Ms. Sisk reported that the in-service date for the two new 30 foot buses is pending due to the delivery and installation of the Automatic Vehicle Location/Computer-Aided Dispatch (AVL/CAD) system equipment. Ms. Sisk said the Bus Shelter Project will place eight new shelters with benches and trash receptacle throughout Abilene. These include the following locations: 1345 Barrow Street, 1709 Butternut Street, 1034 E.N. 10th Street, 2718 North 1st Street, 2160 Pine Street, 909 North Willis Street, 1250 Yeomans Road, and 3818 John Knox Drive. She stated that on the Micro Transit update: From the start of the program on August 28, 2023 to the last date Route #10 was in service, October 27, 2023; ZipZone completed 166 trips. She noted that during the timeframe of October 30, 2023 to November 30, 2023, trips increased by almost 50% with a total of 325 trips taken.

Chairman Price asked if it has been successful in the management aspect in relation to function. Ms. Sisk said it is, everyone is getting up to speed with the software and they are still offering assistance to patrons in many ways: to call, to book online or to pay with a credit card. We have been able to setup a few reoccurring trips. Chairman Price asked if we were looking at expanding the area. Ms. Sisk was unsure as they were still watching the growth and determining future planning that would benefit the City of Abilene.

9. Discussion and review of reports:

Ms. Smetana spoke on the following reports and noted that a complete copy is available in the packets.

Financial Status –Ms. Smetana discussed the FY 2023 report noting that all twelve billings are included. She said the carry-over funds were received on October 4, 2023, closing off the total allocation. Ms. Smetana noted the carry-over balance is larger than normal due to the staffing vacancies for approximately eighteen months. She said total authorization was \$564,810.50, with total expenditures of \$213,337.90 and the remaining balance was \$351,472.60. Ms. Smetana then discussed the FY 2024 report. She stated Work Order #1 was received on October 25, 2023 in the amount of \$69,591.60. No billings have been received, so the total balance is still \$69,591.60. No questions were asked.

Operation Report – Ms. Smetana spoke on the Operations Report. She began with the Travel Demand Model noting it was concluded on October 31, 2023 and TxDOT is currently performing an analysis to ensure the model is validated. The MPO and TxDOT are working on a time to present the report to the Policy Board and to the Technical Advisory Committee. Ms. Smetana moved to the budget, stating we were closed out all of the information for the previous year and we have begun the new fiscal year. She briefly spoke on a few of the many tasks completed by the MPO: reports, performance measures, budget, collaboration, meetings and projects.

Director's Report

- **MPO Staffing** - Ms. Smetana discussed the Transportation Planner position, open since June 10, 2022. She noted the job is posted on the City, Texas MPOs, Association of MPOs, Texas Municipal League (TML), and Strategic Government Resources (SGR) websites. Previously it was posted on the Handshake platform and information was given to Abilene Christian University, Hardin-Simmons, Texas State Technical College, McMurry, and Cisco College. Ms. Smetana stated we are looking at options in using the City's GIS contract until the position is filled.
- **Year-end Report – FY 2023 Annual Performance and Expenditure Report (APER)** – Ms. Smetana noted that each year the Annual Performance & Expenditure Report (APER) and Annual Listing of Obligated Projects (ALOP) are due by December 31st to Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to ensure compliance. TxDOT requests that the reports be given to them by December 15th to allow time for their review. Staff is currently working on the 2023 APER for submission by the deadline. We are waiting on the highway information for the ALOP from TxDOT. We are in the process of receiving the transit information from the City, allowing for completion of this part.
- **Safety Plan** – Ms. Smetana stated that a new requirement for MPOs is to develop a Safety Action Plan. Currently there is funding for 23 MPO's at \$50,000 (\$1.2 million) out of the Federal State Planning and Research Funds (SPR) to develop a plan designed with local data and priorities. The MPOs are working with TxDOT and the Texas A & M Transportation Institute to get a plan in place. On November 8th we received notification from TxDOT that they are still working through the contract process. It is expected that the contract will be signed sometime in December and then TTI will kick-off the process.
- **Metropolitan Area Boundary (MAB) Expansion** - Ms. Smetana said we had our first TAC boundary subcommittee meeting on December 12, 2023. She noted that we reviewed the data compiled by AECOM (new consultants provided by TxDOT). The boundary options should be ready to present to the TAC at their January meeting, with Policy Board action to follow at their February meeting. The adjusted boundary will then be submitted to TxDOT and to the Governor for further action. Our hope is to have this completed in time to use for the MTP update due in December of 2024.
- **Travel Demand Model (TDM)** – Ms. Smetana noted all the tasks have currently been completed by the MPO, Ardurra, and TxDOT. The Travel Demand Model update was completed on October 31, 2023. TxDOT is in the process of validating the model. Once that is complete, we will be working with TxDOT to establish a time to present the model to the TAC and Policy Board.
- **FYs 2025-2050 Metropolitan Transportation Plan (MTP)** – Ms. Smetana stated the Metropolitan Transportation Plan (MTP) is due on December 17, 2024 and it will cover the years 2025 to 2050. She stated that we will be reaching out for project solicitation from the

public very shortly and begin to compile data. A discussion will be had in the near future about a consultant.

- **Greenhouse Gas Emissions Performance Measure** – Ms. Smetana explained this is a brand new performance measure due in 2024. TxDOT has until February 1, 2024 to establish measures for the Greenhouse Gas (GHG) Emissions. The MPO has 180 days after that to establish our own. She explained one of the things that is a little different is that FHWA said in the final rule: The MPOs cannot just accept TxDOTs' as we have done on the other performance measures. The Abilene MPO will be looking at creating our own performance measures. Ms. Smetana there is still some questions concerning the tailpipe emissions, and the difference between farm fuels and regular fuel. She stated the final rule additionally states this performance measure is for all urban areas. She explained that if an MPO has more than one urban area they have to compile all of those together and present them as one plan. Ms. Smetana stated that although the details are still a little unclear she wanted to bring this new requirement to their attention.

10. Opportunity for members of the Public to make comments on MPO issues.

No comments received.

11. Opportunity for Board Members, Technical Advisory Committee Members, or MPO Staff to recommend topics for future discussion or action.

No comments received.

12. Adjournment.

With no further business, Chairman Price adjourned the meeting at 2:22 p.m.

3. Receive a Report, Hold a Discussion, and Take Action on the Metropolitan Planning Area Boundary Expansion.

**Abilene MPO Policy Board Meeting
February 20, 2024
Supplemental Agenda Information**

3. Receive a Report, Hold a Discussion, and Take Action on the Metropolitan Planning Area Boundary Expansion.

Background

The Abilene Metropolitan Planning Organization (MPO) currently utilizes a Metropolitan Planning Area (MPA) boundary that was last revised in 2006, as shown in Exhibit 1 below in orange. This existing boundary encompasses the entirety of the Abilene Urbanized Area (UZA), as designated by the US Census Bureau through the 2020 Census, which is the minimum area required to be included within the MPA under federal planning guidelines. Federal guidelines also stipulate that the MPA boundary should be revisited after each Census in order to encompass all areas expected to urbanize over the 20-year period covered by the MPO's Metropolitan Transportation Plan (MTP). Federal guidelines further note that "MPA boundaries may be established to coincide with the geography of regional economic development and growth forecasting areas" and that "adjustments should be made to reflect the most comprehensive boundary to foster an effective planning process that ensures connectivity between modes, improves access to modal systems, and promotes efficient overall transportation investment strategies." The MPA boundary must also encompass the MPO's entire travel demand model (TDM) area, which is used for modeling travel behavior in the MPO's MTP. The MPO's current TDM boundary extends beyond the current MPA boundary, as shown in green in Exhibit 1 below.

Given the above, the Abilene MPO is undertaking a process to revise its MPA boundary for two key reasons:

1. To reflect the growth in the region since the current boundary was established in 2006.
2. To align with anticipated growth in the region over the next 20 years and ensure the MPO is positioned to effectively plan for this growth.

Current Situation

In early 2022, the MPO began a process of reviewing its MPA boundary in partnership with the Texas A&M Transportation Institute (TTI). TTI facilitated the creation of an advisory committee (Boundary Expansion Committee, or Committee) for the project and hosted Committee meetings in February and March 2022. These meetings allowed the Committee to review information on how the region has changed since 2006, provide their insights on where future growth may occur, and discuss a range of potential boundary options. This process resulted in the creation of two draft boundary options. Neither of these boundary options were advanced to completion.

In September 2023, AECOM was recruited to provide support to the Abilene MPO to finish the boundary revision process. Further research was done to understand the changes in the region since 2006 and to engage MPO staff and the Committee in getting additional feedback on a potential new boundary. During this time, AECOM has held a series of biweekly coordination meetings with MPO staff to discuss research findings and priorities for the new boundary. A Committee meeting was held on December 12, 2023, to discuss findings to date and an initial draft boundary, which was then refined based on Committee feedback and then shared with the Committee at a second meeting on January 12, 2024. At this meeting, the

**Abilene MPO Policy Board Meeting
February 20, 2024
Supplemental Agenda Information**

Committee provided additional comments on the draft boundary and arrived at consensus on an agreed-upon draft to be shared with the Technical Advisory Committee (TAC).

On January 30, 2024, the draft boundary was presented to the TAC for discussion and approval. After reviewing the draft boundary, the TAC voted to endorse the draft boundary as presented.

The recommended MPA boundary as drafted by the Committee and endorsed by the TAC is shown in red in Exhibit 1 below. This boundary expands the existing boundary to include growth areas surrounding the existing MPA and was drafted using the following guiding principles and goals:

1. Include areas of the region that have experienced growth in population, employment, and vehicular traffic since 2006 and that are anticipated to continue to experience growth over the 20-year planning horizon.
2. Include all portions of the existing TDM area that are currently outside of the MPA boundary.
3. Include all federal-aid eligible roadways that carry traffic into, out of, and through the existing MPA and its surrounding areas.
4. Where possible, clarify and simplify the existing boundary line by using clear landmarks or features, such as major roads, county lines, and railroad tracks.
5. Avoid expanding the boundary in ways that incorporate significant land area that is not anticipated to experience much growth over the 20-year planning horizon.

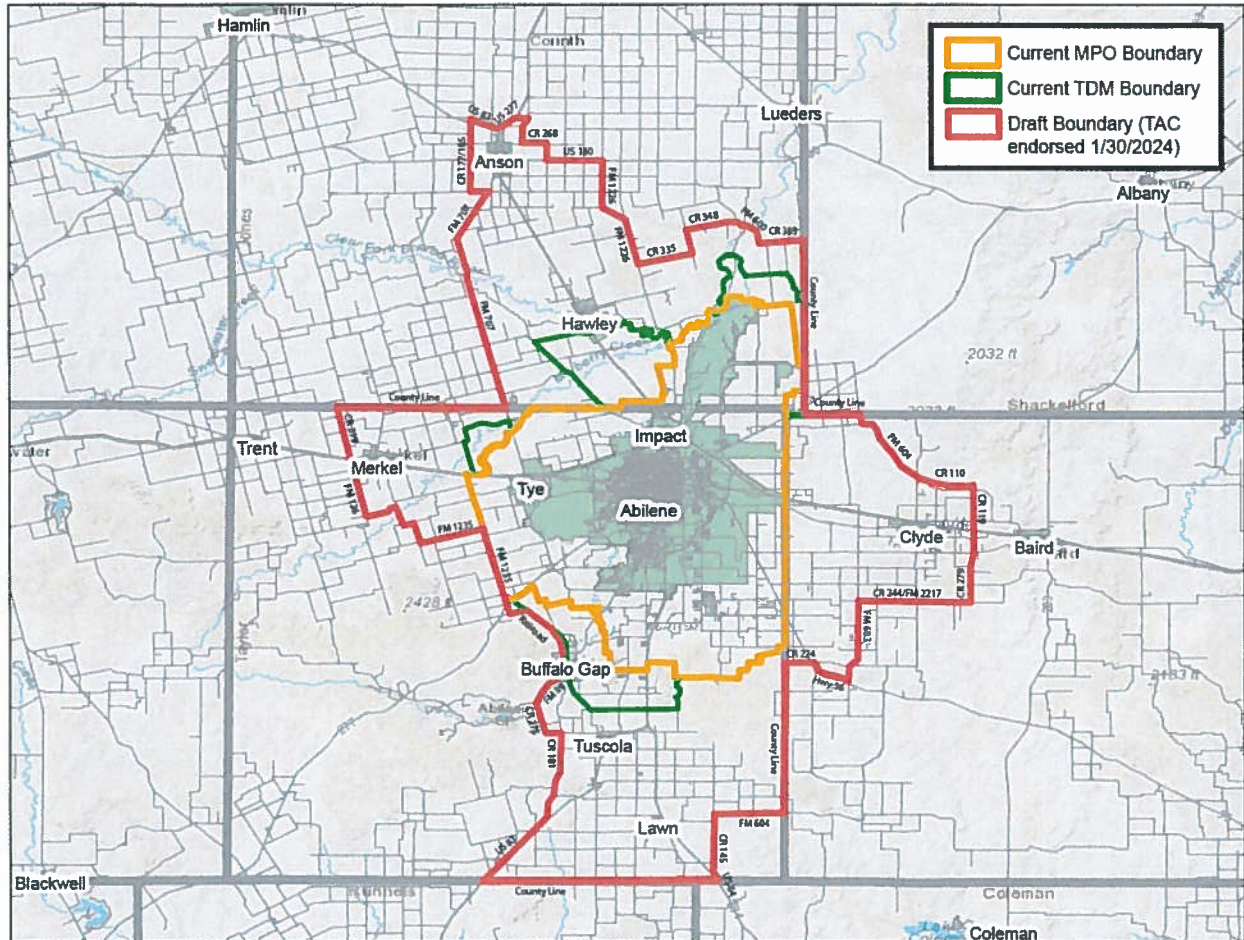
The draft boundary includes several municipalities that are not currently located within the existing MPA boundary. These include Hawley and Anson in Jones County and Buffalo Gap, Tuscola, Lawn, and Merkel in Taylor County. Because both Jones and Taylor Counties currently have representation on the TAC and Policy Board, no changes in representation would be needed to accommodate these additions. The draft boundary also incorporates portions of Callahan County for the first time, including the municipality of Clyde. Because Callahan County is not currently represented on the MPO's TAC and Policy Board, adding the county into the MPA boundary would require an additional seat on these bodies for a Callahan County representative.

Future Steps

- Once approval is granted by the Policy Board, the draft MPA boundary will be submitted to the Texas Governor's Office for final approval.
- Summary of changes, current/revised maps, text description of boundary, support letters, minutes, etc.
- Resolutions of support/letters from cities/county supporting inclusion.
- Resolution from Policy Board supporting boundary change.
- Changes to MPO Bylaws.
- After approval by the Governor's Office, the boundary will formally take effect, allowing the MPO to utilize this boundary for planning and TDM purposes in the forthcoming Abilene MPO MTP that is due in December 2024.

**Abilene MPO Policy Board Meeting
February 20, 2024
Supplemental Agenda Information**

Exhibit 1: Current and Proposed Metropolitan Planning Area Boundaries

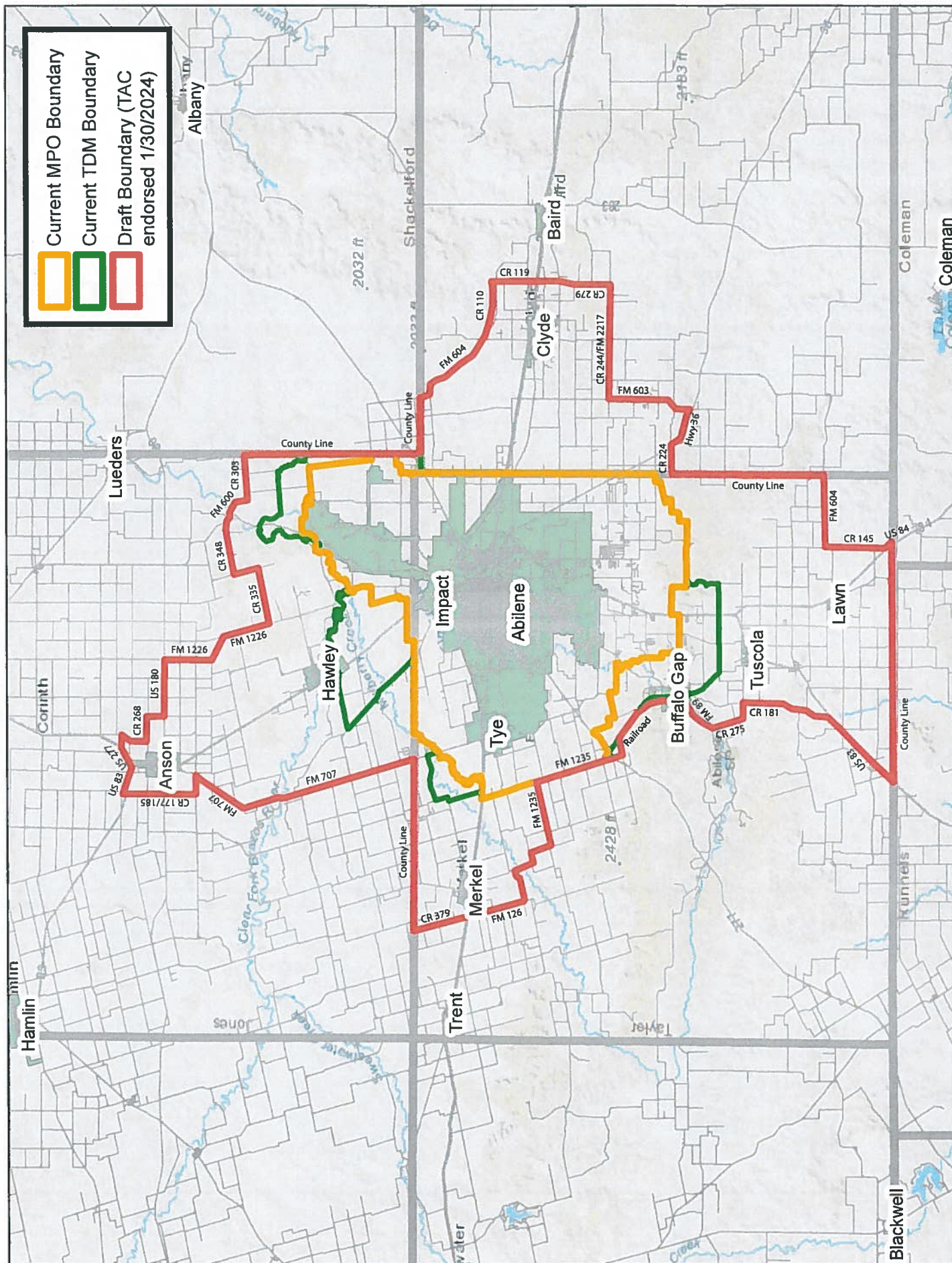


Recommendation from the Technical Advisory Committee (TAC)

The TAC at their January 30, 2024 meeting recommended approval of the boundary as presented with one dissenting vote.

Action Requested

1. Any changes to the proposed Metropolitan Planning Area Boundary.
2. Any action deemed appropriate.



Abilene Metropolitan Planning Organization Boundary Expansion Summary

What is the Abilene MPO?

A Metropolitan Planning Organization (MPO) is a federally mandated and funded transportation policy-making organization that is made up of representatives from local governments and transportation agencies. Federal funds for transportation projects and programs go through the MPO planning process.

The Abilene MPO is the regional transportation planning agency responsible for working with local, state, and federal agencies along with many community partners, transportation providers, and citizens. The MPO's goal is to accomplish regional planning under one voice, which will provide the greatest benefit while at the same time reflecting the concerns of the communities within the MPO's area.

The MPO's area currently includes the cities of Abilene, Impact, and Tye and the communities of Caps, Elmdale, Hamby, and Potosi. Additionally, some rural areas in Taylor County adjacent to the Abilene city limits and the Lake Fort Phantom area in Jones County are included within the current MPO boundary, as outlined in orange in the map on the following page.

Why is the Abilene MPO's Boundary Being Revised?

The Abilene MPO currently utilizes a Metropolitan Planning Area (MPA) boundary that was last revised in 2006. Federal guidelines stipulate that the MPA boundary should be revisited after each Census in order to encompass all areas expected to urbanize over the 20-year period covered by the MPO's Metropolitan Transportation Plan (MTP). Federal guidelines further note that MPA boundaries should align with the geography of regional economic development and that adjustments should be made to foster a planning process that ensures connectivity between travel modes and promotes efficient transportation investment in the region. The MPA boundary must also encompass the MPO's travel demand model (TDM) area, which is used to forecast travel behavior in the MTP. The MPO's current TDM boundary extends beyond the MPA boundary, as shown in green on the following page.

Given this, the Abilene MPO is undertaking a process to revise its MPA boundary for two key reasons:

1. To reflect the growth in the region since the current boundary was established in 2006.
2. To align with anticipated growth in the region over the next 20 years and ensure the MPO is positioned to effectively plan for this growth.

What are the Benefits of Being Included within the Abilene MPO's Boundary?

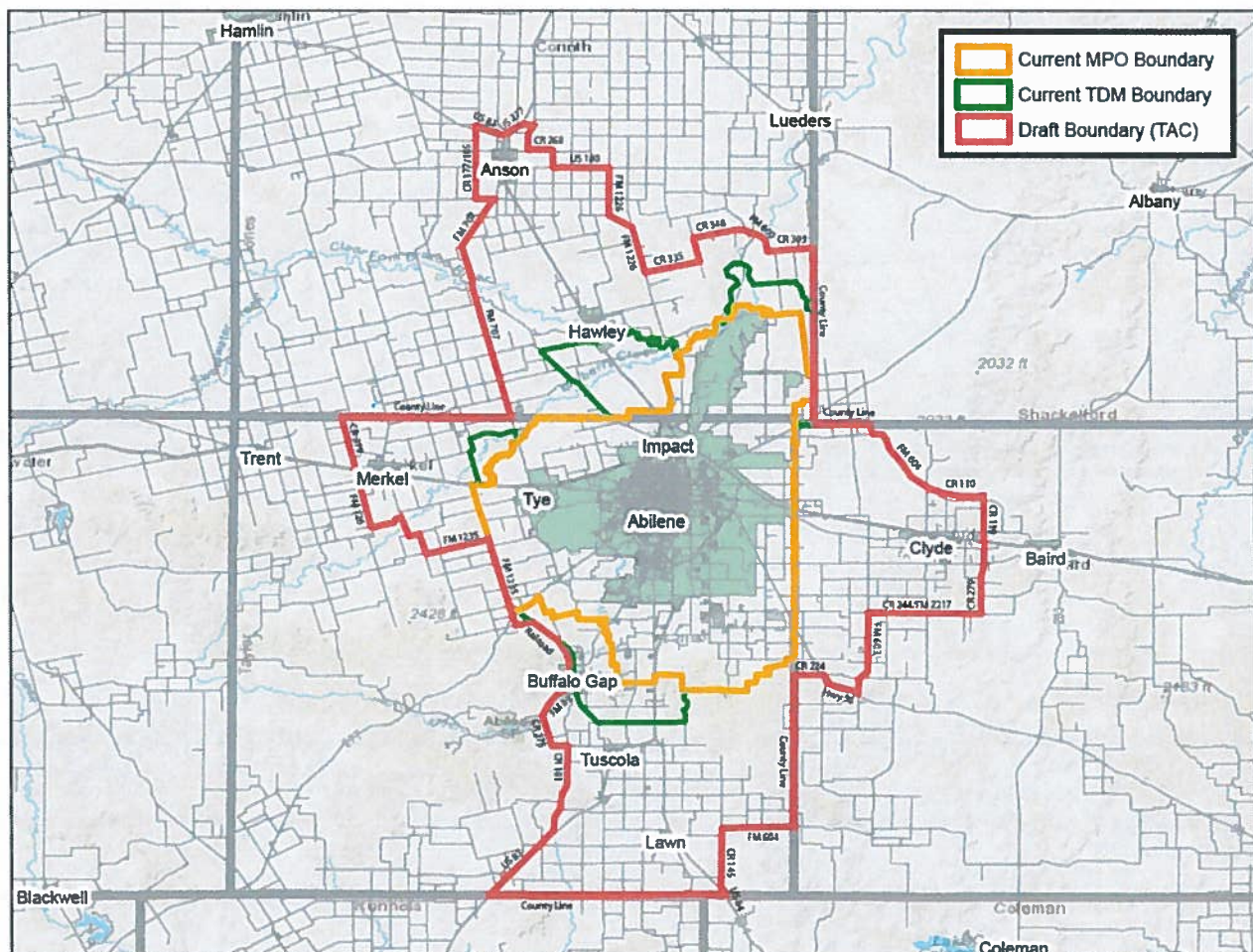
The MPO's role is to develop and maintain transportation plans for the Abilene area to ensure federal funds support locally developed plans and fund transportation projects that meet local priorities. The MPO works with various agencies in the development of transportation plans, transit plans, the travel demand model, thoroughfare plans, bicycle/pedestrian plans, and other similar efforts. Through planning and partnerships, the MPO strives to achieve the following federal planning goals:

- Support the economic vitality of the metropolitan area.
- Increase safety and security of travel for people driving, walking, bicycling, and taking transit.
- Protect the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local growth patterns.
- Enhance the integration and connectivity of the transportation system for people and freight.
- Promote efficient transportation system management and operation.
- Preserve and maintain the existing transportation system.
- Increase accessibility and mobility for people and freight.

- Inclusion in the regional travel demand model, supporting forecasting and planning for growth.
- Representation on the MPO's Technical Advisory Committee and Policy Board, supporting a direct forum to discuss critical regional issues with TxDOT and local stakeholders.
- Inclusion in future regional studies and planning efforts that are led by the MPO and supported with federal funding, such as studies of roadway improvements or new pedestrian facilities.

Next Steps

Map: Current and Proposed Metropolitan Planning Area Boundaries



4. Receive a Report, Hold a Discussion and Take Action on an amendment to the FYs 2024-2025 Unified Planning Work Program (UPWP).

**Abilene MPO Policy Board Meeting
February 20, 2024
Supplemental Agenda Information**

- 4. Receive a Report, Hold a Discussion and Take Action on an amendment to the FYs 2024-2025 Unified Planning Work Program (UPWP).**

Background

The Unified Planning Work Program (UPWP) is a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, period for completing the work, the cost of the work, and the source(s) of funds. The FYs 2024-2025 Unified Planning Work Program is the MPO's budget. All the work task of the MPO are included within the document. In addition, transit planning conducted by CityLink and any outside consultant work are included as part of the UPWP.

Current Situation

The Unified Planning Work Program needs to be amended to incorporate changes for transit operations and special studies.

Recommendation from the Technical Advisory Committee (TAC)

The TAC at their January 30, 2024 meeting recommended approval of the amendment as presented.

Action Requested

1. Approval of the amendment to the FYs 2024-2025 Unified Planning Work Program (UPWP).

CHANGES ONLY

ABILENE



M. P. O.

UPWP 2024 - 2025

ABILENE METROPOLITAN
PLANNING ORGANIZATION
FYs 2024 & 2025
UNIFIED PLANNING
WORK PROGRAM (UPWP)

Program covers October 1, 2023 to September 30, 2025



Approved by the Abilene MPO Policy Board: June 20, 2023

Administrative Amendment: August 2, 2023

Amendment 1: December 19, 2023

Amendment 2: February 20, 2024 (Pending Approval)

Federal Approval: September 7, 2023

Non-Transportation Management Area (Non-TMA)

Air Quality Status: Attainment

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The preparation of this report has been financed in part through grant(s) from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

Abilene MPO - 209 S Danville Dr., Ste. B-212, Abilene, TX 79605
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Table of Contents

I. INTRODUCTION	<u>33</u>
A. PURPOSE	<u>33</u>
B. DEFINITION OF AREA	<u>55</u>
C. ORGANIZATION	<u>55</u>
D. PRIVATE SECTOR INVOLVEMENT	<u>66</u>
E. PLANNING ISSUES AND EMPHASIS	<u>66</u>
II. TASK 1 – ADMINISTRATION AND MANAGEMENT	<u>77</u>
A. OBJECTIVE:	<u>77</u>
B. EXPECTED PRODUCTS:	<u>77</u>
C. PREVIOUS WORK:	<u>77</u>
D. SUBTASKS	<u>88</u>
Subtask 1.1: Program Support and Administration	<u>88</u>
Subtask 1.2: Professional Development Training and Travel	<u>88</u>
Subtask 1.3: Public Participation, Education, Title VI, and Environmental Justice	<u>99</u>
Subtask 1.4: Transit Planning Management	<u>99</u>
E. FUNDING SUMMARY	<u>1040</u>
Task 1 – Funding Summary Table FY 2024 and FY 2025	<u>1040</u>
III. TASK 2 – DATA DEVELOPMENT AND MAINTENANCE	<u>1040</u>
A. OBJECTIVE:	<u>1040</u>
B. EXPECTED PRODUCTS:	<u>1040</u>
C. PREVIOUS WORK:	<u>1040</u>
D. SUBTASKS:	<u>1140</u>
Subtask 2.1 Geographic Information System (GIS) and Data Development:	<u>1144</u>
Subtask 2.2 Performance Measures:	<u>1144</u>
Subtask 2.3 Travel Demand Model:	<u>1144</u>
Subtask 2.4 Transit Planning Data:	<u>1144</u>
E. FUNDING SUMMARY	<u>1242</u>
Task 2 – Funding Summary Table FY 2024 and FY 2025	<u>1242</u>
IV. TASK 3 – SHORT RANGE PLANNING	<u>1242</u>
A. OBJECTIVE	<u>1242</u>
B. EXPECTED PRODUCTS	<u>1242</u>
C. PREVIOUS WORK	<u>1242</u>
D. SUBTASKS	<u>1343</u>
Subtask 3.1 Transportation Improvement Program (TIP):	<u>1343</u>

Subtask 3.2 Transit, Bicycle, and Multimodal Planning:	1313
Subtask 3.3 Short-Term Transit Planning:	1313
E. FUNDING SUMMARY	1414
Task 3 – Funding Summary Table FY 2024 and FY 2025	1414
V. TASK 4 – METROPOLITAN TRANSPORTATION PLAN (MTP)	1414
A. OBJECTIVE:	1414
B. EXPECTED PRODUCTS:	1414
C. PREVIOUS WORK:	1414
D. SUBTASKS:	1515
Subtask 4.1 Metropolitan Transportation Plan (MTP):	1515
Subtask 4.2 Long-Range Transit Planning:	1515
Subtask 4.3 Complete Streets:	1515
E. FUNDING SUMMARY	1616
Task 4 – Funding Summary Table FY 2024 and FY 2025	1616
VI. TASK 5 – SPECIAL STUDIES	1616
A. OBJECTIVE:	1616
B. EXPECTED PRODUCTS:	1616
C. PREVIOUS WORK:	1616
D. SUBTASKS:	1616
Subtask 5.1 Comprehensive Growth Scenario Transportation Study - MPO Boundary Expansion	1616
Subtask 5.2 Resiliency Plan	1616
Subtask 5.3 Transit Multimodal Facility	1716
Subtask 5.4 Safety Action Plan	1717
Subtask 5.5 Microtransit Services Study	17
E. FUNDING SUMMARY	1717
Task 5 – Funding Summary Table FY 2024 and FY 2025	1717
VII. BUDGET SUMMARY	1818
APPENDIX A MEMBERSHIP	2019
APPENDIX B METROPOLITAN AREA BOUNDARY MAP	2221
APPENDIX C DEBARMENT CERTIFICATION	2422
APPENDIX D LOBBYING CERTIFICATION	2523
APPENDIX E CERTIFICATION OF COMPLIANCE	2624
APPENDIX F CERTIFICATION OF INTERNAL ETHICS AND COMPLIANCE PROGRAM	2725
APPENDIX G UPWP AMENDMENT SUMMARY	2826

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I. INTRODUCTION

Federally required long-range transportation planning began with the passage of the Federal Highway Transportation Act of 1962. This act created a continuing, cooperative, and comprehensive (3-C) regional transportation planning process for urban areas. The legislation required urban areas of more than fifty thousand in population to create and implement transportation plans in order to receive federal highway funds. For the purpose of keeping Abilene's transportation plan up to date, an agreement between the City of Abilene and the State of Texas was executed on January 23, 1969 which established what is now known as the Abilene Metropolitan Planning Organization (MPO).

The Abilene MPO is the transportation planning body for the City of Abilene, the City of Impact, the City of Tye, the communities of Caps, Elmdale, Hamby, and Potosi; along with some adjacent rural areas. The Abilene MPO consists of federal, state and local agencies working together to avoid conflicting plans, duplicated projects or funding conflicts between transportation priorities in the metropolitan planning area. The mission of the MPO is to provide cooperative, comprehensive, and continuing short and long-range transportation planning which promotes safe and reliable movement of people and goods in the Abilene metropolitan area. The MPO's role is to develop and maintain the necessary transportation plans for the area to ensure that federal funds support locally developed plans and that the projects are part of a credible planning process that meets the local priorities.

The process of planning, maintaining, and improving the area's surface transportation system is a demanding, ongoing, and complex operation which requires the collaboration and coordination of the State and local government agencies, transportation providers, local businesses, and the residents of this region to make the process a success.

A. PURPOSE

The Unified Planning Work Program (UPWP) describes the transportation planning and related activities to be conducted within the Abilene Metropolitan Planning Organization (MPO) boundaries that are funded by Federal, State, and local sources. In other words, the UPWP outlines the budget and work tasks required to sustain the transportation planning process. There are five tasks listed in the UPWP: Task I - Administration and Management, Task II - Data Development and Maintenance, Task III - Short Range Planning, Task IV - Metropolitan Transportation Plan, and Task V - Special Studies.

Over the years, legislation has enforced the need for coordinated planning. These include the following: *Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA)*, *Transportation Equity Act for the 21st Century (TEA-21)* in 1998, *the Safe, Accountable, Flexible, Efficient Transportation Equity Act - A Legacy for Users (SAFETEA-LU)* in 2005 (*the Surface Transportation Extension Act of 2012, Part II extended the time of SAFETEA-LU until September 30, 2012*), *Moving Ahead for Progress in the 21st Century (MAP-21)* in July 2012, and in December of 2015 *the Fixing America's Surface Transportation Act (FAST)*. The FAST Act was set to expire on September 30, 2020 but Congress approved a one-year extension to September 30, 2021. On November 15, 2021 the *Infrastructure Investment and Jobs Act (IIJA)* was signed. The IIJA provides infrastructure funding for fiscal years 2022 through 2026 for roads, bridges, mass transit, water infrastructure, resilience, and broadband.

- Hold public outreach sessions to share information and encourage active transportation.
- Work with other interested parties to advance and improve the program.
- Look for innovative ways to optimize funding for active transportation projects.
- Support and align statewide and regional active transportation strategies and actions.

E. FUNDING SUMMARY

Task 4 – Funding Summary Table FY 2024 and FY 2025

Subtask	Responsible Agency	Transportation Planning Funds(TPF) ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
4.1	MPO/CONSULTANT	\$ 178,000	\$ 30,000							\$ 208,000
4.2	MPO/CITYLINK			\$ 1,600	\$ 1,600	\$ 15,400	\$ 400	\$ 40,600	\$ -	\$ 59,600
4.3	MPO	\$ 15,000	\$ 10,000							\$ 25,000
TOTAL		\$ 193,000	\$ 40,000	\$ 1,600	\$ 1,600	\$ 15,400	\$ 400	\$ 40,600	\$ -	\$ 292,600

Subtask	Responsible Agency	Transportation Planning Funds(TPF) ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
4.1	MPO/CONSULTANT	\$ 55,000	\$ 30,000							\$ 85,000
4.2	MPO/CITYLINK			\$ 1,600	\$ 1,600	\$ 15,400	\$ 400	\$ 40,600	\$ -	\$ 59,600
4.3	MPO	\$ 15,000	\$ 10,000							\$ 25,000
TOTAL		\$ 70,000	\$ 40,000	\$ 1,600	\$ 1,600	\$ 15,400	\$ 400	\$ 40,600	\$ -	\$ 169,600

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

VI. TASK 5 – SPECIAL STUDIES

A. OBJECTIVE:

The purpose of this task is special studies of transportation and transportation related topics that support the development and maintenance of the planning process. Activities might include consultant contracting, research and data analysis. Documents produced in this task are intended to supplement information for other tasks as well as contribute to the revision of the MTP and help in prioritizing transportation improvement projects. It involves special one-time planning activities and major corridor analyses.

B. EXPECTED PRODUCTS:

Comprehensive planning analysis.

C. PREVIOUS WORK:

Comprehensive Transportation Corridor Study: Loop 322/SH 36; Comprehensive Growth Scenario Transportation Study: MPO Boundary Expansion; and Transit Multimodal Facility.

D. SUBTASKS:

Subtask 5.1 Comprehensive Growth Scenario Transportation Study - MPO Boundary Expansion

This task is a carryover from the previous UPWP. It will use MPO staff and a consultant to complete. Evaluate potential MPO Boundary expansion to capture transportation needs.

Subtask 5.2 Resiliency Plan

The MPO, in cooperation with TxDOT, FHWA, and local planning partners along with the possibility of a consultant will develop a plan to make the local transportation network resilient to natural disasters with an emphasis on network redundancy during extreme weather events.

Subtask 5.3 Transit Multimodal Facility

CityLink staff with FTA funding will complete the following task. A consultant will be used. This study will determine how a multimodal facility could help urban and rural transit providers to better serve their passengers and operate more efficiently. It will include the Planning and Scoping phase of the project all the way through Preliminary Engineering, Environmental, and initial Design phase of the project. (FTA Section 5304)

Subtask 5.4 Safety Action Plan

MPO staff will work with TTI to document the types of data and information the MPO uses for safety planning activities; how the MPO works with partner agencies and stakeholders to communicate safety-related information to decision makers and the public; and current and planned initiatives, projects, strategies, and counter measures to address transportation safety in the Metropolitan Planning Area.

Subtask 5.5 Microtransit Services Study

CityLink staff with FTA funding will complete the following task. A consulting firm will conduct a strategic evaluation of fixed-route to microtransit system conversion. The primary aim of this evaluation is to explore the feasibility of transitioning from the City's current fixed-route transit system to a more flexible and efficient microtransit system. This analysis is crucial in determining the best approach to adapt and enhance the City's transit services to better align with the evolving transportation needs of the community. The primary goals are to optimize existing microtransit services, further improve operational efficiency, and develop a strategic, comprehensive plan for the expansion and refinement of microtransit services throughout the City.

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E. FUNDING SUMMARY

Task 5 – Funding Summary Table FY 2024 and FY 2025

Subtask	Responsible Agency	Transportation Planning Funds(TPF) ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
S.1	MPO/CONSULTANT	\$ 5,000	\$ -							\$ 5,000
S.2	MPO/CONSULTANT	\$ 20,000	\$ 40,000							\$ 60,000
S.3	CITYLINK/CONSULTANT			\$ -	\$ -	\$ -	\$ -	\$ 238,200	\$ -	\$ 238,200
S.4	MPO/CONSULTANT	\$ 50,000	\$ 29,500							\$ 79,500
S.5	CITYLINK/CONSULTANT			\$ 200,000						\$ 200,000
TOTAL		\$ 75,000	\$ 69,500	\$ 200,000	\$ -	\$ -	\$ -	\$ 238,200	\$ -	\$ 582,700

Subtask	Responsible Agency	Transportation Planning Funds(TPF) ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
S.1	MPO/CONSULTANT	\$ 5,000	\$ -							\$ 5,000
S.2	MPO/CONSULTANT	\$ 20,000	\$ 40,000							\$ 60,000
S.3	CITYLINK/CONSULTANT			\$ -	\$ -	\$ -	\$ -	\$ 238,200	\$ -	\$ 238,200
S.4	MPO/CONSULTANT	\$ 6,000	\$ 44,000							\$ 50,000
TOTAL		\$ 31,000	\$ 84,000	\$ -	\$ -	\$ -	\$ -	\$ 238,200	\$ -	\$ 353,200

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

VII. BUDGET SUMMARY

BUDGET SUMMARY – ABILENE UPWP FISCAL YEAR 2024

UPWP TASK	DESCRIPTION	Transportation Planning Funds(TPF) ¹	FTA SECTION 5307 FUNDS	LOCAL FUNDS	FTA SECTION 5304 FUNDS	TOTAL FUNDS
1	ADMINISTRATION AND MANAGEMENT	\$ 155,000	\$ 4,000	\$ 1,000		\$ 160,000
2	DATA DEVELOPMENT AND MAINTENANCE	\$ 100,000	\$ 3,200	\$ 800		\$ 104,000
3	SHORT RANGE PLANNING	\$ 40,000	\$ 3,200	\$ 800	\$ 18,950	\$ 62,950
4	METROPOLITAN TRANSPORTATION PLANNING	\$ 193,000	\$ 1,600	\$ 15,400	\$ 40,600	\$ 250,600
5	SPECIAL STUDIES	\$ 75,000	\$ 200,000	\$ -	\$ 238,200	\$ 513,200
TOTAL		\$ 563,000	\$ 212,000	\$ 18,000	\$ 297,750	\$ 1,090,750

BUDGET SUMMARY – ABILENE UPWP FISCAL YEAR 2024

UPWP TASK	DESCRIPTION	Transportation Planning Funds(TPF) ¹	FTA SECTION 5307 FUNDS	LOCAL FUNDS	FTA SECTION 5304 FUNDS	TOTAL FUNDS
1	ADMINISTRATION AND MANAGEMENT	\$ 155,000	\$ 4,000	\$ 1,000		\$ 160,000
2	DATA DEVELOPMENT AND MAINTENANCE	\$ 100,000	\$ 3,200	\$ 800		\$ 104,000
3	SHORT RANGE PLANNING	\$ 40,000	\$ 3,200	\$ 800	\$ 18,950	\$ 62,950
4	METROPOLITAN TRANSPORTATION PLANNING	\$ 70,000	\$ 1,600	\$ 15,400	\$ 40,600	\$ 127,600
5	SPECIAL STUDIES	\$ 31,000	\$ -	\$ -	\$ 238,200	\$ 269,200
TOTAL		\$ 396,000	\$ 12,000	\$ 18,000	\$ 297,750	\$ 723,750

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

Combined Transportation Planning Funds ²	\$308,202,512 \$308,202,512
Estimated Unexpended Carryover ³	\$351,472,602 \$351,472,602
TOTAL TPF	\$659,675,114 \$659,675,114

² As of May 26, 2023

³ Total under (over) programmed based on current level of expenditures ~~\$96,675,114~~ **\$96,675,114**

BUDGET SUMMARY – ABILENE UPWP FISCAL YEAR 2025

UPWP TASK	DESCRIPTION	Transportation Planning Funds(TPF) ¹	FTA SECTION 5307 FUNDS	LOCAL FUNDS	FTA SECTION 5304 FUNDS	TOTAL FUNDS
1	ADMINISTRATION AND MANAGEMENT	\$ 155,000	\$ 4,000	\$ 1,000		\$ 160,000
2	DATA DEVELOPMENT AND MAINTENANCE	\$ 110,000	\$ 3,200	\$ 800		\$ 114,000
3	SHORT RANGE PLANNING	\$ 30,000	\$ 3,200	\$ 800		\$ 34,000
4	METROPOLITAN TRANSPORTATION PLANNING	\$ 40,000	\$ 1,600	\$ 400		\$ 42,000
5	SPECIAL STUDIES	\$ 69,500	\$ -	\$ -		\$ 69,500
TOTAL		\$ 404,500	\$ 12,000	\$ 3,000	\$ -	\$ 419,500

BUDGET SUMMARY – ABILENE UPWP FISCAL YEAR 2025

UPWP TASK	DESCRIPTION	Transportation Planning Funds(TPF) ¹	FTA SECTION 5307 FUNDS	LOCAL FUNDS	FTA SECTION 5304 FUNDS	TOTAL FUNDS
1	ADMINISTRATION AND MANAGEMENT	\$ 155,000	\$ 4,000	\$ 1,000		\$ 160,000
2	DATA DEVELOPMENT AND MAINTENANCE	\$ 110,000	\$ 3,200	\$ 800		\$ 114,000
3	SHORT RANGE PLANNING	\$ 30,000	\$ 3,200	\$ 800		\$ 34,000
4	METROPOLITAN TRANSPORTATION PLANNING	\$ 40,000	\$ 1,600	\$ 400		\$ 42,000
5	SPECIAL STUDIES	\$ 84,000	\$ -	\$ -		\$ 84,000
TOTAL		\$ 419,000	\$ 12,000	\$ 3,000	\$ -	\$ 434,000

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

Combined Transportation Planning Funds ²	\$308,202.51 20,478.53
Estimated Unexpended Carryover ³	\$96,675.11 40,086.52
TOTAL TPF	\$404,877.62 49,565.05

² Estimate based on prior years' authorizations

³ Total under (over) programmed based on current level of expenditures ~~377.62~~~~565.05~~.

ABILENE METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE MEMBERS

Voting Members	Member's Title	Representing
CHANDLER, Scott	P.E., City Engineer	City of Abilene
GREEN, Don	Transportation Director	City of Abilene
HAITHCOCK, Michael	P.E., Transportation Planning & Development Director	TxDOT
JOHNSON, Max	Public Works Director	City of Abilene
LITTLEJOHN, Tim	Planning & Development Services Director	City of Abilene
MOORE, Nancy	Mayor (elected)	City of Tye
SHIELDS, Randee	P.E., Director of Transportation Operations	TxDOT
SMETANA, E'Lisa (Chairperson)	Executive Director	Abilene MPO
SMITH, Preston "Conrad"	Community Planner	Dyess Air Force Base
STEVENS, Lauren	General Manager	City of Abilene CityLink
SUMNER, PJ	Environmental Program Coordinator	West Central COG
TURENTINE, Bryce	P.E., Abilene Area Engineer	TxDOT
WILLIAMS, Randy (Vice-Chairperson)	Commissioner (elected)	Taylor County
WILLIAMSON, Doug	Director of Government Affairs, Community Partnerships, Military Affairs	Abilene Chamber of Commerce
VACANT	Public Works Director	City of Tye
VACANT	Traffic Engineer	City of Abilene
VACANT	Commissioner (elected)	Jones County
VACANT	Mayor Pro Tem (elected)	City of Impact
CHANDLER, Scott	P.E., City Engineer	City of Abilene
DRY, Kenny	Mayor Pro Tem (elected)	City of Tye
GREEN, Don	Transportation Director	City of Abilene
HAITHCOCK, Michael	P.E., Transportation Planning & Development Director	TxDOT
JOHNSON, Max	Public Works Director	City of Abilene
LITTLEJOHN, Tim	Planning & Development Services Director	City of Abilene
SHIELDS, RANDEE	P.E., Director of Transportation Operations	TxDOT
SMETANA, E'Lisa (Chairperson)	Executive Director	Abilene MPO
SMITH, Don	Public Works Director	City of Tye
SMITH, Preston "Conrad"	Community Planner	Dyess Air Force Base
STEVENS, Lauren	General Manager 03/01/2023 (Interim 1/1/23)	City of Abilene CityLink
SUMNER, PJ	Environmental Program Coordinator	West Central COG
TURENTINE, Bryce	P.E., Abilene Area Engineer	TxDOT
WILLIAMS, Randy (Vice-Chairperson)	Commissioner (elected)	Taylor County
WILLIAMSON, Doug	Director of Government Affairs, Community Partnerships, Military Affairs	Abilene Chamber of Commerce
VACANT	Traffic Engineer	City of Abilene
VACANT	Commissioner (elected)	Jones County

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VACANT	Mayor Pro-Tem (elected)	City of Impact
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Non-Voting Members	Member's Title	Representing
LASTRAPE, Krystal	Transportation Planner	FHWA
OLIPHANT, Marc	Community Planner (Review Office)	FTA Region VI
PENA, Jessica	PTN Coordinator	TxDOT
TAYLOR, Michael	Regional Director	TCEQ
TINDALL, Phillip	TP & P MPO Branch Manager	TxDOT

ABILENE METROPOLITAN PLANNING ORGANIZATION STAFF MEMBERS

STAFF	TITLE
RYAN, Rita	Office Assistant III (Part-time)
SMETANA, E'Lisa	MPO Executive Director
VACANT	Transportation Planner

APPENDIX B METROPOLITAN AREA BOUNDARY MAP

(GOVERNOR OR GOVERNOR'S DESIGNEE APPROVED) (Based on the 2010 Census Data)

APPENDIX G UPWP AMENDMENT SUMMARY

Submission of the Draft Unified Planning Work Program (UPWP) – May 30, 2023

Adoption of the Final Unified Planning Work Program (UPWP) – June 20, 2023

Administrative Amendment – August 2, 2023 (Added IJJA, removed STP, STS, and D.R.I.V.E. Safe Coalition to the List of Acronyms per FHWA)

Amendment 1 – December 19, 2023 (Under Subtask 2.1 Geographic Information System (GIS) and Data Development, added in City of Abilene or consultant). Updated the cover page date. Updated the TAC member's page.

Amendment 2 - February 20, 2024 (Pending Approval) Under Subtask 4.1 added funds from 2023 into 2024, under Subtask 5.4 updated funding under 2024 and 2025, and added Subtask 5.5. Updated the cover page, table of contents, TAC membership, and amendments page.

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FULL DOCUMENT

ABILENE

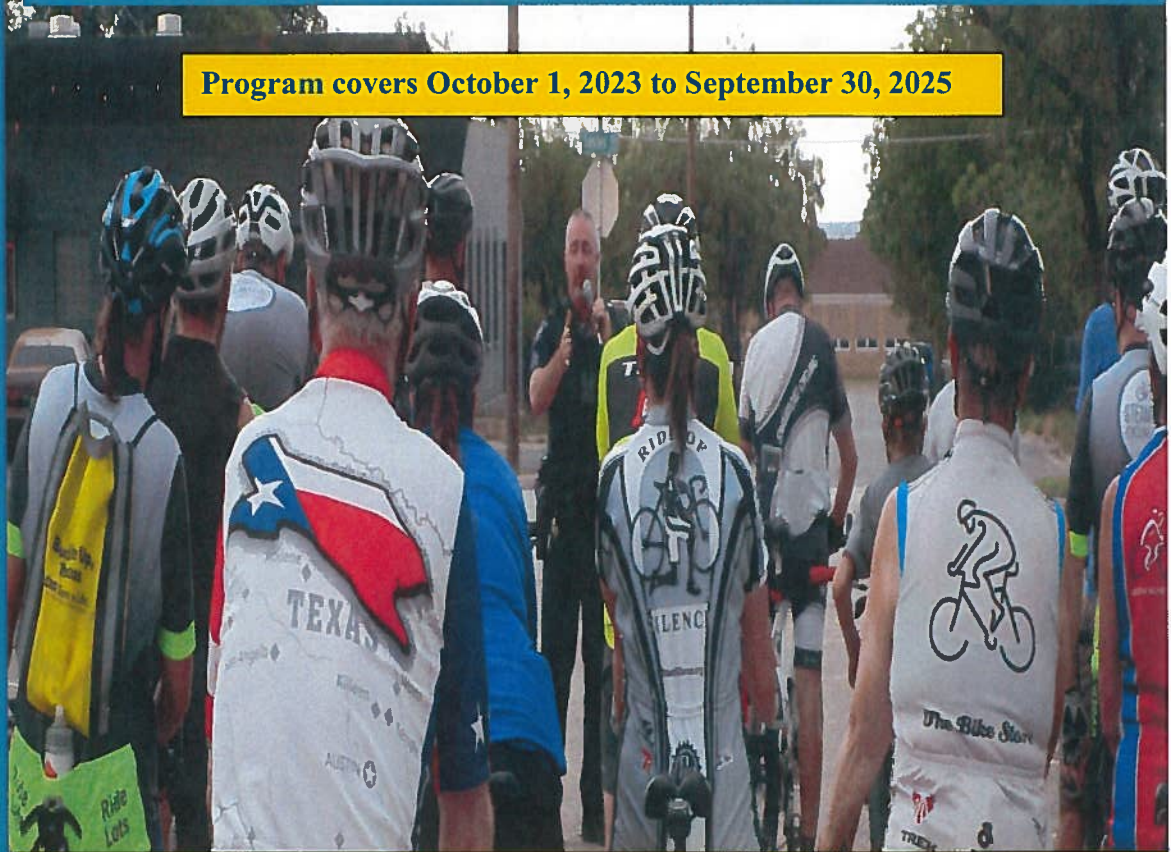


M. P. O.

UPWP 2024 - 2025

ABILENE METROPOLITAN PLANNING ORGANIZATION FYs 2024 & 2025 UNIFIED PLANNING WORK PROGRAM (UPWP)

Program covers October 1, 2023 to September 30, 2025



Approved by the Abilene MPO Policy Board: June 20, 2023

Administrative Amendment: August 2, 2023

Amendment 1: December 19, 2023

Amendment 2: February 20, 2024 (Pending Approval)

Federal Approval: September 7, 2023

Non-Transportation Management Area (Non-TMA)

Air Quality Status: Attainment

The preparation of this report has been financed in part through grant(s) from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

Abilene MPO - 209 S Danville Dr., Ste. B-212, Abilene, TX 79605
www.abilenempo.org

Table of Contents

I. INTRODUCTION	3
A. PURPOSE	3
B. DEFINITION OF AREA	5
C. ORGANIZATION	5
D. PRIVATE SECTOR INVOLVEMENT	6
E. PLANNING ISSUES AND EMPHASIS	6
II. TASK 1 – ADMINISTRATION AND MANAGEMENT	7
A. OBJECTIVE:	7
B. EXPECTED PRODUCTS:	7
C. PREVIOUS WORK:	7
D. SUBTASKS	8
Subtask 1.1: Program Support and Administration	8
Subtask 1.2: Professional Development Training and Travel	8
Subtask 1.3: Public Participation, Education, Title VI, and Environmental Justice	9
Subtask 1.4: Transit Planning Management	9
E. FUNDING SUMMARY	10
Task 1 – Funding Summary Table FY 2024 and FY 2025	10
III. TASK 2 – DATA DEVELOPMENT AND MAINTENANCE	10
A. OBJECTIVE:	10
B. EXPECTED PRODUCTS:	10
C. PREVIOUS WORK:	10
D. SUBTASKS:	11
Subtask 2.1 Geographic Information System (GIS) and Data Development:	11
Subtask 2.2 Performance Measures:	11
Subtask 2.3 Travel Demand Model:	11
Subtask 2.4 Transit Planning Data:	11
E. FUNDING SUMMARY	12
Task 2 – Funding Summary Table FY 2024 and FY 2025	12
IV. TASK 3 – SHORT RANGE PLANNING	12
A. OBJECTIVE	12
B. EXPECTED PRODUCTS	12
C. PREVIOUS WORK	12
D. SUBTASKS	13
Subtask 3.1 Transportation Improvement Program (TIP):	13

Subtask 3.2 Transit, Bicycle, and Multimodal Planning:	13
Subtask 3.3 Short-Term Transit Planning:	13
E. FUNDING SUMMARY	14
Task 3 – Funding Summary Table FY 2024 and FY 2025	14
V. TASK 4 – METROPOLITAN TRANSPORTATION PLAN (MTP)	14
A. OBJECTIVE:	14
B. EXPECTED PRODUCTS:	14
C. PREVIOUS WORK:	14
D. SUBTASKS:	15
Subtask 4.1 Metropolitan Transportation Plan (MTP):	15
Subtask 4.2 Long-Range Transit Planning:	15
Subtask 4.3 Complete Streets:	15
E. FUNDING SUMMARY	16
Task 4 – Funding Summary Table FY 2024 and FY 2025	16
VI. TASK 5 – SPECIAL STUDIES	16
A. OBJECTIVE:	16
B. EXPECTED PRODUCTS:	16
C. PREVIOUS WORK:	16
D. SUBTASKS:	16
Subtask 5.1 Comprehensive Growth Scenario Transportation Study - MPO Boundary Expansion	16
Subtask 5.2 Resiliency Plan	16
Subtask 5.3 Transit Multimodal Facility	16
Subtask 5.4 Safety Action Plan	17
Subtask 5.5 Microtransit Services Study	17
E. FUNDING SUMMARY	17
Task 5 – Funding Summary Table FY 2024 and FY 2025	17
VII. BUDGET SUMMARY	18
APPENDIX A MEMBERSHIP	19
APPENDIX B METROPOLITAN AREA BOUNDARY MAP	21
APPENDIX C DEBARMENT CERTIFICATION	22
APPENDIX D LOBBYING CERTIFICATION	23
APPENDIX E CERTIFICATION OF COMPLIANCE	24
APPENDIX F CERTIFICATION OF INTERNAL ETHICS AND COMPLIANCE PROGRAM	25
APPENDIX G UPWP AMENDMENT SUMMARY	26
APPENDIX H LIST OF ACRONYMS	27

I. INTRODUCTION

Federally required long-range transportation planning began with the passage of the Federal Highway Transportation Act of 1962. This act created a continuing, cooperative, and comprehensive (3-C) regional transportation planning process for urban areas. The legislation required urban areas of more than fifty thousand in population to create and implement transportation plans in order to receive federal highway funds. For the purpose of keeping Abilene's transportation plan up to date, an agreement between the City of Abilene and the State of Texas was executed on January 23, 1969 which established what is now known as the Abilene Metropolitan Planning Organization (MPO).

The Abilene MPO is the transportation planning body for the City of Abilene, the City of Impact, the City of Tye, the communities of Caps, Elmdale, Hamby, and Potosi; along with some adjacent rural areas. The Abilene MPO consists of federal, state and local agencies working together to avoid conflicting plans, duplicated projects or funding conflicts between transportation priorities in the metropolitan planning area. The mission of the MPO is to provide cooperative, comprehensive, and continuing short and long-range transportation planning which promotes safe and reliable movement of people and goods in the Abilene metropolitan area. The MPO's role is to develop and maintain the necessary transportation plans for the area to ensure that federal funds support locally developed plans and that the projects are part of a credible planning process that meets the local priorities.

The process of planning, maintaining, and improving the area's surface transportation system is a demanding, ongoing, and complex operation which requires the collaboration and coordination of the State and local government agencies, transportation providers, local businesses, and the residents of this region to make the process a success.

A. PURPOSE

The Unified Planning Work Program (UPWP) describes the transportation planning and related activities to be conducted within the Abilene Metropolitan Planning Organization (MPO) boundaries that are funded by Federal, State, and local sources. In other words, the UPWP outlines the budget and work tasks required to sustain the transportation planning process. There are five tasks listed in the UPWP: Task I - Administration and Management, Task II - Data Development and Maintenance, Task III - Short Range Planning, Task IV - Metropolitan Transportation Plan, and Task V - Special Studies.

Over the years, legislation has enforced the need for coordinated planning. These include the following: *Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA)*, *Transportation Equity Act for the 21st Century (TEA-21)* in 1998, *the Safe, Accountable, Flexible, Efficient Transportation Equity Act - A Legacy for Users (SAFETEA-LU)* in 2005 (*the Surface Transportation Extension Act of 2012, Part II extended the time of SAFETEA-LU until September 30, 2012*), *Moving Ahead for Progress in the 21st Century (MAP-21)* in July 2012, and in December of 2015 *the Fixing America's Surface Transportation Act (FAST)*. The FAST Act was set to expire on September 30, 2020 but Congress approved a one-year extension to September 30, 2021. On November 15, 2021 the *Infrastructure Investment and Jobs Act (IIJA)* was signed. The IIJA provides infrastructure funding for fiscal years 2022 through 2026 for roads, bridges, mass transit, water infrastructure, resilience, and broadband.

With the passage of this transportation legislation, different strategies and processes emerged. SAFETEA-LU required Metropolitan Planning Organizations to provide for consideration of projects

and strategies in their UPWPs that will serve to advance eight (8) transportation planning factors. This UPWP includes tasks that will allow on-going evaluation of the area's needs in relation to these eight broad goals:

1. Support economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase safety of the transportation system for motorized and non-motorized users.
3. Increase security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.

On December 4, 2015, the Fixing America's Surface Transportation (FAST) Act was enacted—the first federal law in over a decade to provide long-term funding certainty for surface transportation infrastructure planning and investment. The FAST Act authorized \$305 billion over fiscal years 2016 through 2020 for highway, safety, public transportation, rail, and research, technology, and statistics programs. The FAST Act improves mobility on the highways, creates jobs and supports economic growth, and accelerates project delivery and promotes innovation. The FAST Act took the eight planning factors of SAFETEA-LU and added two additional ones:

9. Improve the transportation system's resiliency and reliability and reduce or mitigate storm-water impact of surface transportation.
10. Enhance travel and tourism.

The Infrastructure Investment and Jobs Act added to the ten (10) planning factors listed above with the following 2021 Planning Emphasis Areas.

1. Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
2. Equity and Justice in Transportation Planning
3. Complete Streets
4. Public Involvement
5. Strategic Highway Network (STRAHNET)/US Department of Defense (DOD) Coordination
6. Federal Land Management Agency (FLMA) Coordination
7. Planning and Environmental Linkages (PEL)
8. Data in Transportation Planning

The Abilene MPO will be looking at ways to incorporate all the planning factors/areas into some aspect of the transportation planning process throughout this UPWP. This could include planning for more bicycle and pedestrian access to points of interest, developing complete streets efforts, transitioning to cleaner energy methods, and planning towards the future of multimodal and autonomous transportation opportunities.

The Moving Ahead for Progress in the 21st Century (MAP-21) which took effect on October 1, 2012 originated a new set of performance measure requirements. This performance-based system will establish national performance goals to achieve the following:

1. Safety—to achieve a significant reduction in traffic fatalities and serious injuries on all public roads;
2. Infrastructure condition—to maintain the highway infrastructure asset system in a state of good repair;
3. Congestion reduction—to achieve a significant reduction in congestion on the National Highway System (NHS);
4. System reliability—to improve the efficiency of the surface transportation system;
5. Freight movement and economic vitality—to improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development;
6. Environmental sustainability—to enhance the performance of the transportation system while protecting and enhancing the natural environment;
7. Reduced project delivery delays—to reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

In addition to the national goals listed above performance measures also apply to transit systems regarding state of good repair status for those systems receiving federal funding. This state of good repair is assessed and targets are set through the Transit Asset Management (TAM) Plan. Once federal rules have been adopted, state departments of transportation (DOT) then set statewide performance targets for each measure. Following this, MPOs must then make a choice to set their own targets or agree to support the targets established by the State. MPO's, transit agencies and the Texas Department of Transportation (TxDOT) have been diligently working cooperatively to establish practices, support systems, and relationships necessary for the successful implementation of Project-Based Planning and Programming (PBPP).

B. DEFINITION OF AREA

The Abilene Metropolitan Planning Area is the area in and around the City of Abilene that is currently considered urbanized or, by Federal definition, the contiguous geographic area likely to become urbanized within the 20-year forecast period covered by the Metropolitan Transportation Plan. The U.S. Census Bureau shows the Abilene area covers 106.79 square miles. This includes the Cities of Abilene, Impact, and Tye, the communities of Caps, Elmdale, Hamby, and Potosi, some rural area in Taylor County adjacent to the Abilene city limits plus the entire Lake Fort Phantom area in the southeastern corner of Jones County. The 2010 Census reported the population of Abilene was 117,063 and the population of the entire MPO area is approximately 125,000. As of July 1, 2022, the population of Abilene is estimated at 127,385, Taylor County at 145,163, and Jones County at 19,935 according to the Census Bureau.

C. ORGANIZATION

The Abilene MPO (MPO) consists of a Policy Board (PB), a Technical Advisory Committee (TAC), and the MPO Staff. The Policy Board is the governing and policy-making body of the MPO. They provide direction and guidance for transportation planning in the MPO boundaries. The Policy Board is responsible for ensuring conformance with Federal regulations requiring that highways, mass transit, and other transportation facilities and services are properly deployed and developed in relation to the overall plan for urban development. In November 2010, the Policy Board was reorganized from seventeen members to five voting members and the Technical Advisory Committee was established. The MPO Policy Board is comprised of the following five voting members: City of Abilene Mayor, City of Abilene Council Member, Jones County Judge, Taylor County Judge, and the TxDOT Abilene

District Engineer. Three elected State and Federal legislators are represented as non-voting members. These include the U.S. Representative District 19, State Senator District 28, and the State Representative District 71.

The Technical Advisory Committee reviews and makes recommendations to the Transportation Policy Board on all technical matters and on any other issues assigned to it by the Policy Board. The Technical Advisory Committee consists of representation from the cities of Abilene, Tye, and Impact; the counties of Taylor and Jones; the Texas Department of Transportation (TxDOT); Dyess Air Force Base; CityLink Transit; Abilene Chamber of Commerce; the West Central Texas Council of Governments (WCTCOG); and the Abilene MPO. The Technical Advisory Committee's non-voting members includes the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Texas Commission on Environmental Quality (TCEQ), TxDOT MPO Coordinator, and the TxDOT Public Transportation Coordinator.

The MPO staff is authorized for two full-time and one part-time employees who are responsible for the day-to-day activities of the MPO including information gathering and assembling of documents that correspond to transportation issues within the MPO boundary. The Executive Director is responsible for the direction of responsibilities and administration of the MPO. The Transportation Planner and Office Assistant provide valuable planning, technical resources, and clerical assistance for the MPO.

D. PRIVATE SECTOR INVOLVEMENT

The MPO will be using the knowledge and expertise of the Technical Advisory Committee that includes members who are part of the private sector. The MPO may find it necessary to obtain legal and professional services to supplement MPO staff planning efforts for such tasks as the Travel Demand Model, Transit/Bicycle/Multimodal Planning, Metropolitan Transportation Plan (MTP), Special Studies, and other planning efforts.

E. PLANNING ISSUES AND EMPHASIS

The Planning Emphasis Areas (PEAs) were updated on December 30, 2021 by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) Offices of Planning. The PEAs are listed below and the full description can be found at

<https://www.transit.dot.gov/sites/fta.dot.gov/files/2022-01/Planning-Emphasis-Areas-12-30-2021.pdf>.

- Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
- Equity and Justice⁴⁰ in Transportation Planning
- Complete Streets
- Public Involvement
- Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination
- Federal Land Management Agency (FLMA) Coordination
- Planning and Environment Linkages (PEL)
- Data in Transportation Planning

Additional planning issues and emphasis that are important in the Abilene MPO includes coordination efforts and maintaining existing documents. Also regional coordination efforts of collaborating with community organizations to focus on a need to understand the dynamics of the transit providers along with the needs of transit users and matching those to the needs of the traveling community. Another important factor is to update and maintain the Travel Demand Model. Lastly working to ensure the

performance based planning efforts are sufficient to maintain their incorporation into the planning process.

The Abilene MPO will be looking at ways to incorporate the PEAs in all aspects of the work program as the year progresses. In addition, the Abilene MPO is committed to the ongoing practice of public participation in all aspects of the transportation planning process. The Abilene MPO has a Public Participation Plan (PPP). The purpose of the PPP is to provide an opportunity for meaningful, active, on-going public participation and involvement for citizens, groups, agencies, and private providers of transportation. This allows citizens the opportunity to be included in every facet of transportation planning and related activities, especially at key decision-making times. As we look at ways to implement strategies, the MPO's Public Participation Plan (PPP) will be an important element since it outlines the opportunities for citizens' input into the transportation planning activities of their community and helps provide a more distinct picture of how future transportation decisions will affect the general population. The Abilene MPO utilizes their website www.abilenempopo.org along with Facebook, Twitter, news media, public meetings, and other means to notify the citizens of ways to comment and become involved in the process.

II. TASK 1 – ADMINISTRATION AND MANAGEMENT

A. OBJECTIVE:

The purpose of this task is to provide administrative support to the transportation planning process for our area, secure necessary tools to ensure success, provide opportunities for public input, and to facilitate interagency cooperation and coordination. This task addresses general operations of the MPO, as well as administrative and managerial activities, financial management, interagency coordination, travel, procurement, transportation planning, development of Title VI implementation, and miscellaneous administrative support.

B. EXPECTED PRODUCTS:

Maintain the operations of the MPO, including financial management, personnel, and the procurement of equipment and supplies needed for operations. Provide trained and knowledgeable staff by using various training and technical opportunities. Conduct a proactive public outreach approach to transportation planning. Obtain and maintain the necessary computer hardware, software, and technical support necessary to sustain functional operations. Technical assistance and support. Completion of all reports, certifications, and administrative documentation necessary to meet legal and regulatory requirements and ensure the continuity of the planning process. Provide support to the MPO Policy Board and Technical Advisory Committee. Public information materials including emails, letters, brochures, website, surveys, videos, social media, etc. Promote staff development through training, meetings, information sharing, and educational opportunities.

C. PREVIOUS WORK:

Created PowerPoint presentations, meeting handouts, agenda packets, project maps, detailed spreadsheets, and a variety of materials for the MPO Policy Board and Technical Advisory Committee. Prepared the monthly billing statements. MPO administrative and fiscal operations. Staff attendance at workshops, meetings, conferences, and training sessions. Development of monthly, quarterly, and annual reports as required by State and Federal agencies. Acquisition of supplies and minor office equipment. Completed required reports. Staff hiring and training.

D. SUBTASKS

Subtask 1.1: Program Support and Administration

- Management of the MPO to fulfill the goals and objectives of the Unified Planning Work Program (UPWP).
- Maintain and update the UPWP as needed to reflect current plans, programs, and regional priorities, and develop the Annual Performance and Expenditure Report (APER).
- Develop and update the FYs 2024-2025 UPWP.
- Coordination and monitoring of the transportation planning activities including compliance with the Federal and State requirements. This could include preparing and submitting reports, documents, and correspondence; maintaining and updating records; administering planning funds and financial information; maintaining the transportation grants - timesheet and billing submittal, budgeting, and financial planning; ensuring the development and delivery of required reports for transit and transportation activities.
- Providing support and facilitating the Technical Advisory Committee, Policy Board meetings, and other committees/subcommittees. This could include providing food and non-alcoholic beverages, pending TxDOT approval, at meetings and events when deemed appropriate.
- Prepare, and administer contracts, or agreements between the MPO, local agencies, and private consultants.
- Engage in staff supervision, personnel administration, and other miscellaneous administrative tasks that support the function of the MPO.
- Purchase or lease of office supplies, materials, furniture, equipment, computers, monitors, printers, plotters, support/maintenance agreements, and related computer software/equipment along with insurance, advertising, meeting facilities, etc. as necessary to provide transportation planning for the MPO area. A Plotter HP Designjet might need to be replaced for the printing of large maps with a cost around \$10,000. New computers for MPO staff may be needed at an estimated cost of \$12,000. Equipment and software purchases over \$5,000 per unit require prior State and Federal approval.
- Facilitation of program activities through acquisition of long-term working and meeting space readily accessible to the general public and other public agencies including but not limited to the following: lease of workspace, electric and water utilities, acquisition, repair, and maintenance of office furnishings and non-computer equipment appropriate to program needs, local and long-distance telephone utilities, janitorial services.
- Indirect Cost Allocation Plan - City of Abilene staff and independent auditors will do the following work with TPF funding: financial, administrative, and managerial support functions of the fiscal agent necessary for the financial oversight and facilitation of the planning activities, including both internal and independent audits. The City of Abilene has a Cost Allocation Plan for indirect services provided by central departments. This plan is the product of an independent firm acting on the request of the City of Abilene. Actual expenditure information is obtained from the City's financial statements for the year-end. Statistics used to allocate costs are taken by performing one-hundred percent counts or in some cases conducting a representative sample period count.

Subtask 1.2: Professional Development Training and Travel

- MPO staff will attend meetings, workshops, seminars, and conferences to develop and maintain a professional and competent staff. This training may entail regional, state, or

national conferences conducted by the American Planning Association, the Association of Metropolitan Planning Organizations, the Texas Association of Metropolitan Planning Organizations, Texas Department of Transportation, National Highway Institute, GIS software including ESRI User Conference, ArcGIS South Central Area Users' Group (SCAUG), ESRI training workshops, and other related organizations as deemed necessary or mandated for professional development purposes. This task may include travel costs of elected officials. The MPO will obtain prior approval from TxDOT for out-of-state travel.

- Participation in meetings including but not limited to City Council and County Commissions; along with boards and commissions; other stakeholders meetings; business associations and developers' meetings; and many others both local and regional to keep informed and disseminate information and/or data on transportation emerging trends and patterns. This task may also include attendance at meetings and trainings that coordinate with the Department of Defense (DOD) on the Strategic Highway Network (STRAHNET) that connects to DOD facilities and coordination with the Federal Land Management Agency (FLMA) on infrastructure and connectivity needs related to access routes and other public roads/transportation services that connect to Federal lands.

Subtask 1.3: Public Participation, Education, Title VI, and Environmental Justice

- Maintain and keep updated the Public Participation Plan.
- Conduct public outreach and provide support for public meetings. Includes publishing legal notices, press releases, advertisements, along with securing meeting arrangements, producing materials and data for distribution.
- Provide newsletters, update MPO website, use of social media, workshops, and development of pertinent publications to disseminate information and educate on programs. Work toward more virtual public involvement possibilities.
- Continue to identify and analyze Title VI Civil Rights in the planning process and identify strategies to better reach minority and low-income groups.
- Continue to strive towards consistent and systematically fair, just, and impartial treatment of all individuals throughout the planning process.
- Continue to share as much data as possible to improve the policy and decision making of all parties involved in transportation planning.
- MPO staff will maintain the MPO website and provide updates to enhance public participation in the MPO processes. This is a continual project that will evolve as technology changes to provide the best possible use of resources.

Subtask 1.4: Transit Planning Management

CityLink staff with FTA Section 5307 funding will do the following work:

- Participation with the Citizen's Advisory Board for People with Disabilities as a vehicle for public involvement.
- Review and analysis of any future fare changes or route planning.
- Continue employee development through training courses and certification of both supervisory staff and employees.

E. FUNDING SUMMARY

Task 1 – Funding Summary Table FY 2024 and FY 2025

Subtask	Responsible Agency	Transportation Planning Funds (TPF) ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
1.1	MPO/CITY OF ABILENE	\$ 130,000	\$ 130,000							\$ 260,000
1.2	MPO	\$ 15,000	\$ 15,000							\$ 30,000
1.3	MPO	\$ 10,000	\$ 10,000							\$ 20,000
1.4	CITYLINK			\$ 4,000	\$ 4,000	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 10,000
TOTAL		\$ 155,000	\$ 155,000	\$ 4,000	\$ 4,000	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 320,000

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

III. TASK 2 – DATA DEVELOPMENT AND MAINTENANCE

A. OBJECTIVE:

The purpose of this task is to support those planning activities that generate or collect critical transportation data. Transportation planning requires the development of detailed databases and maps that describe the primary aspects of the transportation system and maintenance of the Geographic Information Systems (GIS) to aid in data development and tracking. This data is used in the development of the Metropolitan Transportation Plan, Transportation Improvement Program, and many other reports and studies.

B. EXPECTED PRODUCTS:

Mapping of roadway networks necessary to support transportation planning activities. Geodatabase development for presentation of maps for MPO, transit, and other planning purposes. Geographic Information System (GIS), and data development analysis of various transportation elements. Develop and analyze transportation growth, trends, and needs, utilize traffic counts, land use and development data, and collision location data. To use socioeconomic data for travel demand forecasting. To maintain a database of useful planning tools to facilitate map creation. To generate, collect, and analyze detailed transportation data to develop and implement regional transportation plans and projects. To explore collection methods that enhances the ability to perform regional and corridor planning and analysis.

C. PREVIOUS WORK:

Updated a sidewalk layer map using Google Earth imagery, aerial imagery, as well as some physical site verifications as needed. Maps were prepared related to current project listings. MPO staff utilized base layer maps provided by the City of Abilene's GIS Division. In addition, the GIS division worked closely with MPO GIS staff on various mapping items throughout the fiscal year. Updated the website with pertinent information as needed such as minutes, board meeting notices, public meeting notices, reports, project picture updates, upcoming MPO events, and many other items. Performance measures were updated and used as applicable. CityLink captured daily and monthly statistics and data in order to provide periodic reporting to the City, State and Federal entities as required. CityLink also had ongoing data analysis that provided opportunities to improve services, implement minor fixed route changes, and complete bus stop/bus shelter placement recommendations. CityLink has redesigned its bus stop signs and is continuing to install them in compliance with the necessary requirements.

D. SUBTASKS:

Subtask 2.1 Geographic Information System (GIS) and Data Development:

This task will use MPO staff and could include assistance from the City of Abilene and/or a consultant to complete.

- Maintenance of physical inventories along with on-going data gathering, updates, and maintenance of databases and maps related to transportation planning.
- Management and organization of internal internet GIS data, enhance the GIS resources available to the public, advance the mapping functionality, and augment the use of GIS visualization techniques.
- Evaluation/analysis of the existing and planned transportation system with regard to issues related to emergency evacuation, hazardous materials transportation, and other emergency response situations. Coordination with the STRAHNET and with FLMA will help promote a useful planning network that shows connections to Federal lands and advocates for the best use of resources.
- Identify and analyze Title VI Civil Rights in the planning process by focusing on enhancing analytical capability for assessing impact distributions by utilizing Census data and other means for production of maps of minority, elderly, and low-income persons along with striving to minimize adverse effects of transportation projects on the human environment by using these identifying factors.
- Analysis and mapping of the environmental and economic areas (Planning and Environmental Linkages - PEL) which will help ensure that the needs of our community are met while avoiding/minimizing the impacts on human and natural resources.

Subtask 2.2 Performance Measures:

- The MPO will monitor and update performance measures/targets as needed. Continue implementation of the performance-based planning and programming process including working with TxDOT to monitor and evaluate the performance measures.

Subtask 2.3 Travel Demand Model:

This task will use MPO staff and could include assistance from TxDOT, the Transportation Institute and/or a consultant to complete.

- Travel Demand Model (TDM) maintenance.
- Review of data, socioeconomic data collection, roadway network analysis, alternative analysis, and other work associated with the TDM.
- Updates to the GIS data pertaining to the Travel Demand Model including roadway network database development, Traffic Analysis Zone (TAZ) structure development, monitoring of regional growth through data collection of new residential development, acquisition of employer information, acquiring land-use data, and creating organized databases for this data for transportation and land-use analysis, and demographic database development to obtain and maintain a working model.

Subtask 2.4 Transit Planning Data:

CityLink staff with FTA Section 5307 funding will do the following work:

- Provision of monthly operational and statistical and financial reports.
- Development and incorporation of information, data and statistical analysis to address short range transit needs as it relates to fare changes, route changes, bus stop evaluations, and bus stop amenities.

- Compile data for the Triennial Review.

E. FUNDING SUMMARY

Task 2 – Funding Summary Table FY 2024 and FY 2025

Subtask	Responsible Agency	Transportation Planning Funds[TPF] ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
2.1	MPO	\$ 70,000	\$ 80,000							\$ 150,000
2.2	MPO	\$ 10,000	\$ 10,000							\$ 20,000
2.3	MPO/CONSULTANT	\$ 20,000	\$ 20,000							\$ 40,000
2.4	CITYLINK			\$ 3,200	\$ 3,200	\$ 800	\$ 800	\$ -	\$ -	\$ 8,000
TOTAL		\$ 100,000	\$ 110,000	\$ 3,200	\$ 3,200	\$ 800	\$ 800	\$ -	\$ -	\$ 218,000

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

IV. TASK 3 – SHORT RANGE PLANNING

A. OBJECTIVE

The purpose of this task is to undertake planning activities both local and regional that are associated with short range or immediate implementation. This could include facilitating the implementation of transportation projects and programs in the TIP; providing for multimodal planning to improve the overall system; and supporting the development of short-range planning.

B. EXPECTED PRODUCTS

Updates to the Transportation Improvement Program. Annual Listing of Obligated Projects. Provide support to the Regionally Coordinated Transportation Planning Committee. More coordinated efforts among public transportation providers in the planning and development of transit related activities.

C. PREVIOUS WORK

Annual Listing of Obligated Projects Report was submitted. MPO staff and CityLink staff work on a variety of projects throughout the year including the Regional Coordination Transportation Plan, Transportation Improvement Program (TIP), Metropolitan Transportation Plan (MTP), Annual Performance and Expenditure Report (APER), Annual Report of Obligated Projects, and many others. The MPO participated in the Regional Coordination Transportation Plan (RCTP) Stakeholders Group. CityLink staff have completed extensive planning including: General Transit Feed Specification (GTFS) data monitoring and revisions as needed; utilization of Computer-Aided Dispatch/Automatic Vehicle Location (CAD/AVL) software and planned migration to new version; utilization of bus location/arrival software application for passenger use and continued monitoring; monitoring of data to aid in making effective changes to routes and improved services; plans for bus shelter placement in cooperation with the Eagle Scouts; planning activities for fleet replacement; Transit Asset Management (TAM) Plan update; implement new demand response scheduling software and development of passenger application; planning activities for the implementation of automated voice announcement system; planning activities for the implementation of a new microtransit service zone; planning activities for the implementation of mobile trip scheduling platform for new microtransit service zone. CityLink purchased four cutaway buses as part of its fleet replacement program. They also provided funding projection information and budgetary planning data for inclusion in the TIP and UPWP as needed. CityLink Staff continues to participate in the Regional Coordination

transportation planning process since the agency serves as the Lead Agency for West Central Texas Region 7 to assist TXDOT in their statewide coordination of transportation services.

D. SUBTASKS

Subtask 3.1 Transportation Improvement Program (TIP):

- The MPO will monitor and amend the current TIP as needed and conduct project development meetings/presentations to educate and receive public participation as needed. Provide support, review and incorporate transit activities for more coordinated transit efforts.
- Development of the new TIP for FYs 2025-2028.
- Development of the Annual Listing of Obligated Projects.
- Working with partner agencies to plan for and to promote greenhouse gas reductions, cleaner energy transportation options, and a resiliency to extreme weather events and other disasters.

Subtask 3.2 Transit, Bicycle, and Multimodal Planning:

- Work with public transportation providers to coordinate transportation efforts and participate in the regional planning process of the multi-county regional planning area.
- Work with transit providers, the City of Abilene, and others on continuation of the Multimodal Terminal planning for the Abilene area.
- Continue to work with CityLink Transit to ensure efficient operations and planning.
- Conduct planning activities as needed to evaluate traffic patterns, needs analysis, and service standards on transit services.
- Provide support for the implementation of planning activities in the City of Abilene's Bicycle Plan.
- Work with local government and community organizations to access grants and other funding opportunities to develop bicycle and pedestrian modes of transportation.
- Work with the local transit agency to incorporate a more congruent transit, bicycle, and pedestrian method of transportation.
- Provide support and work with partner agencies to create a network of active transportation facilities (sidewalks, bikeways, trails, transit routes) to places of interest such as work, school, retail, recreation areas, community activity centers, and healthcare facilities. This may include a complete streets holistic approach in planning efforts and it could provide safe and accessible transportation options to our community. Ensure at a minimum that 2.5% of PL funds will be used to increase safe and accessible options for multiple travel modes for people of all ages and abilities as described in Section 11206(b) of the Infrastructure Investment and Jobs Act.

Subtask 3.3 Short-Term Transit Planning:

CityLink staff with FTA funding will do the following work:

- Short range planning projects needed to meet federal/state requirements.
- Provide funding projections and budgetary planning for incorporation of transit projects in the TIP and UPWP.
- Bus Stop identification, GIS database compiling and integration, inventory, and shelter locations.
- Analysis of effectiveness of routes.
- Mobile fare applications and improved payment systems analysis.
- Participate in the Regional Planning Process.

- Continue Lead Agency duties for the Regional Coordination Planning efforts through quarterly stakeholder meetings. (FTA Section 5304)

E. FUNDING SUMMARY

Task 3 – Funding Summary Table FY 2024 and FY 2025

Subtask	Responsible Agency	Transportation Planning Funds(TPF) ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
3.1	MPO	\$ 30,000	\$ 20,000							\$ 50,000
3.2	MPO	\$ 10,000	\$ 10,000							\$ 20,000
3.3	MPO/CITYLINK			\$ 3,200	\$ 3,200	\$ 800	\$ 800	\$ 18,950	\$ -	\$ 26,950
TOTAL		\$ 40,000	\$ 30,000	\$ 3,200	\$ 3,200	\$ 800	\$ 800	\$ 18,950	\$ -	\$ 96,950

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

V. TASK 4 – METROPOLITAN TRANSPORTATION PLAN (MTP)

A. OBJECTIVE:

The purpose of this task is to encompass all activities associated with maintaining the Metropolitan Transportation Plan (MTP). The MTP identifies long-range transportation needs within the MPO boundary for a 25-year horizon. To develop, monitor, adopt, and publish the Metropolitan Transportation Plan (MTP). Provide updates to the Ten-Year Plan. Identify long-range transportation needs within the MPO boundary. To focus on having an integrated multimodal transportation system. To incorporate performance measures into the plan.

B. EXPECTED PRODUCTS:

Analysis of the current MTP and Ten-Year Plan to ensure needs are being met along with more coordination and planning activities among public transportation providers, bicyclist, pedestrians, and other modes of transportation.

C. PREVIOUS WORK:

The current Metropolitan Transportation Plan (MTP) FYs 2020-2045 was amended by the Policy Board at their December 14, 2021 meeting. The Project Selection Process (PSP) was approved at the December 18, 2018 meeting and no updates have been made to it. The PSP used the Performance Measures as a guideline for incorporation into the document. The approved PSP streamlines project evaluation while providing a formal means for the use of performance measures, data, and other detailed information important in considering the merits of proposals. This PSP is intended to provide a practical and balanced approach to project decision making, meeting federal and state standards, while providing a reasonable amount of flexibility for adaption to local needs and changing conditions.

The Policy Board approved the Ten-Year Plan at their December 12, 2016 meeting. In order to capture project situations and to ensure that projects are ready to move forward in the projected phases, the Ten-Year Plan was amended numerous times. The MPO through a partnership with TxDOT worked with the Texas A&M Transportation Institute on a MPO Boundary Expansion. A Technical Advisory Committee (TAC) subcommittee was formed to evaluate where and how the expansion would be needed. CityLink has purchased and installed an Automated Voice Annunciator system for its fixed-route buses. This system makes audible routine stop

announcements, in addition to other service announcements, as a method of way-finding for passengers and to improve their transportation experience. This software system will also allow CityLink to maintain compliance with Americans with Disabilities Act (ADA) regulations. In partnership with the City Parks and Recreation department, CityLink implemented a transportation program for Senior Citizens, previously provided by the City of Abilene, using an FTA 5310 grant and matching funds from the West Central Texas Council of Governments (WCTCOG) Area Agency on Aging. This was an opportunity to partner with other agencies to address a transit need. As the Lead Agency and with the assistance of a consultant, CityLink facilitated the update to the Region 7 5-year plan for the Regional Coordination Planning program.

D. SUBTASKS:

Subtask 4.1 Metropolitan Transportation Plan (MTP):

This task will use MPO staff and could include assistance from TxDOT, the Transportation Institute and/or a consultant to complete.

- Ongoing MPO support of the social and economic vitality of the metropolitan area through any needed updates or revisions to the current MTP. Focus on incorporating performance measures into the MTP. Focus on a proactive public participation along with assessment of the social impacts of transportation projects in low-income and minority areas to make certain that Title VI and Environmental Justice guidelines are met.
- Working with partner agencies to plan for and to promote greenhouse gas reductions, cleaner energy transportation options, and a resiliency to extreme weather events and other disasters.
- Develop and maintain the FYs 2025-2050 MTP.

Subtask 4.2 Long-Range Transit Planning:

CityLink staff with FTA funding will do the following work:

- Provide support for long-term planning projects.
- Focus on modernization of the transit system, facilities and fleet through the Transit Asset Management Plan.
- As the Lead Agency for Region 7, facilitate the 5-year Plan update for the Regional Coordination Planning program. (*FTA Section 5304*)

Subtask 4.3 Complete Streets:

Provide support and work with partner agencies to create a network of active transportation facilities (sidewalks, bikeways, trails, transit routes) to places of interest such as work, school, retail, recreation areas, community activity centers, and healthcare facilities. This may include a complete streets holistic approach in planning efforts and it could provide safe and accessible transportation options to our community. Ensure at a minimum that 2.5% of PL funds will be used to increase safe and accessible options for multiple travel modes for people of all ages and abilities as described in Section 11206(b) of the Infrastructure Investment and Jobs Act.

- Staff will compile and share data and information on active transportation.
- Evaluate active transportation system to understand system performance needs to identify regional activities.
- Hold public outreach sessions to share information and encourage active transportation.
- Work with other interested parties to advance and improve the program.

- Look for innovative ways to optimize funding for active transportation projects.
- Support and align statewide and regional active transportation strategies and actions.

E. FUNDING SUMMARY

Task 4 – Funding Summary Table FY 2024 and FY 2025

Subtask	Responsible Agency	Transportation Planning Funds(TPF) ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
4.1	MPO/CONSULTANT	\$ 178,000	\$ 30,000							\$ 208,000
4.2	MPO/CITYLINK			\$ 1,600	\$ 1,600	\$ 15,400	\$ 400	\$ 40,600	\$ -	\$ 59,600
4.3	MPO	\$ 15,000	\$ 10,000							\$ 25,000
TOTAL		\$ 193,000	\$ 40,000	\$ 1,600	\$ 1,600	\$ 15,400	\$ 400	\$ 40,600	\$ -	\$ 292,600

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

VI. TASK 5 – SPECIAL STUDIES

A. OBJECTIVE:

The purpose of this task is special studies of transportation and transportation related topics that support the development and maintenance of the planning process. Activities might include consultant contracting, research and data analysis. Documents produced in this task are intended to supplement information for other tasks as well as contribute to the revision of the MTP and help in prioritizing transportation improvement projects. It involves special one-time planning activities and major corridor analyses.

B. EXPECTED PRODUCTS:

Comprehensive planning analysis.

C. PREVIOUS WORK:

Comprehensive Transportation Corridor Study: Loop 322/SH 36; Comprehensive Growth Scenario Transportation Study: MPO Boundary Expansion; and Transit Multimodal Facility.

D. SUBTASKS:

Subtask 5.1 Comprehensive Growth Scenario Transportation Study - MPO Boundary Expansion

This task is a carryover from the previous UPWP. It will use MPO staff and a consultant to complete. Evaluate potential MPO Boundary expansion to capture transportation needs.

Subtask 5.2 Resiliency Plan

The MPO, in cooperation with TxDOT, FHWA, and local planning partners along with the possibility of a consultant will develop a plan to make the local transportation network resilient to natural disasters with an emphasis on network redundancy during extreme weather events.

Subtask 5.3 Transit Multimodal Facility

CityLink staff with FTA funding will complete the following task. A consultant will be used. This study will determine how a multimodal facility could help urban and rural transit providers to better serve their passengers and operate more efficiently. It will include the Planning and

Scoping phase of the project all the way through Preliminary Engineering, Environmental, and initial Design phase of the project. (FTA Section 5304)

Subtask 5.4 Safety Action Plan

MPO staff will work with TTI to document the types of data and information the MPO uses for safety planning activities; how the MPO works with partner agencies and stakeholders to communicate safety-related information to decision makers and the public; and current and planned initiatives, projects, strategies, and counter measures to address transportation safety in the Metropolitan Planning Area.

Subtask 5.5 Microtransit Services Study

CityLink staff with FTA funding will complete the following task. A consulting firm will conduct a strategic evaluation of fixed-route to microtransit system conversion. The primary aim of this evaluation is to explore the feasibility of transitioning from the City's current fixed-route transit system to a more flexible and efficient microtransit system. This analysis is crucial in determining the best approach to adapt and enhance the City's transit services to better align with the evolving transportation needs of the community. The primary goals are to optimize existing microtransit services, further improve operational efficiency, and develop a strategic, comprehensive plan for the expansion and refinement of microtransit services throughout the City.

E. FUNDING SUMMARY

Task 5 – Funding Summary Table FY 2024 and FY 2025

Subtask	Responsible Agency	Transportation Planning Funds(TPF) ¹		FTA SECTION 5307 FUNDS		LOCAL FUNDS		FTA SECTION 5304 FUNDS		TOTAL FUNDS
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
5.1	MPO/CONSULTANT	\$ 5,000	\$ -							\$ 5,000
5.2	MPO/CONSULTANT	\$ 20,000	\$ 40,000							\$ 60,000
5.3	CITYLINK/CONSULTANT			\$ -	\$ -	\$ -	\$ -	\$ 238,200	\$ -	\$ 238,200
5.4	MPO/CONSULTANT	\$ 50,000	\$ 29,500							\$ 79,500
5.5	CITYLINK/CONSULTANT			\$ 200,000						\$ 200,000
TOTAL		\$ 75,000	\$ 69,500	\$ 200,000	\$ -	\$ -	\$ -	\$ 238,200	\$ -	\$ 582,700

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

VII. BUDGET SUMMARY

BUDGET SUMMARY – ABILENE UPWP FISCAL YEAR 2024						
UPWP TASK	DESCRIPTION	Transportation Planning Funds(TPF) ¹	FTA SECTION 5307 FUNDS	LOCAL FUNDS	FTA SECTION 5304 FUNDS	TOTAL FUNDS
1	ADMINISTRATION AND MANAGEMENT	\$ 155,000	\$ 4,000	\$ 1,000		\$ 160,000
2	DATA DEVELOPMENT AND MAINTENANCE	\$ 100,000	\$ 3,200	\$ 800		\$ 104,000
3	SHORT RANGE PLANNING	\$ 40,000	\$ 3,200	\$ 800	\$ 18,950	\$ 62,950
4	METROPOLITAN TRANSPORTATION PLANNING	\$ 193,000	\$ 1,600	\$ 15,400	\$ 40,600	\$ 250,600
5	SPECIAL STUDIES	\$ 75,000	\$ 200,000	\$ -	\$ 238,200	\$ 513,200
TOTAL		\$ 563,000	\$ 212,000	\$ 18,000	\$ 297,750	\$ 1,090,750

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

Combined Transportation Planning Funds ²	\$308,202.51
Estimated Unexpended Carryover ³	\$351,472.60
TOTAL TPF	\$659,675.11

² As of May 26, 2023

³ Total under (over) programmed based on current level of expenditures \$96,675.11

BUDGET SUMMARY – ABILENE UPWP FISCAL YEAR 2025						
UPWP TASK	DESCRIPTION	Transportation Planning Funds(TPF) ¹	FTA SECTION 5307 FUNDS	LOCAL FUNDS	FTA SECTION 5304 FUNDS	TOTAL FUNDS
1	ADMINISTRATION AND MANAGEMENT	\$ 155,000	\$ 4,000	\$ 1,000		\$ 160,000
2	DATA DEVELOPMENT AND MAINTENANCE	\$ 110,000	\$ 3,200	\$ 800		\$ 114,000
3	SHORT RANGE PLANNING	\$ 30,000	\$ 3,200	\$ 800		\$ 34,000
4	METROPOLITAN TRANSPORTATION PLANNING	\$ 40,000	\$ 1,600	\$ 400		\$ 42,000
5	SPECIAL STUDIES	\$ 69,500	\$ -	\$ -		\$ 69,500
TOTAL		\$ 404,500	\$ 12,000	\$ 3,000	\$ -	\$ 419,500

¹ TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

Combined Transportation Planning Funds ²	\$308,202.51
Estimated Unexpended Carryover ³	\$96,675.11
TOTAL TPF	\$404,877.62

² Estimate based on prior years' authorizations

³ Total under (over) programmed based on current level of expenditures 377.62.

APPENDIX A MEMBERSHIP

ABILENE METROPOLITAN PLANNING ORGANIZATION POLICY BOARD MEMBERS

Voting Members	Member's Title	Representing
ALLBRITTON, Glenn	P.E. District Engineer	TxDOT, Abilene District
CROWLEY, Phil	County Judge (elected)	Taylor County
HURT, Weldon	Mayor (elected)	City of Abilene
PRICE, Shane (<i>Chairman</i>)	City Councilman (elected)	City of Abilene
SPURGIN, Dale (<i>Vice-Chairman</i>)	County Judge (elected)	Jones County

Non-Voting Members (All Elected)	Member's Title	Representing
Representative Jodey Arrington	U.S. Representative District 19	U.S. Congress
Representative Stan Lambert	State Representative District 71	State of Texas
Senator Charles Perry	State Senator District 28	State of Texas

*The City of Abilene Council Member position shall be occupied by the Council Member designated by action of the City Council. All other positions on the Transportation Policy Board shall be occupied by the individuals who hold the positions.

ABILENE METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE MEMBERS

Voting Members	Member's Title	Representing
CHANDLER, Scott	P.E., City Engineer	City of Abilene
DRY, Kenny	Mayor ProTem (elected)	City of Tye
GREEN, Don	Transportation Director	City of Abilene
HAITHCOCK, Michael	P.E., Transportation Planning & Development Director	TxDOT
JOHNSON, Max	Public Works Director	City of Abilene
LITTLEJOHN, Tim	Planning & Development Services Director	City of Abilene
SHIELDS, RANDEE	P.E., Director of Transportation Operations	TxDOT
SMETANA, E'Lisa (Chairperson)	Executive Director	Abilene MPO
SMITH, Don	Public Works Director	City of Tye
SMITH, Preston "Conrad"	Community Planner	Dyess Air Force Base
STEVENS, Lauren	General Manager 03/01/2023 (Interim 1/1/23)	City of Abilene CityLink
SUMNER, PJ	Environmental Program Coordinator	West Central COG
TURENTINE, Bryce	P.E., Abilene Area Engineer	TxDOT
WILLIAMS, Randy (Vice-Chairperson)	Commissioner (elected)	Taylor County
WILLIAMSON, Doug	Director of Government Affairs, Community Partnerships, Military Affairs	Abilene Chamber of Commerce
VACANT	Traffic Engineer	City of Abilene
VACANT	Commissioner (elected)	Jones County
VACANT	Mayor Pro-Tem (elected)	City of Impact

Non-Voting Members	Member's Title	Representing
LASTRAPE, Krystal	Transportation Planner	FHWA
OLIPHANT, Marc	Community Planner (Review Office)	FTA Region VI
PENA, Jessica	PTN Coordinator	TxDOT
TAYLOR, Michael	Regional Director	TCEQ
TINDALL, Phillip	TP & P MPO Branch Manager	TxDOT

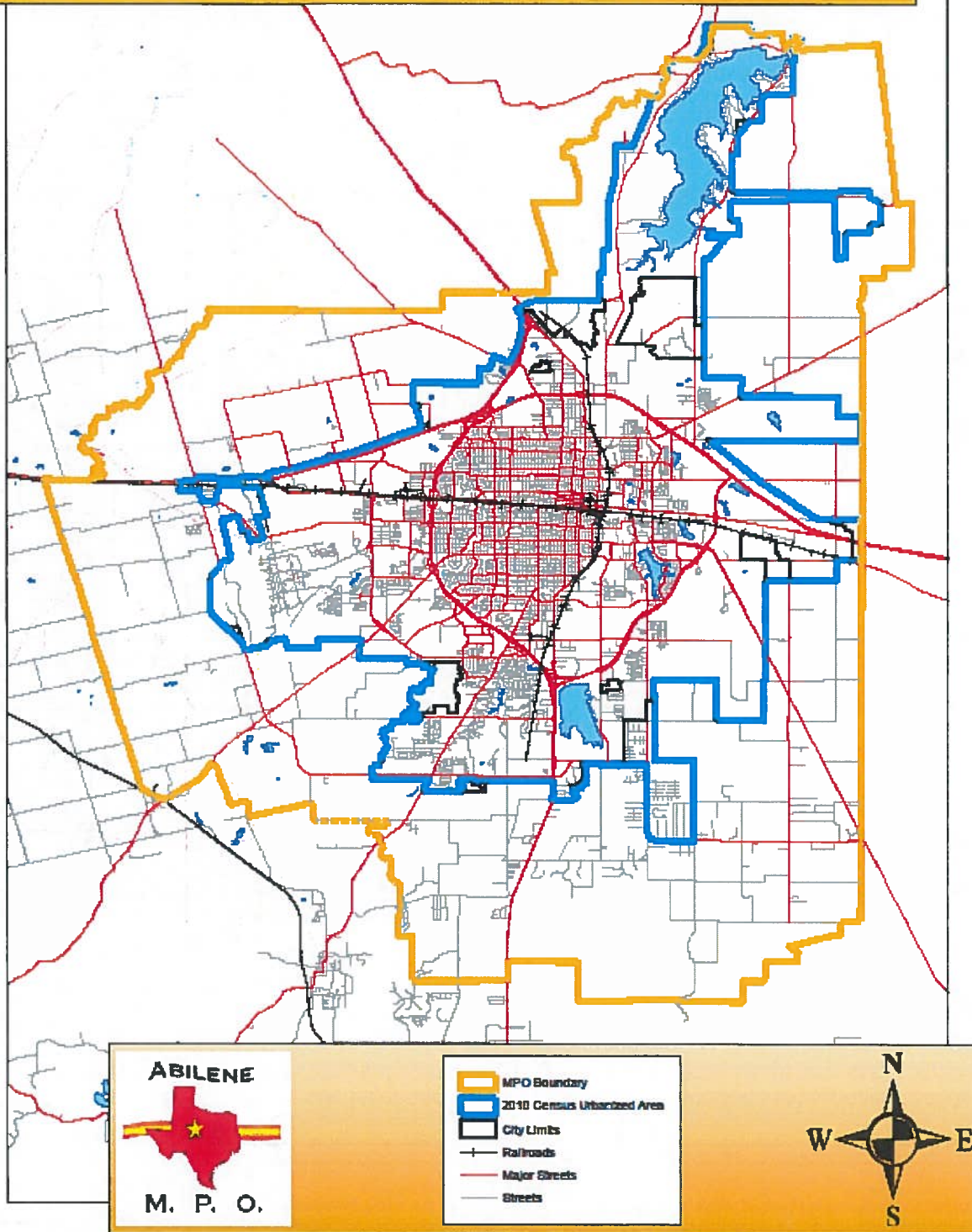
ABILENE METROPOLITAN PLANNING ORGANIZATION STAFF MEMBERS

STAFF	TITLE
RYAN, Rita	Office Assistant III (Part-time)
SMETANA, E'Lisa	MPO Executive Director
VACANT	Transportation Planner

APPENDIX B METROPOLITAN AREA BOUNDARY MAP

(GOVERNOR OR GOVERNOR'S DESIGNEE APPROVED) (Based on the 2010 Census Data)

Abilene Urbanized Area and Metropolitan Planning Area



APPENDIX C DEBARMENT CERTIFICATION
(Negotiated Contracts)

- (1) The **Abilene MPO** as **CONTRACTOR** certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions* terminated for cause or default.
- (2) Where the **CONTRACTOR** is unable to certify to any of the statements in this certification, such **CONTRACTOR** shall attach an explanation to this certification.

**federal, state or local*

Signature – Councilman Shane Price, City of Abilene

MPO Chairman - Abilene Metropolitan Planning Organization
Title - Agency

Date

APPENDIX D LOBBYING CERTIFICATION

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclosure accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature – Councilman Shane Price, City of Abilene

MPO Chairman - Abilene Metropolitan Planning Organization

Title - Agency

Date

APPENDIX E CERTIFICATION OF COMPLIANCE

I, Shane Price, Abilene City Council Member and Policy Board Chairman,
(Name and Position, Typed or Printed)

a duly authorized officer/representative of the Abilene Metropolitan Planning Organization,
(MPO)

do hereby certify that the contract and procurement procedures that are in effect and used by the
forenamed MPO are in compliance with 2 CFR 200, "Uniform Administrative Requirements, Cost
Principles, and Audit Requirements for Federal Awards," as it may be revised or superseded.

Signature – Councilman Shane Price, City of Abilene

MPO Chairman - Abilene Metropolitan Planning Organization
Title - Agency

Date

Attest:

E'Lisa Smetana
Executive Director – Abilene Metropolitan Planning Organization

APPENDIX F CERTIFICATION OF INTERNAL ETHICS AND COMPLIANCE PROGRAM

I, Shane Price, Abilene City Council Member and Policy Board Chairman,
(Name and Position, Typed or Printed)

a duly authorized officer/representative of the Abilene Metropolitan Planning Organization,
(MPO)

do hereby certify that the forenamed MPO has adopted and does enforce an internal ethics and compliance program that is designed to detect and prevent violations of law, including regulations and ethical standards applicable to this entity or its officers or employees and that the internal ethics and compliance program satisfies the requirements of by 43 TAC § 31.39 "Required Internal Ethics and Compliance Program" and 43 TAC § 10.51 "Internal Ethics and Compliance Program" as may be revised or superseded.

Signature – Councilman Shane Price, City of Abilene

MPO Chairman - Abilene Metropolitan Planning Organization
Title - Agency

Date

Attest:

E'Lisa Smetana
Executive Director – Abilene Metropolitan Planning Organization

APPENDIX G UPWP AMENDMENT SUMMARY

Submission of the Draft Unified Planning Work Program (UPWP) – May 30, 2023

Adoption of the Final Unified Planning Work Program (UPWP) – June 20, 2023

Administrative Amendment – August 2, 2023 (Added IIJA, removed STP, STS, and D.R.I.V.E. Safe Coalition to the List of Acronyms per FHWA)

Amendment 1 – December 19, 2023 (Under Subtask 2.1 Geographic Information System (GIS) and Data Development, added in City of Abilene or consultant). Updated the cover page date. Updated the TAC member's page.

Amendment 2 - February 20, 2024 (**Pending Approval**) Under Subtask 4.1 added funds from 2023 into 2024, under Subtask 5.4 updated funding under 2024 and 2025, and added Subtask 5.5. Updated the cover page, table of contents, TAC membership, and amendments page.

APPENDIX H LIST OF ACRONYMS

ADA	Americans with Disabilities Act
ALOP	Annual Listing of Obligated Projects
APER	Annual Performance and Expenditure Report
ARCGIS	Aeronautical Reconnaissance Coverage Geographic Information System
CFR	Code of Federal Regulations
DOT	Department of Transportation
D.R.I.V.E.	Decisions, Responsibilities, Initiatives, Visions, Education Safe Coalition
ESRI	Environmental Systems Research Institute
FAST	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographic Information System
HB	House Bill
HP	Hewlett Packard
IJA	Infrastructure Investment and Jobs Act
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
MAP-21	Moving Ahead for Progress in the 21 st Century
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
NHS	National Highway System
PEA	Planning Emphasis Area
PPP	Public Participation Plan
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users
SCAUG	South Central Area Users' Group
TAC	Technical Advisory Committee
TAZ	Traffic Analysis Zone
TCEQ	Texas Commission on Environmental Quality
TEA-21	Transportation Equity Act for the Twenty-First Century
TDM	Travel Demand Model
TIP	Transportation Improvement Program
TPF	Transportation Planning Funds
TTI	Texas Transportation Institute
TxDOT	Texas Department of Transportation
UPWP	Unified Planning Work Program
US	United States
USDOT	United States Department of Transportation
WCTCOG	West Central Texas Council of Governments

5. Receive a Report, Hold a Discussion, and Take Action on the FY 2023 Annual Performance and Expenditure Report (APER).

**Abilene MPO Policy Board Meeting
February 20, 2024
Supplemental Agenda Information**

- 5. Receive a Report, Hold a Discussion, and Take Action on the FY 2023 Annual Performance and Expenditure Report (APER).**

Background

Every year the Annual Performance & Expenditure Report (APER) is due by December 31 to FHWA and FTA to ensure compliance. TxDOT requests that the reports be given to them by December 15 to allow time for their review.

Current Situation

The APER was submitted on December 15 to TxDOT. We received comments back from FHWA and FTA on January 25, 2024. Comments were addressed back on January 29, 2024. Final acceptance was obtained from FHWA/FTA on January 30, 2024.

Recommendation from the Technical Advisory Committee (TAC)

N/A.

Action Requested

- 1. Acknowledgement of the FY 2023 Annual Performance and Expenditure Report (APER).**



FEDERAL TRANSIT ADMINISTRATION
819 TAYLOR STREET, ROOM 14A02
FORT WORTH, TEXAS 76102-9003

FEDERAL HIGHWAY ADMINISTRATION
300 E. 8TH STREET, ROOM 826
AUSTIN, TEXAS 78701-3225

January 30, 2024

Refer to: HPP-TX

Review and Approval of the FY 2023 Annual Performance
and Expenditures Report for Abilene Metropolitan Planning
Organization (MPO)

Mr. Mansour Shiraz
MPO Coordinator -Transportation Planning & Programming
Texas Department of Transportation
125 E. 11th Street
Austin, TX 78701-2483

Dear Mr. Shiraz:

We (Federal Highway Administration and Federal Transit Administration) have reviewed the Abilene MPO FY 2023 Annual Performance and Expenditure Report (APER) transmitted December 20, 2023 and again January 29, 2024. Based upon our review, we find Abilene MPO's FY 2023 APER acceptable.

Should you have any questions or concerns please contact me at (512) 536-5936.

Sincerely,

Krystal Lastrape,
Transportation Planner

cc: Marc Oliphant, Federal Transit Administration
Phillip Tindall, Metropolitan Planning Branch Manager, TxDOT
Michael Haithcock, P.E., Transportation Planning & Development, Abilene District
E'Lisa Smetana, Director, Abilene MPO

See FHWA/FTA comments below.

Please clarify how the MPO is keeping current with their planning if they're spending such a small proportion of the MTP and data funds.

Do they have a plan to catch up in the near future?

FY 2023 Budget Summaries

Total Transportation Planning Funds (TPF) Budgeted and Expended for FY 2023

UPWP TASK	DESCRIPTION	AMOUNT BUDGETED	AMOUNT EXPENDED	BALANCE	% Expended
1.0	Administration-Management	\$ 152,000.00	\$ 140,926.27	\$ 11,073.73	92.71%
2.0	Data Development and Maintenance	\$ 115,000.00	\$ 20,587.12	\$ 94,412.88	<u>17.90%</u>
3.0	Short Range Planning	\$ 25,000.00	\$ 16,260.16	\$ 8,739.84	65.04%
4.0	Metropolitan Transportation Plan	\$ 102,000.00	\$ 7,871.85	\$ 94,128.15	<u>7.72%</u>
5.0	Special Studies	\$ 30,000.00	\$ 27,692.50	\$ 2,307.50	92.31%
TOTAL	TOTAL	\$ 424,000.00	\$ 213,337.90	\$ 210,662.10	50.32%

Under Task 2.0, the Abilene MPO had one staff member from June 10, 2022 to October 26, 2022. At that point, a part-time office assistant was hired. During the twelve months of the report October 1, 2022 through September 30, 2023, the full-time transportation planner position was vacant so that salary and expenses were not utilized. Once we get a fully staffed office, we should be back on track with the expended amount and with our planning.

In addition, under Task 2.3, we had \$20,000 programmed for the Travel Demand Model (TDM). Since we were short-staffed, TxDOT helped us with the model so we did not expend all those dollars as expected on the TDM.

Under Task 4.0, the MTP was supposed to start in FY 2023. Due to lack of staff, that was not possible so the amount programmed for that task will be moved into the 2024 UPWP and will be accomplished during that time frame.

The plan is to fill the Transportation Planner position as soon as possible and hire a consultant to conduct the MTP.

Please clarify the highlighted date below.

To coordinate planning efforts, the MPO participated in, presented, or hosted the following events:

<i>EVENT</i>	<i>DATES</i>
<i>Abilene MPO Policy Board Meetings</i>	<i>10/18/22, 12/13/22, 02/21/23, 05/01/23, 06/20/23</i>
<i>D.R.I.V.E. Safe Coalition Meetings</i>	<i>10/18/22, 11/15/22, 12/12/23, 01/17/23, 03/21/23, 04/18/23, 05/16/23, 06/20/23, 07/18/23, 09/14/23</i>
<i>TxDOT Probe-Based Traffic Data Services Meeting</i>	<i>10/18/22</i>
<i>Meetings over Loop 322/SH 36 Study</i>	<i>10/19/22, 11/17/22, 12/06/22</i>
<i>Regional Coordinated Transportation Planning (RCTP) Region 7 Quarterly Stakeholder Meetings</i>	<i>11/09/22, 02/08/23, 05/10/23, 08/09/23</i>

This date was a typo. It has been corrected to 12/12/22.

ABILENE METROPOLITAN PLANNING ORGANIZATION

ANNUAL PERFORMANCE & EXPENDITURE REPORT

FY 2023

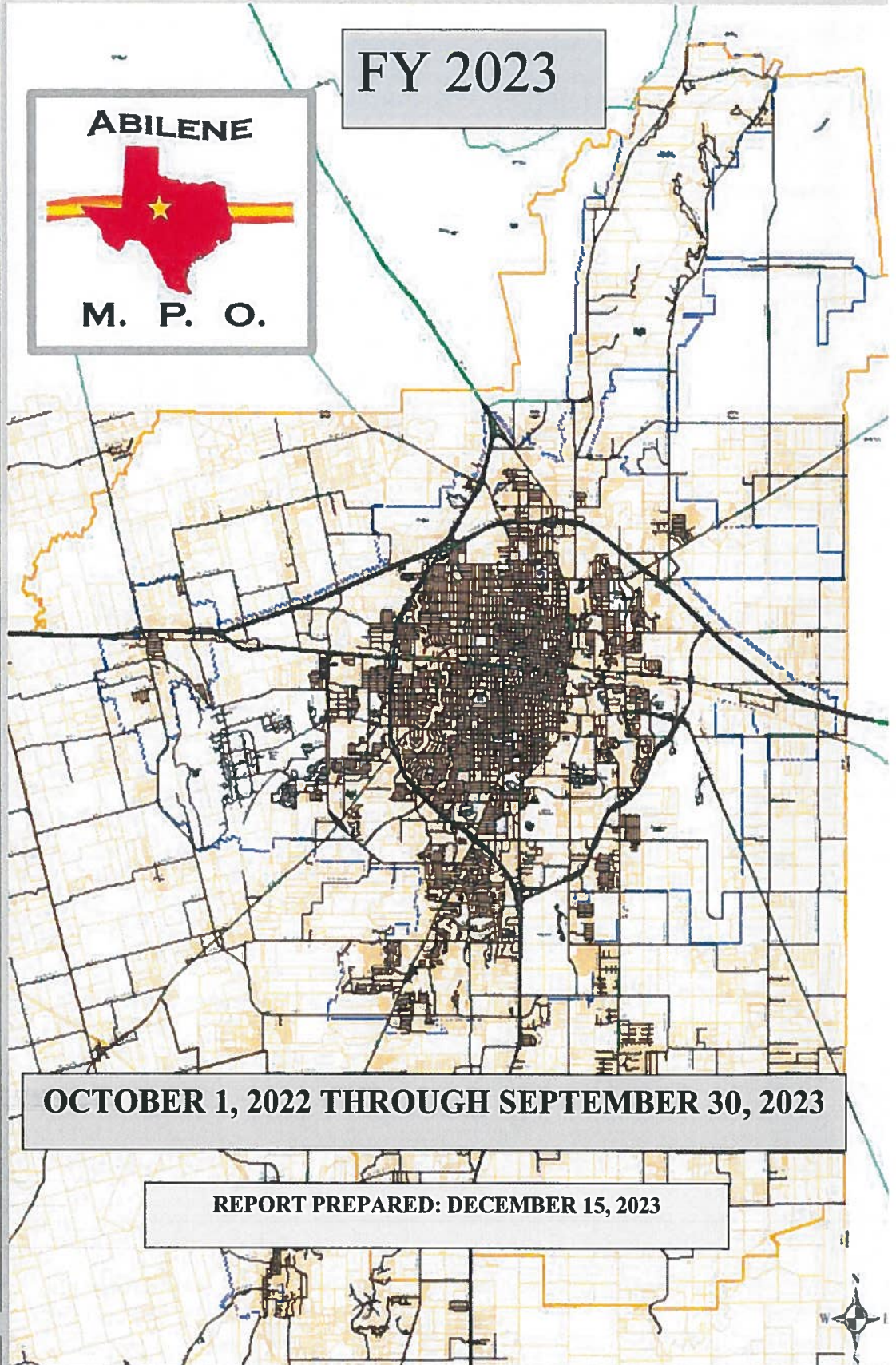
ABILENE



M. P. O.

OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023

REPORT PREPARED: DECEMBER 15, 2023

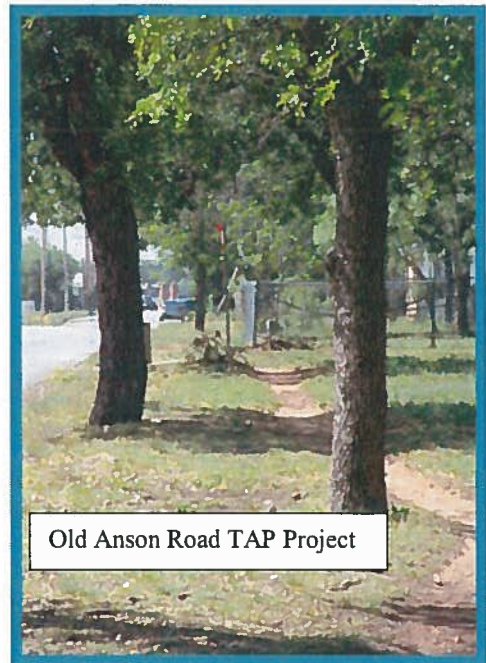


PARTICIPATING AGENCIES:

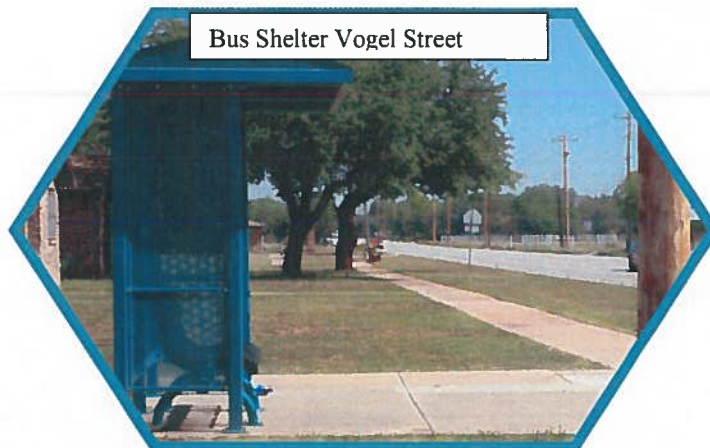
The City of Abilene
The City of Impact
The City of Tye
CityLink Transit
Jones County
Taylor County
The Texas Department of Transportation

IN COOPERATION WITH:

The Federal Highway Administration
The Federal Transit Administration
The U.S. Department of Transportation



Old Anson Road TAP Project



Bus Shelter Vogel Street

DISCLAIMER

The preparation and publication of this document was financed in part by grants provided by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the U.S. Department of Transportation (USDOT). The provision of federal financial assistance should not be construed as denoting U.S. Government approval of plans, policies, programs, or projects contained herein.



Car Seat Check-up Event 2023

Table of Contents

Task 1 – Administration and Management	3
Subtask 1.1 Program Support and Administration.....	3
Subtask 1.2 Professional Development Training and Travel	6
Subtask 1.3 Public Participation, Education, Title VI, and Environmental Justice	7
Subtask 1.4 Transit Planning Management.....	14
Task 1 Funding Summary FY 2023	14
Task 2 – Data Development and Maintenance.....	15
Subtask 2.1 Geographic Information System (GIS) and Data Development	15
Subtask 2.2 Performance Measures	16
Subtask 2.3 Travel Demand Model	16
Subtask 2.4 Transit Planning Data.....	17
Task 2 Funding Summary FY 2023	17
Task 3 – Short Range Planning	17
Subtask 3.1 Transportation Improvement Program (TIP).....	17
Subtask 3.2 Transit, Bicycle, and Multimodal Planning.....	18
Subtask 3.3 Short-Term Transit Planning.....	20
Task 3 Funding Summary FY 2023	21
Task 4 – Metropolitan Transportation Plan (MTP)	21
Subtask 4.1 Metropolitan Transportation Plan (MTP).....	21
Subtask 4.2 Long-Range Transit Planning	22
Subtask 4.3 Complete Streets	22
Task 4 Funding Summary FY 2023	23
Task 5 – Special Studies	23
Subtask 5.1 Comprehensive Transportation Corridor Study: Loop 322/SH 36	23
Subtask 5.2 Comprehensive Growth Scenario Transportation Study: MPO Boundary Expansion	24
Subtask 5.3 Transit Multimodal Facility	24
Task 5 Funding Summary FY 2023	24
FY 2023 Budget Summaries	25
Total Transportation Planning Funds (TPF) Budgeted and Expended for FY 2023	25
Local Planning Funds Budgeted and Expended for FY 2023.....	25
FTA (Sec. 5307) Funds Budgeted and Expended for FY 2023.....	25
FTA (Sec. 5304) Funds Budgeted and Expended for FY 2023.....	26
Abilene Urbanized Area and Metropolitan Planning Area	27

Task 1 – Administration and Management

The purpose of this task is to provide administrative support to the transportation planning process for our area, secure necessary tools to ensure success, provide opportunities for public input, and to facilitate interagency cooperation and coordination. This task addresses general operations of the MPO, as well as administrative and managerial activities, financial management, interagency coordination, travel, procurement, transportation planning, development of Title VI implementation, and miscellaneous administrative support.

Subtask 1.1 Program Support and Administration

- Management of the MPO to fulfill the goals and objectives of the Unified Planning Work Program (UPWP).
- Maintain and update the UPWP as needed to reflect current plans, programs, and regional priorities, and develop the Annual Performance and Expenditure Report (APER).
- Develop and update the FYs 2024-2025 UPWP.
- Coordination and monitoring of the transportation planning activities including compliance with the Federal and State requirements. This could include preparing and submitting reports, documents, and correspondence; maintaining and updating records; administering planning funds and financial information; maintaining the transportation grants - timesheet and billing submittal, budgeting, and financial planning; ensuring the development and delivery of required reports for transit and transportation activities.
- Providing support and facilitating the Technical Advisory Committee, Policy Board meetings, and other committees/subcommittees. This could include providing food and non-alcoholic beverages, pending TxDOT approval, at selected meetings and events when deemed appropriate.
- Prepare, and administer contracts, or agreements between the MPO, local agencies, and private consultants.
- Engage in staff supervision, personnel administration, and other miscellaneous administrative tasks that support the function of the MPO.
- Purchase or lease of office supplies, materials, furniture, equipment, computers, monitors, printers, plotters, support/maintenance agreements, and related computer software/equipment along with insurance, advertising, meeting facilities, etc. as necessary to provide transportation planning for the MPO area. A Plotter HP Designjet might need to be replaced for the printing of large maps with a cost around \$9,000. Equipment and software purchases over \$5,000 per unit require prior State and Federal approval.
- Facilitation of program activities through acquisition of long-term working and meeting space readily accessible to the general public and other public agencies including but not limited to the following: lease of workspace, electric and water utilities, acquisition, repair, and maintenance of office furnishings and non-computer equipment appropriate to program needs, local and long-distance telephone utilities, janitorial services.
- Indirect Cost Allocation Plan - City of Abilene staff and independent auditors will do the following work with TPF funding: financial, administrative, and managerial support functions of the fiscal agent necessary for the financial oversight and facilitation of the planning activities, including both internal and independent audits. The City of Abilene has a Cost Allocation Plan for indirect services provided by central departments. This plan is the product of an independent firm acting on the request of the City of Abilene. Actual expenditure information is obtained from the City's financial statements for the year-end.

Statistics used to allocate costs are taken by performing one-hundred percent counts or in some cases conducting a representative sample period count.

***Work Performed and Status** – General management of the Metropolitan Planning Organization (MPO) was completed in compliance with State and Federal requirements. The MPO created PowerPoint presentations, meeting handouts, agenda packets, project maps, detailed spreadsheets, and a variety of materials for the MPO Policy Board (PB) and Technical Advisory Committee (TAC). Additional data was provided as requested. Meeting minutes were taken. All the PB meetings were livestreamed and recorded. Those are posted on line so that if someone missed a meeting they can review at their leisure at <https://www.abilenetx.gov/561/Live-Archived-Video>. The MPO website was updated with pertinent information as needed. Documentation requested by the Policy Board was prepared and submitted.*

The Unified Planning Work Program (UPWP) Fiscal Years (FYs) 2022-2023 was monitored and maintained as necessary. An amendment to the document was done on October 18, 2022. The UPWP FYs 2024-2025 was completed on June 20, 2023, with an administrative amendment on August 2, 2023. The FY 2022 Annual Performance and Expenditure Report (APER) was submitted to TxDOT on December 15, 2022. The APER was approved by TxDOT on December 19, 2022 and the Federal Highway Administration and the Federal Transit Administration accepted the report on January 3, 2023. It was presented to the MPO Policy Board on February 21, 2023 where they accepted the report.

The City of Abilene, along with MPO Staff, prepared the monthly billing statements, in addition to generating various financial statements and other necessary or appropriate reports. In regards to the internal City of Abilene's budget process, the following were accomplished: prepared budget information for the closeout and storage of FY 2022; revised and updated the FY 2023 budget; and created, compiled, and submitted the FY 2024 budget along with all necessary reports and spreadsheets. The MPO purchased miscellaneous and general office supplies necessary for the day-to-day efficient operation of the MPO. All purchases were in accordance with the MPO and City of Abilene purchasing procedures. The MPO paid for advertising of public meetings and required notices as needed according to the Public Participation Plan.

The Comprehensive Transportation Corridor Study: Loop 322/SH36 contract with Kimley-Horn and Associates was administered by MPO staff during this time with the last payment submitted in January 2023.

The MPO's staff has fluctuated during this period same as it has in the past. An Abilene MPO fully staffed would be represented by a part-time office assistant, a transportation planner, and an executive director. Going as far back as 2010 under a MPO Management Review, three full-time staff members were recommended. The MPO has looked at hiring three full-time staff members due to the continually increasing workload. This was researched and presented in 2022 to the Policy Board but currently there is not sufficient annual funding to sustain three full-time employees. The part-time office assistant was vacant for 6 months and then filled on October 26, 2022. The Transportation Planner position has been vacant since June 10, 2022. The job was posted on the City, Texas MPOs, Association of MPOs, Texas Municipal League (TML), and Strategic Government Resources (SGR) websites. It was also posted on the Handshake platform and information was submitted to Abilene Christian University, Hardin-Simmons University,

Texas State Technical College, McMurry University, and Cisco College. We had a couple of applicants that the position was offered to but they were offered better pay/benefits elsewhere. All information and documentation related to staffing was completed, including Human Resources (HR) paperwork for the transportation planner position and the part-time office assistant.

No single purchase for equipment exceeding \$5,000 was made. A Dell Latitude Tablet 7320 was purchased on August 2, 2023. The MPO renewed the Liability and Property Insurance for the office location as required by the lease agreement. The MPO's website was maintained, including renewal of the Domain Names, the Security Deluxe contract, and the managed Secure Sockets Layer (SSL) certification. The MPO did not purchase legal services, nor were the rental of meeting facilities/equipment needed. Internet, rent, copier, and phone services continue to be monthly charges.

*The City of Abilene provided budget and financial information to auditors, but the MPO was not officially audited during this report period. The auditors rotate their selection of grants every year. The City of Abilene has a Cost Allocation Plan for indirect services provided by central departments. This plan is the product of an independent firm acting at the request of the City of Abilene. Actual expenditure information is obtained from the City's financial statements for the year-end. Statistics used to allocate costs are taken by performing one-hundred percent counts or, in some cases, conducting a representative sample period count. **For Fiscal Year 2023, the amount of indirect cost charged to the MPO was \$4,750.** Shown in the chart below are the indirect costs charged from 2011 to 2023.*

YEAR	INDIRECT COST
2011	\$8,055
2012	\$19,544
2013	\$21,615
2014	\$31,920
2015	\$31,921
2016	\$23,090
2017	\$7,310
2018	\$4,780
2019	\$2,890
2020	\$1,850
2021	\$3,800
2022	\$4,310
2023	\$4,750

Subtask 1.2 Professional Development Training and Travel

- MPO staff will attend meetings, workshops, seminars, and conferences to develop and maintain a professional and competent staff. This training may entail regional, state, or national conferences conducted by the American Planning Association, the Association of Metropolitan Planning Organizations, the Texas Association of Metropolitan Planning Organizations, Texas Department of Transportation, National Highway Institute, GIS software including ESRI User Conference, ArcGIS South Central Area Users' Group (SCAUG), ESRI training workshops, and other related organizations as deemed necessary or mandated for professional development purposes. This task may include travel costs of elected officials. Any out-of-state travel must be pre-approved by TxDOT.
- Participation in meetings including but not limited to City Council and County Commissions; along with boards and commissions; other stakeholders meetings; business associations and developers' meetings; and many others both local and regional to keep informed and disseminate information and/or data on transportation emerging trends and patterns.
- Attendance at meetings and trainings that coordinate with the Department of Defense (DOD) on the Strategic Highway Network (STRAHNET) that connects to DOD facilities.
- Coordination with the Federal Land Management Agency (FLMA) on infrastructure and connectivity needs related to access routes and other public roads/transportation services that connect to Federal lands.

Work Performed and Status – MPO Staff participated in the following trainings:

<i>Date</i>	<i>Course</i>	<i>Location</i>	<i>Staff Present</i>
<i>October 18, 2022</i>	<i>Probe-Based Traffic Data Services Training</i>	<i>webinar</i>	<i>1</i>
<i>October 28, 2022</i>	<i>COA KnowBe4 Cyber Training</i>	<i>webinar</i>	<i>1</i>
<i>October 31, 2022</i>	<i>Public Information Act Training</i>	<i>webinar</i>	<i>1</i>
<i>October 31, 2022</i>	<i>Open Meetings Act Training</i>	<i>webinar</i>	<i>1</i>
<i>November 9, 2022</i>	<i>Welcome Wednesday Meeting (New Hire Training)</i>	<i>City Hall</i>	<i>1</i>
<i>November 14, 2022</i>	<i>TxDOT Traffic Data Services (INRIX, Replica, Wejo)</i>	<i>webinar</i>	<i>1</i>
<i>November 26, 2022</i>	<i>KnowBe4 Cyber Security Awareness Training for Texas</i>	<i>webinar</i>	<i>2</i>
<i>November 29, 2022</i>	<i>TxDOT 2023 Transportation Alternatives Call for Projects Training</i>	<i>webinar</i>	<i>1</i>
<i>December 5, 2022</i>	<i>How was Your Day?</i>	<i>webinar</i>	<i>1</i>
<i>December 8, 2022</i>	<i>TEMPO Fall Meeting</i>	<i>Austin, TX</i>	<i>1</i>
<i>January 18, 2023</i>	<i>Cyber Security Awareness Training from KnowBe4</i>	<i>webinar</i>	<i>1</i>
<i>January 30-31, 2023</i>	<i>Texas Transportation Forum FY 2023</i>	<i>webinar</i>	<i>1</i>
<i>February 16, 2023</i>	<i>Texas Cybersecurity Awareness Training from KnowBe4</i>	<i>webinar</i>	<i>1</i>
<i>March 21, 2023</i>	<i>TX 2023 Pipeline Safety Program</i>	<i>Abilene, TX</i>	<i>2</i>
<i>March 23-24, 2023</i>	<i>TEMPO Quarterly Meeting</i>	<i>Austin, TX</i>	<i>1</i>

March 30, 2023	Texas Traffic Systems Management and Operations (TSM&O) Capability Maturity Model (CMM) Assessment Workshop	webinar	1
April 5, 2023	Citywide Tornado Drill	Abilene, TX	2
May 5, 2023	TxDOT CRIS Data Training Webinar	webinar	1
May 24, 2023	TransCad Assistance	webinar	1
July 13-14, 2023	TEMPO Meeting - El Paso TX	webinar	1
July 18, 2023	Demographic Training	San Antonio, TX	1
July 19, 2023	STIP Workshop	Austin, TX	1
August 18, 2023	Bloodborne Pathogens Certification	webinar	1
August 31, 2023	Tyler Software Training – Requisition and Receiving Training	Abilene, TX	1
September 5, 2023	Tyler Training – Purchasing Card	Abilene, TX	1
September 11, 2023	Tyler Training – Purchasing Card	Abilene, TX	1
September 12, 2023	Tyler Software Training - Approver and Inquiry/Reporting	Abilene, TX	1
September 21, 2023	TXDOT/FHWA Census Adjusted Urban Area Boundaries	webinar	1

MPO Staff Total Training Hours: 89.25 (for two employees)

The MPO also participated in city council, county commissioners, and school board meetings as needed to disseminate information. Additional meetings and training opportunities that staff attended are listed under the next task.

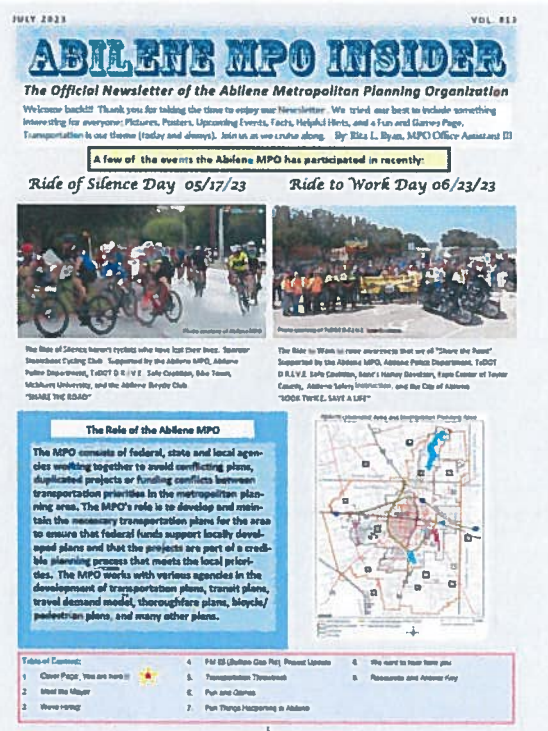
Subtask 1.3 Public Participation, Education, Title VI, and Environmental Justice

- Maintain and keep updated the Public Participation Plan.
- Conduct public outreach and provide support for public meetings. Includes publishing legal notices, press releases, advertisements, along with securing meeting arrangements, producing materials and data for distribution.
- Provide newsletters, update MPO website, use of social media, workshops, and development of pertinent publications to disseminate information and educate on programs. Work toward more Virtual Public Involvement possibilities.
- Continue to identify and analyze Title VI Civil Rights in the planning process and identify strategies to better reach minority and low-income groups.
- Continue to strive towards consistent and systematically fair, just, and impartial treatment of all individuals throughout the planning process.
- Continue to share as much data as possible to improve the policy and decision making of all parties involved in transportation planning.
- MPO staff will maintain the MPO website and provide updates to enhance public participation in the MPO processes. This is a continual project that will evolve as technology changes to provide the best possible use of resources.

Work Performed and Status – The Public Participation Plan was not updated during this period. Public outreach was conducted at each Policy Board meeting and throughout the year as needed pertaining to documents/projects to be reviewed by the public. Public notices were posted in the Abilene Reporter News as required.

The MPO updated the website with pertinent information, such as minutes, board meeting notices, public meeting notices, reports, upcoming MPO events, and many other items. Our goal with the website is to keep the public involved in our process and generate interest in the MPO. Draft documents were posted on the website to allow better access by the public. The MPO prepared information, conducted meetings, and evaluated transportation needs brought to the attention of the MPO staff. Citizens with traffic count requests were directed to the interactive map that is available through the MPO website. The MPO has a Twitter account and Facebook page to disseminate information. Twitter and Facebook have been used to share safety information, project updates, public participation opportunities, and other items of interest.

An Abilene MPO Insider newsletter was published in April and July 2023. Work began on a newsletter to be distributed in December of 2023. Each of the newsletters spotlighted a Policy Board or a Technical Advisory Committee member to encourage the public to get to know them better. The newsletter has an interactive format to engage the community.



The MPO staff participates with various committees either through meetings or events (Disability in Action, Citizen's Advisory Board for People with Disabilities, and the Regionally Coordinated Transportation Plan) discussing the transportation needs of the disabled community and also participates in forums listening to concerns and issues that might arise."

The MPO is a member of the Decisions, Responsibilities, Initiatives, Visions, Education (D.R.I.V.E.) Safe Coalition, which is made up of a diverse group of individuals from many different organizations whose mission is "to create a partnership to raise public awareness and reduce the number of traffic related incidents throughout our communities. The Coalition celebrated its 10-year anniversary in 2023. The MPO has been part of that coalition since its inception.



(Photo courtesy of TxDOT)

The MPO worked with community partners on the "Share the Road" Ride of Silence that was held on May 17th at McMurry University. This is an event hosted by Steamboat Cycling Club with many partners participating including the Abilene Police Department, Bike Town, TxDOT D.R.I.V.E. Safe Coalition, McMurry University, Abilene MPO, and Abilene Bicycle Club. It honors those cyclists who have lost their lives in cycling-related accidents in Taylor and Jones Counties. It is also to raise awareness of cyclists on the roadways and to share the road to ensure that everyone makes it home safely. This event has been held every year in Abilene since 2016 (except for 2020). Mark Spurlock with Steamboat Cycling Club created a great video of the 2023 ride that can be found at this link:

<https://www.youtube.com/watch?v=AHQtmYo8mYQ>

May 17, 2023 Ride of Silence



The Ride to Work is an event that advocates and supports the use of motorcycles for transportation and provides awareness that we all share the road so "Look Twice, Save a Life". This event was held on June 23, 2023 with a ride from Taylor County Expo Center to Kent's Harley Davidson for a free lunch (sponsored by Kent's). Ride to Work has been held in Abilene every year since 2012 (except for 2020). We had motorcycle or scooter riders participate in this event and help us promote the message to "Look Twice, Save a Life". Many partners came together to make this event possible - D.R.I.V.E. Safe Coalition, Kent's Harley Davidson, Abilene Metropolitan Planning Organization, City of Abilene, Texas Department of Transportation, Abilene Police Department, Abilene Safety Instruction, and Expo Center of Taylor County.

The MPO worked closely with the D.R.I.V.E. Safe Coalition on updating the route map, updating the flyer, press packet, stats, partners, and schedules. Staff appeared on KTAB 4U to promote and publicize the Ride to Work Day. At their June 8th meeting the Abilene City Council had a proclamation declaring June 23, 2023 Ride to Work Day. The MPO partnered with TxDOT to host a motorcycle safety booth at Kent's Harley Davidson on Saturday June 17th to share information with the community.

2023 Ride to Work
(Photo courtesy of TxDOT)





2023 Ride to Work
(Photo courtesy of TxDOT)

The Abilene Police Department provided an escort throughout the Ride to Work route and did a wonderful job of keeping everyone together and safe. The ride highlighted great partnerships that really displayed the power of a positive message and an outstanding group coming together for a cause.

The MPO worked with TxDOT in the "End the Streak Texas" Campaign in November 2022 with press releases and social media outlets. This was part of an awareness and safety campaign throughout the entire TxDOT district. The MPO also partnered with TxDOT and Community Partners on a Work Zone Safety Press Conference.

The MPO started working with the Texas A & M Transportation Institute on a Safety Plan. This included dissemination of information about current practices and future plans. A MPO Organizational Profile was generated based off the information. The actual Safety Plan will kick off in earnest in late 2023 or early 2024.

The MPO hosted and conducted a combined TAC and PB Workshop in August 2023. This workshop included topics on MPO overview; TxDOT Project Management, funding, and consultant management; MPO Boundary Expansion; and Discussion of current and future TxDOT, MPO Projects, and related projects. This was a great opportunity for the public to find out what TxDOT and the MPO both do. We had public participation during the meeting and it seemed to be a very beneficial meeting to everyone involved.

The MPO works with TxDOT, cities, counties, and others on the coordination of bicycle/pedestrian planning, regional transit coordination, overall planning coordination, and other information through one-on-one meetings, group meetings, and public meetings.



The MPO participated in the D.R.I.V.E. Safe Car Seat Check-up Event and Resource Fair on September 23. This event provided instructions on correctly placing a child in a child safety seat, assisted parents/caregivers with installation of their child's safety seat, offered tips on child's safety seat based on their child's age, height, and weight, and ensured that the child's safety seat had not been recalled or expired. Numerous community booths provided valuable information on public resources. These included: Region 14 Education Service Center Head-Start, Health and Human Services, First Care Health Plans, West Central Texas Council of Governments, Amerigroup, Big Country Court Appointed Special Advocates (CASA), Alliance for Women and Children, Betty Hardwick Center, United Way of Abilene, 2-1-1 Texas Abilene, Abilene Housing Authority, TxDOT/D.R.I.V.E. Safe Coalition, Abilene Recovery Council, and Maximus Inc.



To coordinate planning efforts, the MPO participated in, presented, or hosted the following events:

EVENT	DATES
Abilene MPO Policy Board Meetings	10/18/22, 12/13/22, 02/21/23, 05/01/23, 06/20/23
D.R.I.V.E. Safe Coalition Meetings	10/18/22, 11/15/22, 12/12/22, 01/17/23, 03/21/23, 04/18/23, 05/16/23, 06/20/23, 07/18/23, 09/14/23
TxDOT Probe-Based Traffic Data Services Meeting	10/18/22
Meetings over Loop 322/SH 36 Study	10/19/22, 11/17/22, 12/06/22
Regional Coordinated Transportation Planning (RCTP) Region 7 Quarterly Stakeholder Meetings	11/09/22, 02/08/23, 05/10/23, 08/09/23
Abilene MPO Technical Advisory Committee (TAC) Meetings	11/29/22, 02/07/23, 03/28/23, 05/30/23, 09/26/2023
Public Meeting on FM 707 Project	11/29/22
Abilene 2050 TDM Forecast Model Kick-Off and Monthly Meetings	(11/16/22, 02/08/23, 03/08/23, 04/12/23, 05/10/23, 06/14/23, 07/12/23, 08/16/23, 09/13/23, 10/11/23)
Abilene Travel Demand Model Meetings	01/11/23, 01/18/23, 02/03/23, 03/09/23)

<i>Abilene 2050 Forecast Network Input Meetings</i>	<i>03/22/23, 04/12/23</i>
<i>Abilene 2050 Travel Demand Model Task 2 Coordination Meetings</i>	<i>07/21/23, 09/05/23, 09/15/23</i>
<i>Public Meetings for FM 707 (Beltway S) from FM 89 (Buffalo Gap Road) to US 83</i>	<i>11/29/22, 09/26/23</i>
<i>CityLink ZipZone Microtransit virtual presentation and public meetings</i>	<i>12/21/22, 02/16/23</i>
<i>TxDOT Statewide Transportation Improvement Program (STIP) Public Hearings</i>	<i>01/09/23, 04/06/23</i>
<i>Transportation Alternative Project Planning Meetings</i>	<i>01/09/23, 01/23/23, 03/16/23, 04/24/23, 09/07/23</i>
<i>Virtual Workshop – Transit Needs of Seniors and Individuals with Disabilities</i>	<i>01/11/23</i>
<i>TxDOT/MPO Projects Meeting</i>	<i>02/06/23</i>
<i>TEMPO Safety Task Force Discussion</i>	<i>02/10/23</i>
<i>Carbon Reduction Program Projects Meetings – TxDOT/MPO Coordination</i>	<i>02/17/23, 03/13/23, 03/17/23</i>
<i>Connecting Texas 2050 – Scenario Planning Focus Groups</i>	<i>02/23/23</i>
<i>Census Data and Geographic Information Systems (GIS) Meeting</i>	<i>02/27/23</i>
<i>Safety Plans Meeting with Texas A & M Transportation Institute</i>	<i>03/06/23</i>
<i>TxDOT I-20 Texas Corridor Study Meeting</i>	<i>03/09/23</i>
<i>Connecting Texas 2050 External Partner Agency Meeting and Public Open House</i>	<i>03/21/23</i>
<i>Carbon Reduction Strategy State Practices</i>	<i>03/29/23</i>
<i>TPP 2022 Traffic Data Information Session</i>	<i>04/05/23</i>
<i>Ride of Silence Planning Meeting</i>	<i>04/05/23</i>
<i>Review 2022 AADT Traffic Counts</i>	<i>04/10/23</i>
<i>Public Meeting on the FM 1750 Project</i>	<i>04/11/23</i>
<i>Transportation Alternatives Community Presentations</i>	<i>05/08/23, 05/09/23, 05/11/23</i>
<i>Ride of Silence Proclamation City Council</i>	<i>05/11/23</i>
<i>Ride of Silence Event</i>	<i>05/17/23</i>
<i>Abilene MPO Project Selection Committee Meeting</i>	<i>05/19/23</i>
<i>Ride to Work Proclamation City Council</i>	<i>06/08/23</i>
<i>Vulnerable Road User Webinars (VRU)</i>	<i>06/06/23, 06/16/23</i>
<i>TxDOT Statewide Resiliency Plan</i>	<i>06/06/23</i>

<i>TxDOT Digital Roadway Data User Group</i>	<i>06/20/23</i>
<i>FHWA/Abilene MPO Meeting</i>	<i>06/21/23</i>
<i>Ride to Work (Day) Event</i>	<i>06/23/23</i>
<i>Texas State Transportation Innovation Council</i>	<i>07/25/23</i>
<i>TxDOT Bicycle Tourism Map Meeting</i>	<i>07/31/23</i>
<i>TxDOT Safety Planning Webinar</i>	<i>08/10/23</i>
<i>Abilene MPO Policy Board and TAC Workshop</i>	<i>08/15/23</i>
<i>Texas Motorcycle Coalition Meeting Webinar</i>	<i>08/17/23</i>
<i>Census Adjusted Urbanized Area Boundary Webinars</i>	<i>09/08/23, 09/21/23</i>
<i>Abilene MPO Planning Area Boundary Expansion Meetings</i>	<i>09/11/23, 09/27/23</i>
<i>D.R.I.V.E. Safe Coalition Car Seat Check-up Event and Resource Fair</i>	<i>09/23/23</i>
<i>Monthly meetings with TXDOT on projects.</i>	<i>Various</i>

Subtask 1.4 Transit Planning Management

CityLink staff with FTA Section 5307 funding will do the following work:

- Participation with the Citizen's Advisory Board for People with Disabilities as a vehicle for public involvement.
- Review and analysis of any future fare changes or route planning.
- Continue employee development through training courses and certification of both supervisory staff and employees.

Work Performed and Status – CityLink continues to attend and participate in quarterly scheduled meetings of the Citizen's Advisory Board for People with Disabilities. CityLink employees continue to attend training opportunities on an individual basis in addition to group and classroom activities.

Task 1 Funding Summary FY 2023

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)*	\$ 152,000.00	\$ 140,926.27	\$ 11,073.73	92.71%
Local Planning Funds	\$ 1,000.00	\$ 1,000.00	\$ -	100.00%
FTA Section 5307	\$ 4,000.00	\$ 4,000.00	\$ -	100.00%
Congestion Mitigation/Air Quality (CMAQ)	\$ -	\$ -	\$ -	0.00%
STP/MM	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 157,000.00	\$ 145,926.27	\$ 11,073.73	92.95%

*TPF – This includes both FHWA PL-112 and FTA Section 5303 funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

Task 2 – Data Development and Maintenance

The purpose of this task is to support those planning activities that generate or collect critical transportation data. Transportation planning requires the development of detailed databases and maps that describe the primary aspects of the transportation system and maintenance of the Geographic Information Systems (GIS) to aid in data development and tracking. This data is used in the development of the Metropolitan Transportation Plan, Transportation Improvement Program, and many other reports and studies.

Subtask 2.1 Geographic Information System (GIS) and Data Development

- Maintenance of physical inventories along with on-going data gathering, updates, and maintenance of databases and maps related to transportation planning.
- Management and organization of internal internet GIS data, enhance the GIS resources available to the public, advance the mapping functionality, and augment the use of GIS visualization techniques.
- Evaluation/analysis of the existing and planned transportation system with regard to issues related to emergency evacuation, hazardous materials transportation, and other emergency response situations. Coordination with the STRAHNET and with FLMA will help promote a useful planning network that shows connections to Federal lands and advocates for the best use of resources.
- Identify and analyze Title VI Civil Rights in the planning process by focusing on enhancing analytical capability for assessing impact distributions by using Census data and other means for production of maps of minority, elderly, and low-income persons along with striving to minimize adverse effects of transportation projects on the human environment by using these identifying factors.
- Analysis and mapping of the environmental and economic areas (Planning and Environmental Linkages - PEL) which will help ensure that the needs of our community are met while avoiding/minimizing the impacts on human and natural resources.

Work Performed and Status – From June 1, 2022 to September 30, 2023, due to the vacancy of a Transportation Planner, mapping updates/creations were very limited and done on an as needed basis. Staff created, researched, and produced maps and other documents related to the following:

- *Census 2020 Urban Areas (UA) Comparison to Census 2010 UA*
- *Metropolitan Transportation Plan (MTP) Updates (Illustrative, Funded, All Projects)*
- *Transportation Improvement Program (TIP) Updates*
- *Transportation Alternatives (TA) Maps (Google Project Map, Map 1 Safety, Hazardous Conflict Points, Map 2 Connectivity, Walkability Project Thoroughfare/Traffic Counts)*
- *MPO Boundary Map*
- *Ride To Work Route Map*
- *Census Data Maps*
- *TDM Base Household and Demographics*
- *TDM Base Employment Data*
- *TDM Base Network*
- *TDM Base Residential Growth*
- *TDM 2050 Network*
- *TDM 2050 Employment Projections*
- *TDM 2050 Residential Projections*
- *TDM TAZ Special Generators*

- *Thoroughfare Map*
- *Bicycle Tourism Trails Map Research*
- *2022 Annual Average Daily Traffic (AADT) Counts Maps (review and analysis)*
- *FY 2023-2026 Transportation Improvement Program (TIP) Project Maps*

Subtask 2.2 Performance Measures

- The MPO will monitor and update performance measures/targets as needed.
- Continue implementation of the performance-based planning and programming process including working with TxDOT to monitor and evaluate the performance measures.

Work Performed and Status – The MPO currently has all the performance measures up-to-date and they have been incorporated into the planning documents as needed. The FY 2023 Safety Performance Measure (PM 1) resolution was presented and approved at the February 21, 2023 meeting. The Pavement and Bridge Condition Performance Measure (PM 2) was presented and approved at the May 1, 2023 meeting. The System Performance Measures pertaining to the National Highway System travel time reliability, freight movement, and traffic congestion (PM 3) was presented and approved at the June 20, 2023 meeting. The Transit Asset Management (TAM) Plan and the Public Transportation Agency Safety Plan data were compiled in September and they were presented and approved/acknowledged at the October 17, 2023 meeting. The transportation projects are evaluated in relationship to each of the performance measures and ranked per those same set of standards within our Project Selection Process.

Subtask 2.3 Travel Demand Model

This task will use MPO staff and could include assistance from TxDOT, the Transportation Institute and/or a consultant to complete.

- Travel Demand Model (TDM) maintenance.
- Review of data, socioeconomic data collection, roadway network analysis, alternative analysis, and other work associated with the TDM.
- Updates to the GIS data pertaining to the Travel Demand Model including roadway network database development, Traffic Analysis Zone (TAZ) structure development, monitoring of regional growth through data collection of new residential development, acquisition of employer information, acquiring land-use data, and creating organized databases for this data for transportation and land-use analysis, and demographic database development to obtain and maintain a working model.

Work Performed and Status – Through a TxDOT contract, Ardurra Group, Inc., CDM Smith, and the University of Texas at San Antonio (UTSA) – Institute for Demographic and Socioeconomic Research (IDSER) assisted with our travel demand model update. The MPO looked at all 461 Traffic Analysis Zones (TAZ) for the Base amounts and Future 2050 projections for each of the following: Households, Demographics, Employment Data, and Networks. There were multiple Teams meetings with the entities to expand further on the findings. With the exception of the executive summary, all the contract tasks have been completed by the MPO, Ardurra, CDM Smith, and TxDOT by the deadline of October 31, 2023. TxDOT is in the process of reviewing the draft model to ensure compliance. Once that is complete and the model is accepted, we will work on a time to present the updated model and travel scenarios to the TAC and Policy Board.

Subtask 2.4 Transit Planning Data

CityLink staff with FTA Section 5307 funding will do the following work:

- Provision of monthly operational and statistical and financial reports.
- Development and incorporation of information, data and statistical analysis to address short range transit needs as it relates to fare changes, route changes, bus stop evaluations, and bus stop amenities.
- Compile data for the Triennial Review.

***Work Performed and Status** – CityLink captures daily and monthly statistics and data in order to provide periodic reporting to the City, State, and Federal entities as required. Ongoing data analysis has provided opportunities to improve services, implement minor fixed route changes, and complete bus stop/bus shelter placement recommendations. Installation of new bus shelters are in the construction phase. These shelter amenities will provide much needed shade and seating for bus passengers.*



Task 2 Funding Summary FY 2023

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)*	\$ 115,000.00	\$ 20,587.12	\$ 94,412.88	17.90%
Local Planning Funds	\$ 800.00	\$ 800.00	\$ -	100.00%
FTA Section 5307	\$ 3,200.00	\$ 3,200.00	\$ -	100.00%
Congestion Mitigation/Air Quality (CMAQ)	\$ -	\$ -	\$ -	0.00%
STP/MM	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 119,000.00	\$ 24,587.12	\$ 94,412.88	20.66%

*TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor non-man hours, they are not reflected in the funding tables. TPF was under 75% due to vacancy of MPO staff.

Task 3 – Short Range Planning

The purpose of this task is to undertake planning activities both local and regional that are associated with short range or immediate implementation.

Subtask 3.1 Transportation Improvement Program (TIP)

- The MPO will monitor and amend the current TIP as needed and conduct project development meetings/presentations to educate and receive public participation as needed. Provide support, review and incorporate transit activities for more coordinated transit efforts.
- Development of the new TIP for FYs 2023-2026.
- Development of the Annual Listing of Obligated Projects.

- Working with partner agencies to plan for and to promote greenhouse gas reductions, cleaner energy transportation options, and a resiliency to extreme weather events and other disasters.

***Work Performed and Status** – The Transportation Improvement Program (TIP) FYs 2023-2026 was completed and the draft was approved at the February 15, 2022 Policy Board meeting. The final was approved at the April 19, 2022 meeting. The document was administratively amended on November 2, 2022. It was amended at the February 21, 2023 and October 17, 2023 Policy Board meetings. The forms were uploaded into the Electronic Statewide Transportation Improvement Program (ESTIP) portal and submitted. All public participation aspects were completed. At each of the MPO Policy Board meetings, project updates are given to the citizens and board members with the opportunity to ask questions pertaining to the current projects. In addition, these project updates are included in the board packets and available via the online video archives. The MPO supports early and continuous public involvement, open public meetings, open access to the transportation planning and decision-making process, and effective involvement processes that are designed to be responsive to local conditions. Project request forms and planning documents are distributed at meetings and are available on our website. Comments and suggestions on any metropolitan transportation issue are solicited at every meeting of the Policy Board thus providing opportunity for public comments on the Transportation Improvement Program (TIP).*

The Annual Listing of Obligated Projects (ALOP) was due on December 15, 2022 to TxDOT. Data for the highway projects was compiled by TxDOT and was received on April 18, 2023. There were some issues with the data and as part of the MPO's public participation process; this report required a public meeting. That was held on June 20, 2023 in conjunction with a Policy Board meeting. The report was submitted on June 27, 2023 to TxDOT and administratively amended on July 11 and September 5. It was accepted by FHWA and FTA on September 7, 2023.

The Abilene MPO has been working on cleaner energy transportation options through the carbon reduction program. Numerous meetings were held with TAC and Policy Board members on selection of projects that will involve a reduction in air emissions. These projects were of different categories including sidewalks/bicycle paths, intelligent transportation systems, and green buses.

Subtask 3.2 Transit, Bicycle, and Multimodal Planning

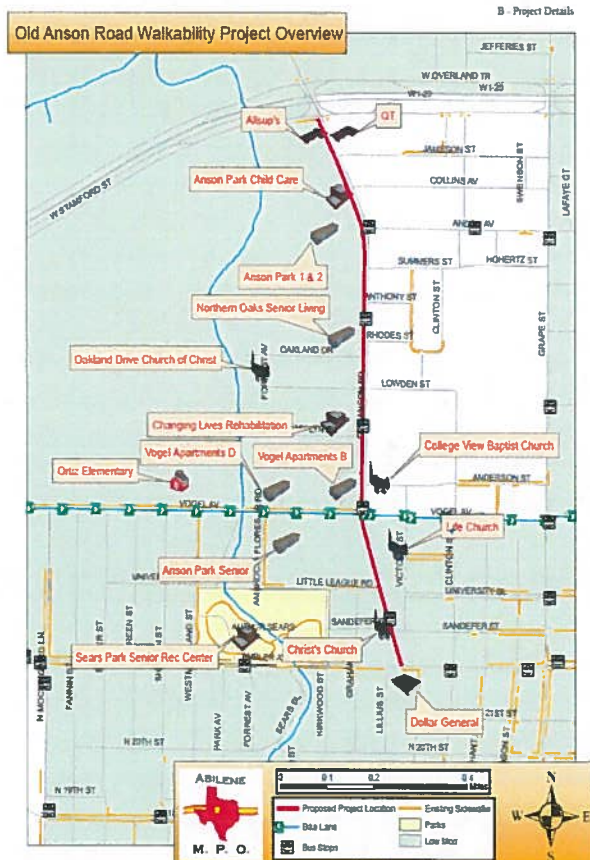
- Work with public transportation providers to coordinate transportation efforts and participate in the regional planning process of the multi-county regional planning area.
- Work with transit providers, the City of Abilene, and others on continuation of the Multimodal Terminal planning for the Abilene area.
- Continue to work with CityLink Transit to ensure efficient operations and planning.
- Conduct planning activities as needed to evaluate traffic patterns, needs analysis, and service standards on transit services.
- Provide support for the implementation of planning activities in the City of Abilene's Bicycle Plan.
- Work with local government and community organizations to access grants and other funding opportunities to develop bicycle and pedestrian modes of transportation.
- Work with the local transit agency to incorporate a more congruent transit, bicycle, and pedestrian method of transportation.

- Provide support and work with partner agencies to create a network of active transportation facilities (sidewalks, bikeways, trails, transit routes) to places of interest such as work, school, retail, recreation areas, community activity centers, and healthcare facilities. This may include a complete streets holistic approach in planning efforts and it could provide safe and accessible transportation options to our community. Ensure at a minimum that 2.5% of PL funds will be used to increase safe and accessible options for multiple travel modes for people of all ages and abilities as described in Section 11206(b) of the Infrastructure Investment and Jobs Act.

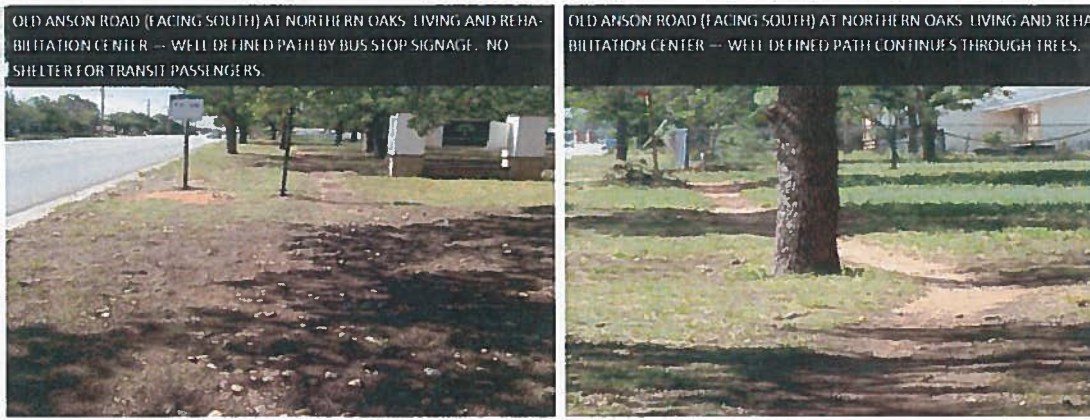
***Work Performed and Status** – The MPO participated in the Regional Coordination Transportation Plan (RCTP) Stakeholders Group. Quarterly meetings were held. MPO staff and CityLink staff worked on a variety of projects throughout the year. These included the Regional Coordination Transportation Plan, Transportation Improvement Program (TIP), the Annual Performance and Expenditure Report (APER), the Annual Listing of Obligated Projects (ALOP), the Metropolitan Transportation Plan (MTP), and many others. In addition, the MPO participated in the Citizens Advisory Committee for People with Disabilities throughout the year. At these meetings, transit numbers, questions/concerns, and other topics were discussed.*

The MPO has been working with numerous entities on an active transportation network. Data pertaining to the City of Abilene's Bicycle Plan has been shared and disseminated as needed. The MPO has a sidewalk layer map created by using aerial imagery to capture sidewalks located in the MPO area. The MPO has shared the map layers with the City of Abilene to help facilitate the connectivity of the sidewalk network.

The MPO worked with the City of Abilene, CityLink, TxDOT, and many other partners on the 2023 Call for Projects for the Transportation Alternatives Program – Old Anson Walkability Project. This entire area is in desperate need of walkability enhancements with a very visible worn path leading from multiple low-income neighboring areas. The Proposed project will construct a 5-foot wide sidewalk, pedestrian improvements, ADA accessibility improvements, and provide five new bus shelters with benches along the west side of Old Anson Road between W. Stamford St. and Ambler Ave. The MPO compiled the full application package and presented information to the City Council, Abilene Independent School District, and Taylor County Commissioners Court. In addition, the MPO arranged support letters from many entities. The City of Abilene was notified that they received the funding for the Old Anson Walkability Project on November 2, 2023. It was a community-wide effort to secure funding that will greatly



contribute to the walkability of this area along with the improved transit facilities to provide shelter for our traveling public.



Subtask 3.3 Short-Term Transit Planning

CityLink staff with FTA funding will do the following work:

- Short range planning projects needed to meet federal/state requirements.
- Provide funding projections and budgetary planning for incorporation of transit projects in the TIP and UPWP.
- Bus Stop identification, GIS database compiling and integration, inventory, and shelter locations.
- Analysis of effectiveness of routes.
- Mobile fare applications and improved payment systems analysis.
- Participate in the Regional Planning Process.
- Technological advances such as automated voice announcements, new demand response scheduling software and mobile trip scheduling platform.
- Continue Lead Agency duties for the Regional Coordination Planning efforts through quarterly stakeholder meetings. (FTA Section 5304)

Work Performed and Status – CityLink staff have completed extensive planning including:

- General Transit Feed Specification (GTFS) data monitoring and revisions as needed.
- Monitoring of data to aid in making effective changes to routes and improved services.
- Transit Asset Management plan update.

CityLink implemented Computer-Aided Dispatch/Automatic Vehicle Location (CAD/AVL) software. CityLink implemented new demand response scheduling software and development of passenger applications for mobile trip scheduling platform for new micro-transit-service zone. CityLink implemented a new micro-transit-service zone in the northwest area of Abilene. CityLink purchased two 30ft. buses. CityLink provided funding projection information and budgetary planning data for inclusion in the TIP and UPWP as needed. CityLink Staff continues to participate in the Regional Coordination Transportation Planning process since the agency serves as the Lead Agency for West Central Texas Region 7 to assist TXDOT in their statewide coordination of transportation services.

Task 3 Funding Summary FY 2023

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)*	\$ 25,000.00	\$ 16,260.16	\$ 8,739.84	65.04%
Local Planning Funds	\$ 800.00	\$ 800.00	\$ -	100.00%
FTA Section 5307	\$ 3,200.00	\$ 3,200.00	\$ -	100.00%
FTA Section 5304	\$ -	\$ -	\$ -	0.00%
Congestion Mitigation/Air Quality (CMAQ)	\$ -	\$ -	\$ -	0.00%
STP/MM	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 29,000.00	\$ 20,260.16	\$ 8,739.84	69.86%

*TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables. TPF was under 75% due to vacancy of MPO staff.

Task 4 – Metropolitan Transportation Plan (MTP)

The purpose of this task is to encompass all activities associated with maintaining the Metropolitan Transportation Plan (MTP). The MTP identifies long-range transportation needs within the MPO boundary for a 25-year horizon.

Subtask 4.1 Metropolitan Transportation Plan (MTP)

This task will use MPO staff and could include assistance from TxDOT, the Transportation Institute and/or a consultant to complete.

- Ongoing MPO support of the social and economic vitality of the metropolitan area through any needed updates or revisions to the current MTP. Focus on incorporating performance measures into the MTP. Focus on a proactive public participation along with assessment of the social impacts of transportation projects in low-income and minority areas to make certain that Title VI and Environmental Justice guidelines are met.
- Working with partner agencies to plan for and to promote greenhouse gas reductions, cleaner energy transportation options, and a resiliency to extreme weather events and other disasters.

***Work Performed and Status** – The current Metropolitan Transportation Plan (MTP) FYs 2020-2045 was approved at the December 17, 2019 meeting. It was subsequently amended on April 21, 2020, May 24, 2021, December 14, 2021, and February 21, 2023. The Project Selection Process (PSP) was approved at the December 18, 2018 meeting and no updates have been made to it. The PSP used the Performance Measures as a guideline for incorporation into the document. The approved PSP streamlines project evaluation while providing a formal means for the use of performance measures, data, and other detailed information important in considering the merits of proposals. This PSP is intended to provide a practical and balanced approach to project decision making, meeting federal and state standards, while providing a reasonable amount of flexibility for adaption to local needs and changing conditions. The Ten-Year Plan is another planning document that captures projects occurring within the first ten years of the MTP. The Policy Board approved the Ten-Year Plan at their December 12, 2016 meeting. In order to capture*

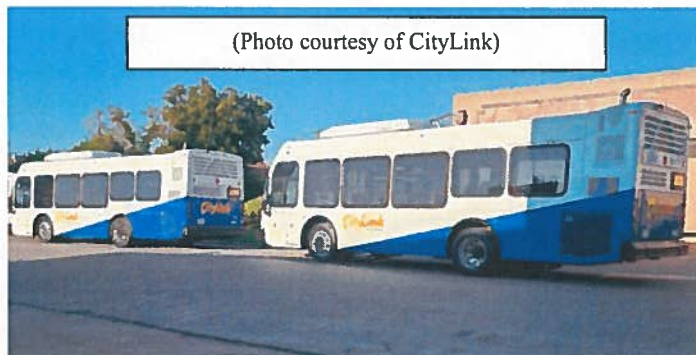
project situations and to ensure that projects are ready to move forward in the projected phases the Ten-Year Plan was amended on June 20, 2017, December 19, 2017, June 19, 2018, December 17, 2019, December 14, 2021, and February 21, 2023.

Subtask 4.2 Long-Range Transit Planning

CityLink staff with FTA funding will do the following work:

- Provide support for long-term planning projects.
- Focus on modernization of the transit system, facilities and fleet through the Transit Asset Management Plan.
- As the Lead Agency for Region 7, facilitate the 5-year Plan update for the Regional Coordination Planning program. (FTA Section 5304)

Work Performed and Status – CityLink participates in the MPO Technical Advisory Committee and presents program updates for the MPO Policy Board as part of its long-term planning functions. Continuous fleet replacement planning with appropriate funding sources is another aspect of long-term planning and coincides with the Transit Asset Management plan. Periodic system analysis is conducted to determine service effectiveness and to generate recommendations for change. CityLink continues long-term planning activities including discussions relating to feasibility studies, land acquisition and use of current property. CityLink continues the transportation program for Senior Citizens, using an FTA 5310 grant and matching funds from the West Central Texas Council of Governments (WCTCOG) Area Agency on Aging.



Subtask 4.3 Complete Streets

Provide support and work with partner agencies to create a network of active transportation facilities (sidewalks, bikeways, trails, transit routes) to places of interest such as work, school, retail, recreation areas, community activity centers, and healthcare facilities. This may include a complete streets holistic approach in planning efforts and it could provide safe and accessible transportation options to our community. Ensure at a minimum that 2.5% of PL funds will be used to increase safe and accessible options for multiple travel modes for people of all ages and abilities as described in Section 11206(b) of the Infrastructure Investment and Jobs Act.

- Staff will compile and share data and information on active transportation.
- Evaluate active transportation system to understand system performance needs to identify regional activities.
- Hold public outreach sessions to share information and encourage active transportation.
- Work with other interested parties to advance and improve the program.
- Look for innovative ways to optimize funding for active transportation projects.
- Support and align statewide and regional active transportation strategies and actions.

Work Performed and Status – Numerous aspects of the complete streets are currently addressed under task 3.2. of which a portion pertains to active transportation. Both the City of Abilene and

TxDOT strive to incorporate sidewalks, multi-use paths, and/or bicycle facilities within their projects. This project information is disseminated during TAC and PB meetings. Opportunities for grant funding for active transportation is shared via emails and at meetings with interested parties. The MPO worked with City Staff on the Bicycle Tourism Trails Map and its correlation with the City's Bicycle Plan. The MPO actively engages with the Steamboat Cycling Club and the Abilene Bicycling Club through emails, meetings, and social media outlets to disseminate information on upcoming projects, plans, and ideas.

Task 4 Funding Summary FY 2023

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)*	\$ 102,000.00	\$ 7,871.85	\$ 94,128.15	7.72%
Local Planning Funds	\$ 400.00	\$ 400.00	\$ -	100.00%
FTA Section 5307	\$ 1,600.00	\$ 1,600.00	\$ -	100.00%
FTA Section 5304	\$ -	\$ -	\$ -	0.00%
Congestion Mitigation/Air Quality (CMAQ)	\$ -	\$ -	\$ -	0.00%
STP/MM	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 104,000.00	\$ 9,871.85	\$ 94,128.15	9.49%

*TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables. TPF was under 75% due to vacancy of MPO staff. In addition, the update to the MTP was not started in 2023 as projected.

Task 5 – Special Studies

The purpose of this task is special studies of transportation and transportation related topics that support the development and maintenance of the planning process. Activities might include consultant contracting, research and data analysis.

Subtask 5.1 Comprehensive Transportation Corridor Study: Loop 322/SH 36

This task will use a consultant to complete. Evaluate transportation needs along a corridor or geographic area around the Airport along Loop 322 and SH 36. These corridor studies are used to evaluate a specific issue and provide a comprehensive assessment of transportation needs within the area.

***Work Performed and Status** –The consultant selected for this study was Kimley-Horn and Associates, Inc. The Notice to Proceed was issued on March 10, 2022. The kick-off meeting occurred on March 15, 2022. The draft report that consisted of traffic analysis and options was presented to the TAC at their November 29, 2022 meeting. The Policy Board received the full report at their December 13, 2022 meeting. The report showed existing conditions for the year 2022, future conditions for years 2027 and 2032 and finally a do nothing (no mitigations) strategy. Any future projects that result from this report will have the appropriate public participation as part of the Project Selection Process. The final report was received January 23, 2023.*

Subtask 5.2 Comprehensive Growth Scenario Transportation Study: MPO Boundary Expansion

This task will use a consultant to complete. Evaluate potential MPO Boundary Expansion to capture transportation needs.

Work Performed and Status – The MPO through TxDOT worked with the Texas A&M Transportation Institute on a MPO Boundary Expansion beginning in February 2022. A Technical Advisory Committee boundary subcommittee was formed. Due to vacancies in MPO staffing, this project was delayed. Then on September 11, 2023, this process started again through a TxDOT contract utilizing AECOM. AECOM has received the background data and has started compiling information. We are meeting every two weeks to discuss the progress. We will be pulling the TAC subcommittee together in December to review data. Boundary options should be ready to present to the TAC by the January meeting with Policy Board action to follow at their February meeting. After that, the adjusted boundary will be submitted to TxDOT and the Governor for further action. Staff hopes to have all this completed in time to use for the MTP update due in December of 2024. MPO staff time has been allocated under Task 4.1 MTP.

Subtask 5.3 Transit Multimodal Facility

CityLink staff with FTA funding will complete the following task. A consultant will be used. This study will determine how a multimodal facility could help urban and rural transit providers better serve their passengers and operate more efficiently. It will include the Planning and Scoping phase of the project all the way through Preliminary Engineering, Environmental, and initial Design phase of the project. (FTA Section 5304)

Work Performed and Status – CityLink, through the City of Abilene, contracted with The Goodman Corporation for engineering and architectural activities to complete the advanced planning and preliminary engineering services to produce the conceptual design of a new multimodal facility. As part of this project, a new feasibility study is being completed, site location, and assistance with preparing applications for applicable grant funds for construction of the multimodal transit facility.

Task 5 Funding Summary FY 2023

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)*	\$ 30,000.00	\$ 27,692.50	\$ 2,307.50	92.31%
Local Planning Funds	\$ -	\$ -	\$ -	0.00%
FTA Section 5307	\$ -	\$ -	\$ -	0.00%
FTA Section 5304	\$ -	\$ -	\$ -	0.00%
Congestion Mitigation/Air Quality (CMAQ)	\$ -	\$ -	\$ -	0.00%
STM/MM	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 30,000.00	\$ 27,692.50	\$ 2,307.50	92.31%

*TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables

FY 2023 Budget Summaries

Total Transportation Planning Funds (TPF) Budgeted and Expended for FY 2023

UPWP TASK	DESCRIPTION	AMOUNT BUDGETED	AMOUNT EXPENDED	BALANCE	% Expended
1.0	Administration-Management	\$ 152,000.00	\$ 140,926.27	\$ 11,073.73	92.71%
2.0	Data Development and Maintenance	\$ 115,000.00	\$ 20,587.12	\$ 94,412.88	17.90%
3.0	Short Range Planning	\$ 25,000.00	\$ 16,260.16	\$ 8,739.84	65.04%
4.0	Metropolitan Transportation Plan	\$ 102,000.00	\$ 7,871.85	\$ 94,128.15	7.72%
5.0	Special Studies	\$ 30,000.00	\$ 27,692.50	\$ 2,307.50	92.31%
TOTAL	TOTAL	\$ 424,000.00	\$ 213,337.90	\$ 210,662.10	50.32%

Local Planning Funds Budgeted and Expended for FY 2023

UPWP TASK	DESCRIPTION	AMOUNT BUDGETED	AMOUNT EXPENDED	BALANCE	% Expended
1.0	Administration-Management	\$ 1,000.00	\$ 1,000.00	\$ -	100.00%
2.0	Data Development and Maintenance	\$ 800.00	\$ 800.00	\$ -	100.00%
3.0	Short Range Planning	\$ 800.00	\$ 800.00	\$ -	100.00%
4.0	Metropolitan Transportation Plan	\$ 400.00	\$ 400.00	\$ -	100.00%
5.0	Special Studies	\$ -	\$ -	\$ -	0.00%
TOTAL	TOTAL	\$ 3,000.00	\$ 3,000.00	\$ -	100.00%

FTA (Sec. 5307) Funds Budgeted and Expended for FY 2023

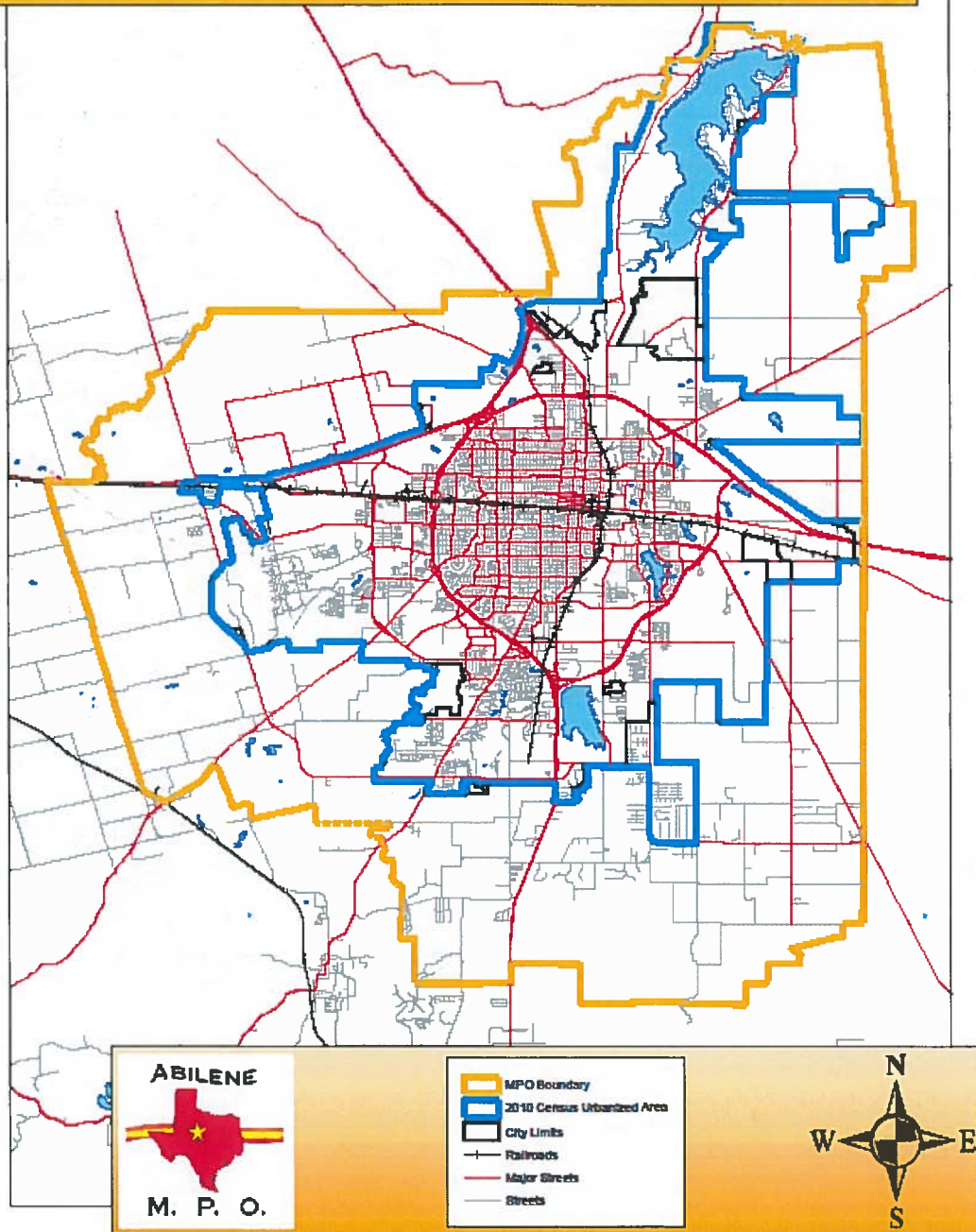
UPWP TASK	DESCRIPTION	AMOUNT BUDGETED	AMOUNT EXPENDED	BALANCE	% Expended
1.0	Administration-Management	\$ 4,000.00	\$ 4,000.00	\$ -	100.00%
2.0	Data Development and Maintenance	\$ 3,200.00	\$ 3,200.00	\$ -	100.00%
3.0	Short Range Planning	\$ 3,200.00	\$ 3,200.00	\$ -	100.00%
4.0	Metropolitan Transportation Plan	\$ 1,600.00	\$ 1,600.00	\$ -	100.00%
5.0	Special Studies	\$ -	\$ -	\$ -	0.00%
TOTAL	TOTAL	\$ 12,000.00	\$ 12,000.00	\$ -	100.00%

FTA (Sec. 5304) Funds Budgeted and Expended for FY 2023

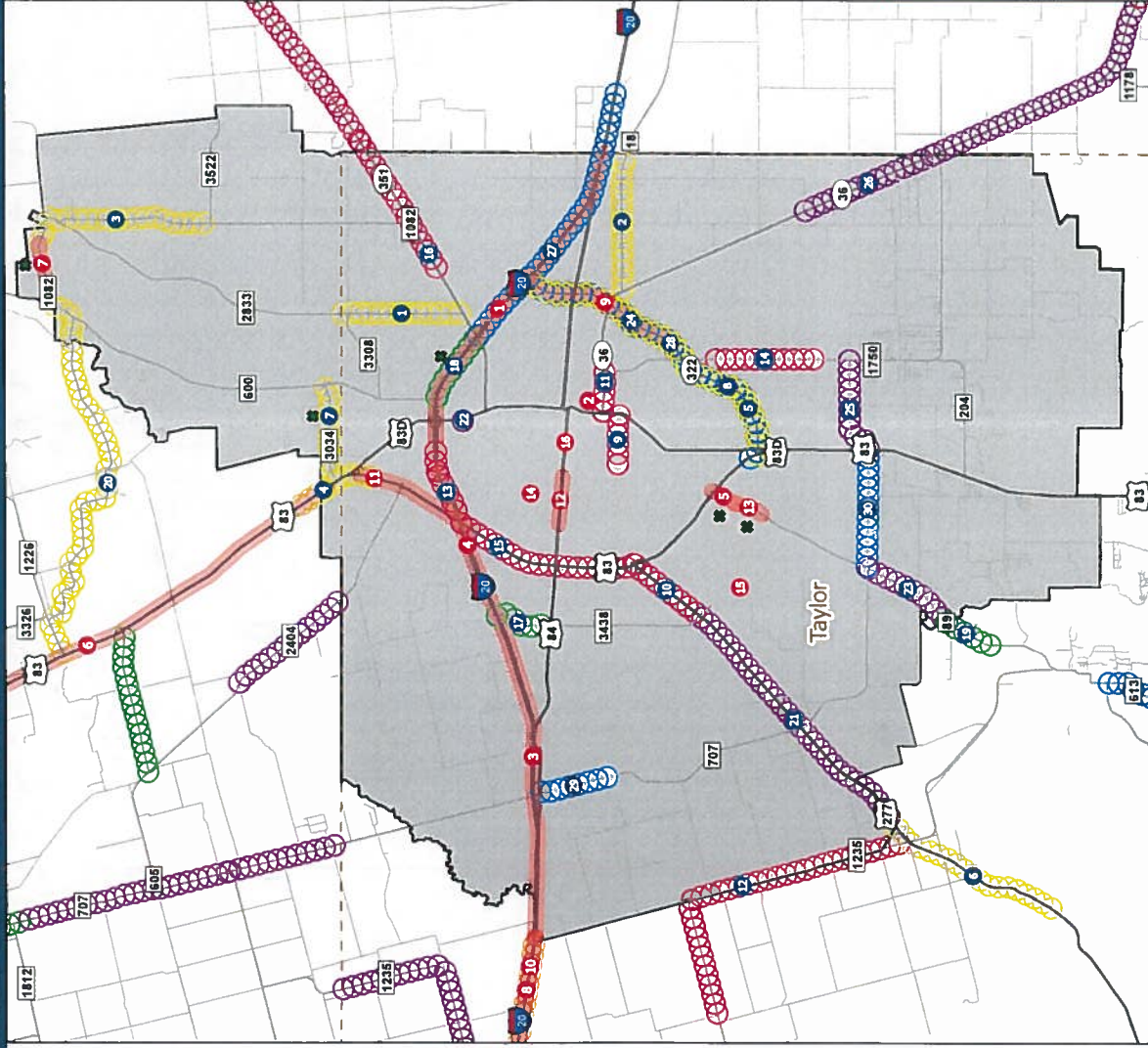
UPWP TASK	DESCRIPTION	AMOUNT BUDGETED	AMOUNT EXPENDED	BALANCE	% Expended
1.0	Administration- Management	\$ -	\$ -	\$ -	0.00%
2.0	Data Development and Maintenance	\$ -	\$ -	\$ -	0.00%
3.0	Short Range Planning	\$ -	\$ -	\$ -	0.00%
4.0	Metropolitan Transportation Plan	\$ -	\$ -	\$ -	0.00%
5.0	Special Studies	\$ -	\$ -	\$ -	0.00%
TOTAL	TOTAL	\$ -	\$ -	\$ -	0.00%

Abilene Urbanized Area and Metropolitan Planning Area
(Governor or Governor's Designee approved) (Based on the 2010 Census Data)

Abilene Urbanized Area and Metropolitan Planning Area



6. Discussion and review of transportation projects.
(TxDOT Staff, City Staff, CityLink Staff)



MPO Funds Included

2024-2028 PLANNED PROJECTS

SITE	CSJ	ROADWAY	TYPE OF WORK	LIMITS FROM	LIMITS TO	FY LET
1	285902014	FM 2833	Rehabilitate Existing Roadway	JONES COUNTY	SH 351	2024
2	000610011	FM 18	Rehabilitate Existing Roadway	SH 36	CALLAHAN CO LINE	2024
3	097703023	FM 1082	Surface/Roadway Restoration	EAST OF DAM	FM 3522	2024
4	003905089	US 83	Widen Road - Add Shoulders	1.0 MILES NORTH OF FM 3034	TAYLOR COUNTY LINE	2024
5	090800130	SL 322	Install Intelligent Vehicle Highway System	VARIOUS	INSIDE ABILENE MPO BOUNDARY	2024
6	040706047	US 277	Preventive Maintenance	SOUTH END OF BNSF BRIDGE	3.7 MI SW OF FM 1235	2024
7	306801015	FM 3034	Widen Road - Add Shoulders	NEAR PH 343	FM 600	2024
8	239801055	SL 322	Hazard Elimination & Safety	Lytle Creek	US 83	2025
9	090833104	14 TH ST	Traffic Signal Improvements	Sayles Boulevard	BU 830	2025
10	040706049	US 277	Resurface Roadway	US 83	FM 3438	2025
11	018101067	SH 36	Bicycle And Pedestrian Improvements	BU 830	FM 1750	2025
12	066303031	FM 1235	Widen Road - Add Shoulders	CR 306	US 277	2025
13	000605129	IH 20	Preventive Maintenance	SOUTH FRONTAGE RD NEAR N WILLIS	NEAR CATCLAW CREEK	2025
14	165501036	FM 1750	Intersection Improvements With Right And/Or Left T	INDUSTRIAL BLVD	1200' SOUTH OF COLONY HILL RD	2025
15	003906120	US 83	Hazard Elimination & Safety	1300 FT N OF AMBLER	N 10TH ST	2025
16	001101040	SH 351	Rehabilitate Existing Roadway	ABILENE CITY LIMITS	CALLAHAN CO LINE	2025
17	227001027	FM 3438	Install Illumination	IN 20 NORTH FRONTAGE ROAD	NEAR S POINTS PARKWAY	2026
18	000606109	IH 20	WIDEN FREEWAY	FM 600	SH 351	2026
19	069901065	FM 89	Widen Road - Add Lanes And Shoulders	1.219 MILES SOUTH OF ELM CREEK	ELM CREEK	2026
20	097502023	FM 1082	Widen Road - Add Lanes And Shoulders	FM 1226	FM 600	2026
21	040706046	US 277	Resurface Roadway	FM 3438	SOUTH END OF BNSF BRIDGE	2027
22	003308045	BU 830	Intersection Improvement	AT	PINE ST	2027
23	069901067	FM 89	Widen Road - Add Lanes	ELM CREEK	FM 707	2027
24	239801062	SL 322	Intersection Improvement	BI 20	FM 1750	2027
25	066302011	FM 707	Widen Road - Add Lanes And Shoulders	US 83	FM 1750	2027
26	018101069	SH 36	Widen Road - Add Lanes	CR 123	CALLAHAN COUNTY	2027
27	000606081	IH 20	Widen Road - Add Lanes	SH 351	CALLAHAN COUNTY LINE	2028
28	239801064	SL 322	Preventive Maintenance	IN 20	US 83	2028
29	067701025	FM 707	Preventive Maintenance	BI 20Q	HINES RD	2028
30	066301024	FM 707	Widen Road - Add Lanes And Shoulders	FM 89 (BUFFALO GAP ROAD)	US 83	2028

CURRENT CONSTRUCTION

SITE	CSJ	ROADWAY	TYPE OF WORK	LIMITS FROM	LIMITS TO	CONTRACTOR
1	000606106	IH 20	Preventive Maintenance	WEST OF OLD AMSON F CALLAHAN COUNTY LINE	AT CEDAR CREEK	MOBILES ROAD CONSTRUCTION, INC
2	090833106	7TH ST	Bridge Replacement	NEAR WELLS LN	0.75 MILES EAST OF HAYTER RD	J. H. STRAIN & SONS, INC
3	000606125	IH 20	Preventive Maintenance	75' WEST OF OLD AMSON ROAD	FM 1750	DUNNICK, INC
4	000606117	IH 20	Preventive Maintenance	FM 1750	WEST OF OLD AMSON ROAD	A. J. HELLMAN INC
5	000606117	IH 20	Preventive Maintenance	FM 1750	WEST OF OLD AMSON ROAD	ROADWAY SPECIALTIES, INC
6	000306096	US 83	Hazard Elimination & Safety	WEST OF CHEYENNE CI	0.25 MI NORTH OF FM 3034	GRAND TERRILL, LTD
7	097703021	FM 1082	Construct New Road	NOLAN COUNTY LINE	NEAR WELLS LAKE (WB)	FOUNTAINCO PAVING COMPANY, LLC
8	000606080	FM 1082	Preventive Maintenance	N 10TH ST	LYTLE CREEK	ROADWAY SPECIALTIES, INC
9	239801056	SL 322	Hazard Elimination & Safety	NOLAN COUNTY LINE	NEAR WELLS LAKE	FOUNTAINCO PAVING COMPANY, LLC
10	000606084	IH 20	Preventive Maintenance	LEGGETT DR	1300' NORTH OF AMBLER AVE	ROADWAY SPECIALTIES, INC
11	001306123	US 83	Hazard Elimination & Safety	BUS 83 INTERCHANGE	NEAR WELLS LAKE IN ABILENE	HIGHWAY INTELLIGENT TRAFFIC SOLUTIONS, INC
12	000610064	IH 20R	Install Illumination	ROSA AVE	NEAR WELLS LAKE	ROADWAY SPECIALTIES, INC
13	090833101	N 10TH	Widen Road - Add Lanes	SHIELDS ST	BIFFORD ST	AMERICAN MOVING SERVICE, LLC
14	090833101	N 10TH	FLASHING CHEVRONS	PEPPERBUSH LN	MALINDA RANCH RD	MARCO'S MOVING SERVICE, LLC
15	090833103	REUBEN	SAFETY IMPROVEMENT PROJECTS (RAILROAD)	PIONEER DR	T&P LN	BONTRE BROTHERS CONSTRUCTION CO
16	090833106	BI 20-R				



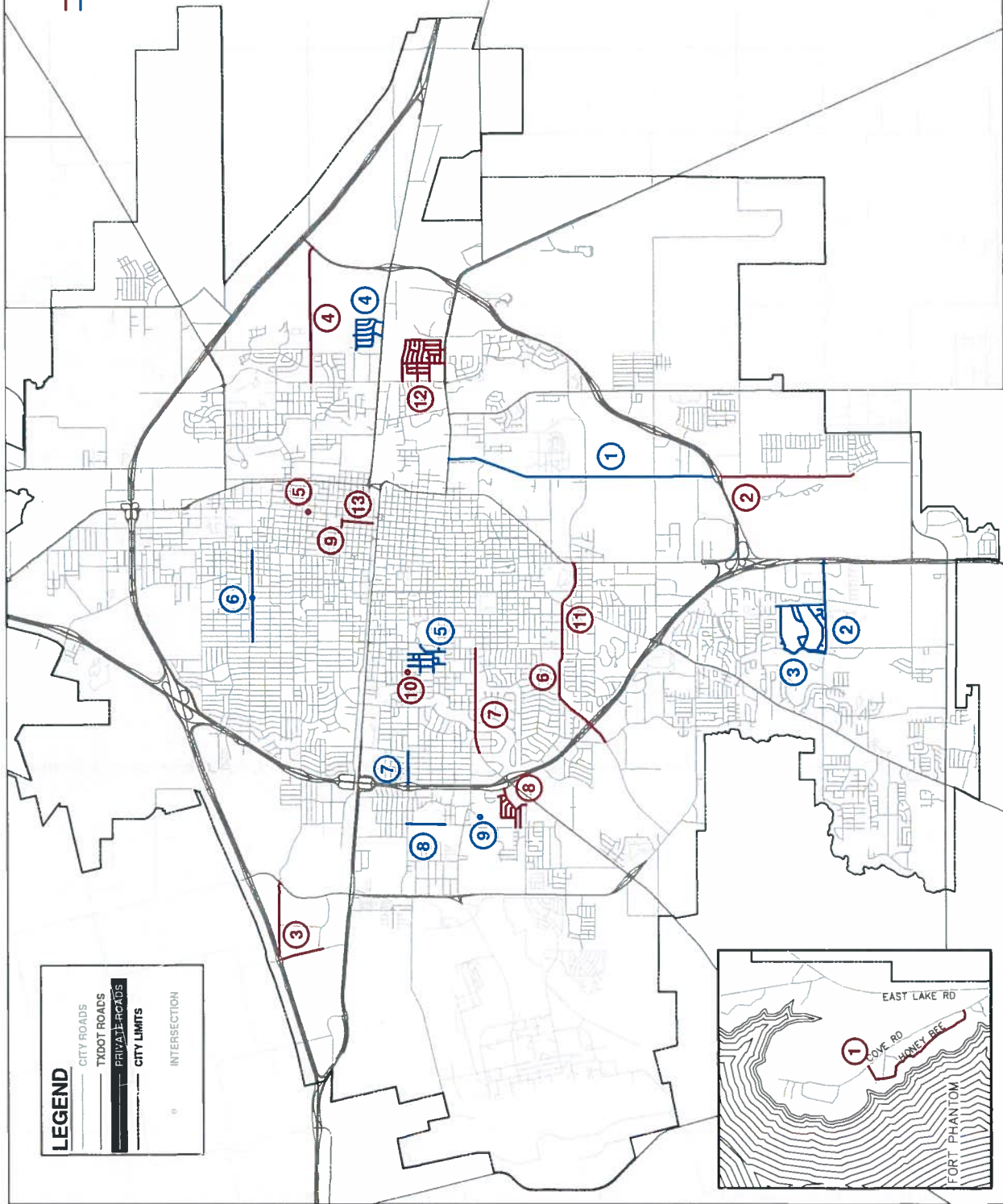
City of Abilene Proposed Project for CY 2024						
PUBLIC WORKS PROJECTS UNDER CONSTRUCTION						
	PROJECT	FUNDING SOURCE	PERCENTAGE COMPLETE	CONTRACTOR	COST ESTIMATE	
1	Honey Bee Re-alignment	Fort Phantom Lot Sales Funding	42%	Bontke Brothers Construction Co., Inc.	\$ 1,948,822.45	
2	Maple (Carriage Hills to Loop 322)	2021 Bond	40%	Epic Construction	\$ 6,837,216.50	
3	Five Points Roadway Improvements (Fulweier Rd and Marigold St)	DCOA	80%	Epic Construction	\$ 3,451,655.00	
4	EN 10th Improvements (Judge Ely to 322 Loop)	2021 Bond/DCOA	99%	Bontke Brothers Construction Co., Inc.	\$ 4,922,802.50	
5	Pine St. @ N 10th St. Intersection	Street Maintenance Fee	95%	Bontke Brothers Construction Co., Inc.	\$ 425,585.00	
6	S 27th Improvements (S Danville to Barrow St)	Street Maintenance Fee/DCOA	90%	Bontke Brothers Construction Co., Inc.	\$ 3,017,238.00	
7	S 14th St Walkability Project (Sidewalks/Ped Bridges)	TxDOT	15%	Bontke Brothers Construction Co., Inc.	\$ 1,369,000.00	
8	Work Zone S13 (Baker Heights)	Street Maintenance Fee	0%	J.H. Strain & Sons	\$ 1,318,167.79	
9	Festival District	CO/GO Funds	30%	The Crowe Group	\$ 1,871,720.00	
10	S Willis St. @ S 7th St. Intersection	Street Maintenance Fee	0%	Bontke Brothers Construction Co., Inc.	\$ 720,308.05	
11	S 27th Signal Improvements (Treadaway to Catclaw)	Street Maintenance Fee	0%	Willis Electric Company	\$ 738,128.40	
12	Work Zone S5 (Canterbury Trailes)	Street Maintenance Fee	0%	Raydon Inc.	\$ 4,370,641.84	
13	Cypress Street Reconstruction	TIRZ	0%	Tienert	TBD	
	GRAND TOTAL				\$ 30,991,285.53	
PUBLIC WORKS PROJECTS IN DESIGN -- PROPOSED FOR CONSTRUCTION IN CY 2024						
	PROJECT	FUNDING SOURCE	PERCENTAGE COMPLETE	BID YEAR	COST ESTIMATE	
1	Maple (Loop 322 to ES 11th)	2021 Bond	90% Designed	2024	\$ 12,740,000.00	
2	Antilley @ Memorial Traffic Signal	Street Maintenance Fee	100% Designed	2024	\$ 425,000.00	
3	Work Zone S23 (Fairways)	Street Maintenance Fee	100% Designed	2024	\$ 2,900,000.00	
4	Work Zone N6B (Pasadena Heights)	Street Maintenance Fee	20% Designed	2024	\$ 1,300,000.00	
5	Work Zone S10A (West of Rose Park)	Street Maintenance Fee	0% Designed	2024	\$ 1,330,000.00	
6	N. 18th St. Grape to Mockingbird (Includes N. 18th & Kirkwood intersection)	Street Maintenance Fee	50% Designed	2024	\$ 930,000.00	
7	S. 7th St. (Danville to Pioneer)	Street Maintenance Fee	20% Designed	2024	\$ 780,000.00	
8	Corsicana Ave. (S. 7th to Benbrook)	Street Maintenance Fee	0% Designed	2024	\$ 290,000.00	
9	Andy Street Culvert	Street Maintenance Fee	20% Designed	2024	\$ 150,000.00	
	GRAND TOTAL				\$20,845,000.00	

LEGEND

2024 - UNDER CONSTRUCTION

2024 - PROPOSED FOR CONSTRUCTION

- 2024 - UNDER CONSTRUCTION
- 2024 - PROPOSED FOR CONSTRUCTION



CityLink Transit
(February 20, 2024 PB Meeting)

No updates at this time.

7. Discussion and review of reports:

- Financial Status
- Operation Report
 - Tasks
 - Training Sessions
 - Meetings
- Director's Report
 - Work Tasks
 - MPO Staffing
 - Year-end Reports – FY 2023 Annual Listing of Obligated Projects (ALOP)
 - MPO Safety Plan
 - FYs 2025-2028 Transportation Improvement Program (TIP)
 - FYs 2025-2050 Metropolitan Transportation Plan (MTP)

- Financial Status

October 1, 2023 thru September 30, 2024					
Date	Transaction	Additional Data	Authorization	Expenditure	Remaining Balance
10/25/2023	Work Order #1	FTA 5303/PL-112	\$69,591.60		\$69,591.60
01/23/2024	October 2023	Billing #1		\$12,653.70	\$56,937.90
01/23/2024	November 2023	Billing #2		\$17,864.15	\$39,073.75
TBD	December 2023	Billing #3		\$21,283.31	\$17,790.44
TOTALS			\$69,591.60	\$51,801.16	\$17,790.44



ABILENE

Metropolitan Planning Organization
209 S Danville Dr., Suite B-212, Abilene, TX 79605

December 19, 2023

Mr. Phillip Tindall
Texas Department of Transportation
Transportation Planning and Programming
6230 E. Stassney Lane
Austin, TX 78744

Mr. Tindall,

The Abilene MPO has reviewed the *October 2023* billing in the amount of **\$12,653.70** that was prepared by the City of Abilene's Finance Department. I approve this billing for reimbursement of said amount.

If you have any questions, please call me at (325) 676-6492 or email at elisa.smetana@abilenetx.gov. Thank you.

Sincerely,

E'Lisa Smetana
Executive Director
Abilene MPO

FHWA GRANT (Abilene Urban Transportation Study)
CITY OF ABILENE
CONTRACT 50-24XF0014

LIST OF EXPENDITURES FOR October 23

<u>TASK</u>	<u>NAME OF VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1 - G41-MPO-01			
1	City of Abilene Payroll	Accrued 09/24 - 09/30 Salaries	(1,685.92)
1	City of Abilene Payroll	Oct Payroll	7,479.16
1	Worker's Compensation	For month October 23	
1	Tech Fund Transfer	For month October 23	457.00
1	Craft Design	TAC nameplate	12.50
1	Citibank	Walmart - Office Supplies & PB & TAC	98.02
1	O'Kelley	Office Supplies	263.08
1	Abilene Printing	Chair Mats	695.00
		GoDaddy.com - Delux Linux Hosting	
1	Citibank	with Cpane	167.88
1	Titan Towers LP	Nov Rent/Utilities	1,008.00
1	Vexus Fiber (NTS)	Oct Phone Service	405.80
TOTAL TASK 1			8,900.52
2 - G41-MPO-02			
2	City of Abilene Payroll	Accrued 09/24 - 09/30 Salaries	(888.33)
2	City of Abilene Payroll	Oct Payroll	2,693.78
TOTAL TASK 2			1,805.45
3 - G41-MPO-03			
3	City of Abilene Payroll	Accrued 09/24 - 09/30 Salaries	(23.90)
3	City of Abilene Payroll	Oct Payroll	1,287.62
TOTAL TASK 3			1,263.72
4 - G41-MPO-04			
4	City of Abilene Payroll	Accrued 09/24 - 09/30 Salaries	0.00
4	City of Abilene Payroll	Oct Payroll	684.01
TOTAL TASK 4			684.01
GRAND TOTAL			<u><u>12,653.70</u></u>



Regional Support Center Approval of Food and Beverages
Using Planning Grant Funds

Form R-MPO-100
(07/10)
Page 1 of 1

Prior approval of food and beverage purchases is required when using Planning Grant (PL) funding. Reimbursement is conditioned upon prior approval and submission of adequate support documentation. The Metropolitan Planning Organization (MPO) will follow its established procurement procedures for selecting a vendor/supplier. In accordance with federal regulations, PL funds will not be used to purchase alcoholic beverages. Also, beverage service provided to MPO visitors and vendor tips will not be reimbursed.

TxDOT Prior Approval:

Request Region approval for food/beverage purchases at least five (5) days prior to procurement.

Post Event Billing Information:

The MPO will include the following information on their monthly invoice:

1. Copy of the approval form signed by Region representative, and
2. Completed Post-Event Information below, and
3. Copy of the vendor receipt.

Complete the information below and fax or e-mail to your Region representative.

Date: 12/19/2022

Agency Name: Abilene MPO

Pre-Event

Event/Function and Purpose: Policy Board and Technical Advisory Committee Meetings

Date/Time of Event: January through December 2023 /usually at 1:30 p.m.

Location of Event: Abilene City Hall or location on agenda notices

Food/Beverages to be Provided: Snacks, Water, Coffee

(Snacks, Boxed Lunch, Cookies, etc.)

Estimated Cost: \$ 350.00 UPWP Task Number/Subtask: D 1.1 Estimated Attendees: 60-70 per year

Additional Information: 12 meetings or more if called

	Signature	Date
Requestor:		12/19/22
TxDOT Approval:		12/20/2022

Post Event (include a completed/approved copy of this form and the vendor's invoice with your monthly PL billing)

Vendor/Supplier: Walmart

Amount Spent: \$ 59.79

Total Attendees: MPO Staff 2 Non-Staff 28

Previously Spent: 138.08
Total Event Spent: 197.87
Total Event Remaining: 152.13



ABILENE

Metropolitan Planning Organization
209 S Danville Dr., Suite B-212, Abilene, TX 79605

January 22, 2024

Mr. Phillip Tindall
Texas Department of Transportation
Transportation Planning and Programming
6230 E. Stassney Lane
Austin, TX 78744

Mr. Tindall,

The Abilene MPO has reviewed the *November 2023* billing in the amount of **\$17,864.15** that was prepared by the City of Abilene's Finance Department. I approve this billing for reimbursement of said amount.

If you have any questions, please call me at (325) 676-6492 or email at elisa.smetana@abilenetx.gov. Thank you.

Sincerely,

E'Lisa Smetana
Executive Director
Abilene MPO

FHWA GRANT (Abilene Urban Transportation Study)
CITY OF ABILENE
CONTRACT 50-24XF0013

LIST OF EXPENDITURES FOR November 23

<u>TASK</u>	<u>NAME OF VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1 - G41-MPO-01			
1	City of Abilene Payroll	Nov Payroll	6,037.43
1	Tech Fund Transfer	For month November 23	457.00
1	Indirect cost	For month November 23	0.00
1	Titan Towers LP	Dec Rent/Utilities	1,008.00
1	Xerox Corp	Copier - Oct	363.80
1	Xerox Corp	Copier - Nov	145.01
1	City of Abilene Petty Cash	E'Lisa Smelana - Austin Conference	<u>90.00</u>
TOTAL TASK 1			8,101.24
2 - G41-MPO-02			
2	City of Abilene Payroll	Nov Payroll	7,737.16
2			
TOTAL TASK 2			<u>7,737.16</u>
3 - G41-MPO-03			
3	City of Abilene Payroll	Nov Payroll	1,184.30
3			
TOTAL TASK 3			<u>1,184.30</u>
4 - G41-MPO-04			
4	City of Abilene Payroll	Nov Payroll	841.45
4			
TOTAL TASK 4			<u>841.45</u>
5 - G41-MPO-05			
5			<u>0.00</u>
TOTAL TASK 4			<u>0.00</u>
GRAND TOTAL			<u><u>17,864.15</u></u>

- Operation Report
 - Tasks
 - Training Sessions
 - Meetings

ABILENE MPO – OPERATION REPORT

From **December 13, 2023 through February 9, 2024**, some of the tasks completed by the Abilene MPO include the following:

MPO Transportation/Transit Planning:

General MPO -

- Provided traffic counts and other data at citizen's requests.
- Prepared information, conducted meetings, and evaluated transportation needs brought to the attention of the MPO staff.
- Prepared presentations, agendas, packets, and minutes for the Policy Board (PB), and the Technical Advisory Committee (TAC). Updated MPO TAC and PB follow-up meeting action items listing.
- Updated MPO website with meeting notices, links, staff members, address, documents, traffic counts map, and other pertinent information. This will be an on-going task to keep the website current.
- Provided numerous trainings on various MPO office procedures and processes.
- General Office Duties performed including notes and minutes for all meetings (composed and summarized); food request; filing, documenting, shredding; and ordered required office supplies.
- Updated numerous organizational forms/files/documents; created multiple new tracking worksheets (Excel spreadsheets, Word Documents) for Policy Board/TAC; attendance sheets and sign-in sheets; website membership files; MPO members master file (PB, TAC); TAC Designee Assignment; MPO mailing list; and public participation.
- Maintained postings of the Transportation Planner job on the City, Texas MPOs, and Association of MPOs' websites.
- Closed out FY and Calendar Year 2023 files, reports and paperwork, tracked and followed up on items not listed in billings. Created new FY and Calendar Year 2024 files and worksheets.
- Research, compose and published required Public Notices in the Abilene Reporter News and on the MPO Website.
- Researched, coordinated, composed and posted the public notice of possible quorum at meetings.
- Research, compose, create, proof and publish The Abilene MPO Insider (official newsletter of the Abilene MPO).
- Maintain the MPO mailing and contact members' lists.

Maps -

- Created/Updated/Compiled Data on the following maps: Metropolitan Planning Area Boundary Map and Travel Demand Model Map Comparisons and updates to Metropolitan Transportation Plan (MTP) and Transportation Improvement Program (TIP) maps for amendments.

Travel Demand Model -

- Working with TxDOT to validate the model. Will be establishing a time to present working model to MPO Policy Board and Technical Advisory Committee.

Reports-

- Prepared a FYs 2020-2045 Metropolitan Transportation Plan (MTP) amendment and submitted to TxDOT.
- Prepared an amendment to the MPO Ten-Year Plan and submitted to TxDOT.

ABILENE MPO – OPERATION REPORT

- Created FY 2025-2050 MTP timeline and started work on the MTP Request for Proposals.
- Created an amendment to the FYs 2024-2025 Unified Planning Work Program (UPWP).
- Provided Documentation and submitted information for the FYs 2023-2026 Transportation Improvement Program (TIP) November revision for FHWA.
- Compiled and submitted the FY 2023 Annual Performance and Expenditure Report (APER) and provided additional documentation for FHWA.

Performance Measures -

- Researched the 2024 Greenhouse Gas (GHG) Emissions Performance Measure.

Budget -

- Prepared TxDOT billings, financial status updates, and reviewed/reconciled budget information including purchasing cards, bills, and updated daily budget.

Collaboration -

- Conducted subcommittee meetings and meetings with the consultants on the MPO Planning Area Boundary.
- Working with CityLink on updates to planning documents and plans.

Projects -

- IH 20 Project Review and Stakeholder and Public Meetings.

Attended training sessions on:

- *Texas Cybersecurity Awareness Training – KnowBe4 (01/29/24)*
- *Paradigm First Responder Pipeline Training Program (02/06/24)*
- *STIP Exception Review (02/08/24)*
- *FHWA Performance Measures (PM) Proposed Rulemaking (02/08/24)*

Some of the meetings attended by staff:

- *Abilene Metropolitan Planning Area (MPA) Boundary Expansion (12/20/23, 01/03/24, 02/07/24)*
- *Abilene MPO Policy Board Meeting (12/19/23)*
- *City of Tye Meeting to discuss MPO (01/08/24)*
- *Abilene MPO TAC Meeting (01/30/24)*
- *Subcommittee TAC Boundary Expansion Meeting (01/12/24)*
- *Friends of the Safety Committee – Texas (01/25/24)*
- *TAC Boundary Committee Meeting (01/30/24)*
- *IH 20 Project Stakeholder Meeting (02/07/24)*
- *IH 20 Project Public Meeting (02/08/24)*

- Director's Report
 - Work Tasks
 - MPO Staffing
 - Year-end Reports – FY 2023 Annual Listing of Obligated Projects (ALOP)
 - MPO Safety Plan
 - FYs 2025-2028 Transportation Improvement Program (TIP)
 - FYs 2025-2050 Metropolitan Transportation Plan (MTP)

Abilene MPO Director's Report

Policy Board Meeting February 20, 2024

Work Tasks

- ***MPO Staffing***

The Transportation Planner position has been open since June 10, 2022. With the amendment to the Unified Planning Work Program that was done in December 2023, we have the funds to use towards either the City of Abilene or a consulting firm to help with mapping in the interim. We are still working with the City through this process.
- ***Year-end Reports – FY 2023 Annual Listing of Obligated Projects (ALOP)***

Every year the Annual Listing of Obligated Projects (ALOP) is due by December 31 to FHWA and FTA to ensure compliance. TxDOT requests that the report be given to them by December 15 to allow time for their review. We should be getting the information from the City on the ALOP information pertaining to transit in the next few days. We have not received the information on the highway portion of the ALOP from TxDOT. Once we get that from the City and TxDOT this report can be submitted.
- ***MPO Safety Plan***

In early 2023, it was disseminated that a new requirement for MPOs is to develop a Safety Action Plan. Currently there is funding for 23 MPO's at \$50,000 (\$1.2 million) out of the Federal State Planning and Research Funds (SPR) to develop a plan designed with local data and priorities. The MPOs are working with TxDOT and the Texas A & M Transportation Institute to get a plan in place. On January 18, 2024, we were notified by TxDOT that the MPO Safety Planning contract was executed and that kickoff meetings would be soon to follow.
- ***FYs 2025-2028 Transportation Improvement Program (TIP)***

The new Transportation Improvement Program (TIP) for FYs 2025-2028 is due on June 18, 2024. Staff is currently working on compiling this data and will begin conducting public outreach. This will be presented at the April 16, 2024 Policy Board meeting.
- ***FYs 2025-2050 Metropolitan Transportation Plan***

The Metropolitan Transportation Plan (MTP) is due on December 17, 2024. It will cover years 2025 to 2050. The MTP is the long-range plan or "blueprint" and has a minimum twenty-year planning horizon with an update every five years. The Request for Qualifications for a consulting firm will go out in early 2024 and it will be presented at the April 16th Policy Board and April 25th City Council meetings.

8. Opportunity for members of the Public to make comments on MPO issues.

9. Opportunity for Board Members, Technical Advisory Committee Members, or MPO Staff to recommend topics for future discussion or action.

10. Adjournment.